

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL
MINUTES OF THE PUBLIC MEETING

Wednesday, December 6, 2023

PUBLIC MEETING

PRESENT: Colleen Leonard, Council President
Tina Sokolowski, Council Vice-President
Anita Barton, Council Member
Stacy Ellam, Council Member
Kathleen Kingsley, Council Member
Adrian Serna, Council Member
Karen Tutino, Council Member
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager
Michael E. Peters, Borough Solicitor

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Leonard, Council President, called the meeting to order at 7:01 PM.

COUNCIL PRESIDENT ANNOUNCEMENTS

Ms. Leonard announced that an Executive Session was held immediately prior to the regularly scheduled public meeting on personnel, property, and legal matters.

PRESENTATIONS

a.) Recognition of 2023 Fire Stipend Recipients, Tim Gunning, Fire Chief, and Leo Costello, Assistant Fire Chief

Tim Gunning, Fire Chief, provided an overview of the fire stipend program; discussed how the program has helped with recruitment and retention; and thanked Council for approving the institution of the program. Mr. Gunning read the list of 2023 fire stipend recipients.

b.) Proclamation on behalf of Conshohocken's United Methodist Church celebrating its 175th anniversary, Anita Barton, Council member, and Greg Scott, State Representative

Ms. Anita Barton read a Proclamation on behalf of Conshohocken's United Methodist Church celebrating its 175th anniversary. State Representative Scott acknowledged the Church's 175 years of history and service to the Conshohocken community.

Ms. Barton made a motion to approve proclamation 2023-05 acknowledging the 175th anniversary of the Conshohocken United Methodist Church, seconded by Ms. Kingsley. The motion carried 7-0

LAND USE MATTERS, PUBLIC HEARINGS AND ORDINANCES

a.) Discussion on a revision to the Shade Tree Ordinance Regulations

Mr. Peters reviewed the revisions made to the current Shade Tree Ordinance regulations, adding in the code enforcement officer, or such other properly authorized person for enforcement. Mr. Peters also explained that the requirement to send by certified mail was removed and the certified arborist was removed.

Ms. Cecco noted that this item will be on the December 20, 2023 meeting agenda for consideration to advertise.

COUNCIL BUSINESS

a.) Conduct an interview for a vacancy on the Friends of Conshohocken Parks

Ms. Leonard introduced Brian Magrann who was present to interview for a vacancy on the Friends of Conshohocken Parks. Mr. Magrann expressed his interest in serving on the Board and discussed what he hopes to accomplish if appointed. He reviewed his previous involvement with the Borough in serving on both the Comprehensive Plan Task Force and Main Street Overlay Task Force.

b.) Discussion on the request for proposal response submissions for labor attorney services

Ms. Cecco reviewed the RPF process and explained that three firms submitted a response to the Borough's Labor Attorney RFP. Ms. Leonard began the interview process.

The first firm interviewed was Campbell Durant represented by Tiffany R. Allen and Patrick Harvey. The second firm interviewed was Eckert Seamans represented by Amy Snyder. The third firm interviewed was Obermayer represented by Melissa K. Atkins.

Ms. Leonard thanked all three firms for their interest in serving as the Labor Attorney for the Borough of Conshohocken and explained that Borough Council would base their appointment on both the RPF submissions and firm interviews.

MANAGER MATTERS

a.) Discussion on a second addendum to the Animal Control Officer Agreement

Ms. Cecco reviewed the second addendum to the Animal Control Agreement which would reappoint Daywalt Animal Control as the Borough's independent animal control officer for 2024.

b.) Discussion on the 2024 meeting schedules for Borough Council and Boards & Commissions

Ms. Cecco reviewed the proposed 2024 meeting schedules and highlighted the key elements of each schedule.

c.) Discussion on Borough Board and Commission reappointments

Ms. Cecco reviewed the individuals who are being considered for reappointment to Boards and Commissions in 2024 and reviewed the current Board and Commission Vacancies

d.) Consider approving Resolution 2023-27 approving a supplemental appropriation to the FY2023 budget

Ms. Cecco reviewed a proposed Resolution to approve a Supplemental Appropriation to the FY2023 budget. She explained that this Supplemental Appropriation would allow a transfer of funds in the amount of \$5,000,000 from the Borough's General Fund to the Borough's Capital Fund. This move of funds will assist in the Borough's funding initiatives for the FY2024 and beyond.

e.) Consider approving 400 West Elm Street financial security escrow release no. 3 in the amount of \$2,562,551.85

Ms. Kingsley made a motion to approve 400 West Elm Street financial security escrow release no. 3 in the amount of \$2,562,551.85, seconded by Mr. Serna. The motion carried 7-0.

f.) Consider approving 315 East Tenth Avenue financial security escrow release no. 3 (final) in the amount of \$8,904.28

Ms. Barton made a motion to approve 315 East Tenth Avenue financial security escrow release no. 3 in the amount of \$8,904.28 contingent upon the developer paying any applicable outstanding legal, engineering, or administrative expenses, seconded by Ms. Ellam. The motion carried 7-0.

g.) Consider accepting resignations from members of the Sewer Authority Board

Mr. Serna made a motion to accept the resignations of Carol Smith and Janene Reilly from the Sewer Authority Board, seconded by Ms. Kingsley. The motion carried 7-0.

h.) Discussion on renewing a contract agreement with Hough Associates to collect residential and commercial recycling data for 2023, 2024 and 2025

Ms. Cecco reviewed the proposed contract renewal agreement with Hough Associates to collect residential and commercial recycling data for 2023, 2024 and 2025.

DEPARTMENT MATTERS

There were no department matters.

LEGAL MATTERS

There were no legal matters.

COUNCIL MEMBER AND MAYOR MATTERS

There were no Council member or Mayor matters.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 8:55 PM.

Respectfully Submitted,

Stephanie Cecco,
Borough Secretary