

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL  
MINUTES OF THE PUBLIC MEETING

Wednesday, January 18, 2023

PUBLIC MEETING

PRESENT: Colleen Leonard, Council President  
Tina Sokolowski, Vice President  
Anita Barton, Council Member  
Stacy Ellam, Council Member  
Kathleen Kingsley, Council Member  
Adrian Serna, Council Member  
Karen Tutino, Council Member

ALSO PRESENT: Stephanie Cecco, Borough Manager  
Michael E. Peters, Borough Solicitor

**CALL TO ORDER**

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Leonard, Council President, called the meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**COUNCIL PRESIDENT ANNOUNCEMENTS**

Ms. Leonard congratulated Mayor Aronson and his wife, Sarah, on the birth of their son.

**PUBLIC COMMENT (for agenda items only)**

There was no public comment pertaining to agenda items.

**PRESENTATIONS**

**a.) Proclamation 2023-01 Recognizing the Conshohocken Post 1074 VFW for 90 Years of Service**

Ms. Sokolowski read the proclamation recognizing the Conshohocken Post 1074 VFW for 90 years of service.

**Mr. Serna made a motion to approve Proclamation 2023-01 recognizing the Conshohocken Post 1074 VFW for 90 years of service, seconded by Ms. Kingsley. The motion carried 7-0.**

**LAND USE MATTERS, PUBLIC HEARINGS AND ORDINANCES**

**b.) Consider granting conditional use approval for 922 Fayette Street**

Mr. Peters opened the public hearing. He discussed the application, which seeks conditional use approval to permit an office for a business management consulting firm in the existing building. He reviewed the proposed conditions of approval.

**Ms. Barton made a motion to grant conditional use approval for 922 Fayette Street, seconded by Ms. Kingsley. The motion carried 7-0.**

**CONSENT AGENDA**

Ms. Leonard read and reviewed the items included on the consent agenda.

- a.) Approve and adopt the December 7 and December 21 Regular Meeting Minutes**
- b.) Approve the December-ending Treasurer's Report and Accounts Payable in the amount of \$718,123.84**

**Mr. Kingsley made a motion to approve and adopt the December 7 and December 21 Regular Meeting Minutes, seconded by Mr. Serna. The motion carried 7-0.**

**Ms. Sokolowski made a motion to approve the December-ending Treasurer's Report and Accounts Payable in the amount of \$718,123.84, seconded by Ms. Ellam. The motion carried 7-0.**

**NEW BUSINESS**

**a.) Consider adopting the Borough of Conshohocken Section 3 Plan**

Ms. Cecco explained that, as a recipient of federal funds for the CDBG and Home Programs, the Borough is required to comply with Section 3 of the Housing and Community Development Act of 1968. She asked Council to consider adopting the Borough's revised Section 3 Plan to comply with federal regulations.

**Ms. Kingsley made a motion to adopt the Borough of Conshohocken Section 3 Plan, seconded by Mr. Serna. The motion carried 7-0.**

**b.) Consider approving Resolution 2023-01 designating a Section 3 Officer**

Ms. Cecco explained that the Borough is required to designate a Section 3 to ensure compliance with the Section 3 plan and regulations. She recommended that Council appoint Christine Stetler.

**Ms. Tutino made a motion to approve Resolution 2023-01 designating Christine Stetler as the Borough's Section 3 Officer, seconded by Ms. Barton. The motion carried 7-0.**

**c.) Consider approving 130 West Fifth Avenue maintenance bond release in the amount of \$14,087.45**

**Ms. Barton made a motion to approve 130 West Fifth Avenue maintenance bond release in the amount of \$14,087.45, seconded by Ms. Kingsley. The motion carried 7-0.**

**d.) Consider approving tuition reimbursements for Sergeant Murray and Officer Hall**

**Ms. Ellam made a motion to approve tuition reimbursements per the Police Collective Bargaining Agreement for Sergeant Murray and Officer Hall**

**NEW BUSINESS**

**a.) Conduct interviews for the Main Street Overlay Ordinance Task Force**

Borough Council interviewed Lisa Rhodes, Steven Pak and Bill McLaughlin for positions on the Main Street Overlay Ordinance Task Force.

**b.) Consider authorizing advertisement of an RFP for design consultant services for the Sutcliffe Park Trail Reconstruction Project**

Ms. Cecco explained that, in order for the Borough to proceed with its project to reconstruct the walking trail at Sutcliffe Park, an RFP must be advertised and issued for a design consultant. She stated that the Borough received a \$250,000.00 grant for this project and that a design consultant is a requirement of the grant. Ms. Cecco provided an overview of the proposed RFP timeline.

**Ms. Ellam made a motion to authorize advertisement of an RFP for design consultant services for the Sutcliffe Park Trail Reconstruction Project, seconded by Ms. Barton. The motion carried 7-0.**

**COUNCIL AND MAYOR MATTERS**

There were no Council and Mayors matters.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

The meeting was adjourned at 7:30 PM.

Respectfully Submitted,

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Stephanie Cecco,  
Borough Secretary