

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL
MINUTES OF THE PUBLIC MEETING

Wednesday, November 21, 2018

PUBLIC MEETING

PRESENT: Colleen Leonard, Council President
Jane Flanagan, Council Vice-President
Anita Barton, Council Member
Tina Sokolowski, Council Member
James Griffin, Council Member
Karen Tutino, Council Member
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager
Michael E. Peters, Borough Solicitor

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Colleen Leonard, Council President, called the meeting to order at 5:00 PM.

PRAYER FOR COUNCIL

Ms. Flanagan read a Prayer for Council.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

COUNCIL PRESIDENT ANNOUNCEMENTS

There were no Council President announcements.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Ms. Leonard read and reviewed the items included on the consent agenda.

- a.) **Approve and adopt the October 3 and October 17 Meeting Minutes**
- b.) **Accept the October-ending Treasurer's Report and Accounts Payable in the amount of \$2,937,005.50**
- c.) **Approve the FY2019 Proposed Budget and advertise the same as duly required**
- d.) **Authorize advertisement of the 2019 Real Estate Tax Levy Ordinance**

Ms. Tutino made a motion to approve consent agenda items a.) through d.), seconded by Ms. Barton. The motion carried 6-0. (Stokley absent)

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

- a.) **Consider approving the designation of an Emergency Management Coordinator**

Ms. Cecco explained that with Mr. Zinni's retirement, the Borough does not have a designated Emergency Management Coordinator as required by Montgomery County. She recommended that Ray Sokolowski be designated as the Emergency Management Coordinator.

Ms. Barton made a motion to designate Z. Raymond Sokolowski as the Emergency Management Coordinator of the Borough of Conshohocken, seconded by Ms. Flanagan. The motion carried 6-0. (Stokley absent)

- b.) **Consider 385 East Hector Street Financial Security Release No. 2 in the amount of \$4,806.00.**
- c.) **Consider 385 East Hector Street Professional Services Escrow Release No. 1 in the amount of \$3,524.29.**

Ms. Cecco stated that the Borough received a request for the release of land development escrow for 385 East Hector Street. She explained that the Borough Engineer completed an inspection of the site improvements and recommended the release of financial security escrow in the amount of \$4,806.00 and the release of professional services escrow in the amount of \$3,524.29.

Mr. Griffin made a motion to authorize release 385 East Hector Street financial security escrow in the amount of \$4,806.00 and professional services escrow in the amount of \$3,524.29, seconded by Ms. Barton. The motion carried 6-0. (Stokley absent)

- d.) **Consider approving the Third Amendment to the Lease Agreement with Premier Urgent Care**

This item was tabled.

- e.) **Consider authorizing the issuance of a Request for Proposals for a Housing Rehabilitation Program Consultant**

Ms. Cecco shared that the Borough's Housing Rehabilitation Specialist announced plans to retire at the end of 2018. She explained that in order to implement existing CDBG and HOME Program contracts, a replacement specialist must be hired through a Request for Proposals (RFP). Ms. Cecco reviewed the responsibilities of the Housing Rehabilitation Specialist, which included property inspection, preparation of technical specifications and cost estimates, bidding and contracting, construction supervision and dispute resolution.

Ms. Flanagan made a motion to authorize the issuance of a Request for Proposals for a Housing Rehabilitation Program Consultant, seconded by Mr. Griffin. The motion carried 6-0. (Stokley absent)

PUBLIC COMMENT

Mayor Aronson announced the VFW would be debuting their new concert stage with the Flathead band at 9:00 PM. He also announced that he and the Conshohocken Police Department were participating in No-Shave November and December.

Ms. Barton shared with Council that the Montgomery County Boroughs Association (MBCA) Holiday Dinner was being held on December 13, 2018.

Ms. Sokolowski wished everyone a Happy Thanksgiving.

Ms. Leonard announced that the Christmas Tree Lighting would be held on Friday, November 23, 2018 at the Mary Wood Park House.

Ms. Flanagan encouraged residents to attend the Christmas Tree Lighting.

Mr. Griffin and Ms. Tutino wished everyone a Happy Thanksgiving.

ADJOURNMENT

The meeting was adjourned at 5:08 PM.

Respectfully Submitted,

Stephanie Cecco,
Borough Secretary