

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL
MINUTES OF THE PUBLIC MEETING

Wednesday, January 3, 2018

PUBLIC MEETING

PRESENT: Colleen Leonard, Council President
Jane Flanagan, Council Vice-President
Robert Stokley, Senior Council Member
Anita Barton, Council Member
Tina Sokolowski, Council Member
James Griffin, Council Member
Karen Tutino, Council Member
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager
Michael E. Peters, Interim Borough Solicitor

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Colleen Leonard, Council President, called the meeting to order at 7:04 PM.

COUNCIL PRESIDENT ANNOUNCEMENTS

Ms. Leonard announced that there was an Executive Session held immediately prior to the meeting regarding a legal matter.

PRESENTATIONS

a.) Conduct Interview for Borough Consultant Reappointment, Rudolph Clarke, LLC

Ms. Cecco introduced Peter Amuso of Rudolph Clarke who was present to interview for Municipal Solicitor Services for the Zoning Hearing Board and the Civil Service Commission. Mr. Peters asked Mr. Amuso if Rudolph Clarke has any affiliation with any group or individual that would prohibit the firm from working directly with the Borough. Mr. Amuso replied that Rudolph Clarke does not. Mr. Amuso explained that Rudolph Clarke provides representation for both the Borough Civil Service Commission and Zoning Hearing Board. Mr. Stokley raised a concern about the level of service that Rudolph Clarke is capable of providing the Borough. It was clarified that Council is making a recommendation only and that the Zoning Hearing Board and Civil Service Commission officially appoint a solicitor for their Board and Commission.

Ms. Barton made a motion to recommend the reappointment of Rudolph Clarke as the Solicitor for the Borough Civil Service Commission and the Zoning Hearing Board, seconded by Mr. Griffin. The motion carried 5-2. (Yes - Tutino, Griffin, Flanagan, Barton, Leonard; No - Stokley, Sokolowski).

b.) Kick-off Presentation for the Mary Wood Park House and Community Center Renovation Projects, Seiler + Drury Architecture

Ms. Cecco introduced representatives from Seiler + Drury Architecture who were present to review the scope and schedule for the Mary Wood Park House and Community Center renovation projects. Doug Seiler, Principal in Charge, discussed the project approach, which included reviewing data and surveying conditions; communicating with stakeholders; identifying needs and establishing priorities; and developing plan options and identifying costs. Mr. Seiler also reviewed the project schedule.

Rich Powers, Project Manager for the Community Center, provided an update on the progress of the project. He explained that his team of consultants is currently reviewing data and surveying the conditions of the Community Center. Mr. Powers reviewed the overall goal of the project and explained the approach that would be used to achieve that goal.

Joe Lulis, Project Manager for the Mary Wood Park House, provided an update on the progress of the project. Mr. Lulis explained that his team of consultants began surveying and assessing the existing conditions of the property. He added that focus group interviews and building code discussions are the next steps of the project.

Mr. Seiler confirmed that the project schedule is planned to allow for recommendations to be based on actual bids in time for Council's 2019 budget discussion. Mr. Seiler added that the firm would develop plan options and itemize each item within those plan options.

COUNCIL BUSINESS

There were no items for Council Business.

MANAGER MATTERS

- a.) **Consider authorizing the Montgomery County Saint Patrick's Parade Committee to hold the 2018 annual Saint Patrick's Day Parade in Conshohocken**

Ms. Cecco noted that the request includes the sale and public consumption of alcoholic beverages.

Ms. Flanagan made a motion to approve the Saint Patrick's Day Parade and approve the sale and public consumption of alcoholic beverages, seconded by Ms. Sokolowski. The motion carried 7-0.

- b.) **Consider approving a fee waiver request, Conshohocken Electric Force**

Ms. Cecco shared that the Conshohocken Electric Force requested a fee waiver for use of Community Center for indoor training for the start of their season on Thursday evenings in January and February. Ms. Cecco added that a certificate of insurance has been provided.

Mr. Griffin made a motion to approve the fee waiver request for the Conshohocken Electric Force, seconded by Ms. Barton. The motion carried 7-0.

- c.) **Consider authorizing the tuition reimbursement for Officer Gregory**

Ms. Cecco shared that education reimbursement is an approved expense per the Collective Bargaining Agreement.

Mr. Griffin made a motion to approve the tuition reimbursement for Officer Gregory, seconded by Ms. Tutino. The motion carried 7-0.

DEPARTMENT MATTERS

There were no department matters.

LEGAL MATTERS

- a.) **Consider approving the Employment Agreement for Stephanie Cecco, Borough Manager**

Mr. Peters explained that the Employment Agreement is a formalization of the offer letter previously presented to Ms. Cecco. He reviewed each section of the Agreement and recommended that Council approve it.

Ms. Barton made a motion to approve the Employment Agreement for Stephanie Cecco, seconded by Mr. Griffin. The motion carried 7-0.

COUNCIL MEMBER AND MAYOR MATTERS

Mayor Aronson declared a snow emergency in the Borough of Conshohocken. He encouraged residents to abide by the snow emergency parking restrictions.

Ms. Sokolowski announced that there will be a Comprehensive Plan Task Force meeting on January 4, 2018.

Ms. Flanagan shared that the next Mary Wood Park Commission meeting is scheduled for January 8, 2018.

Mr. Griffin raised a concern about residents leaving their trash and recycling containers at the curb following a holiday.

Ms. Tutino provided an update regarding the Dog Park Advisory Committee and thanked the Public Services Department for their work with snow removal.

PUBLIC COMMENT

Joe Ferrigno, 412 Old Elm Street, made a comment regarding concerns with Michael Clarke of Rudolph Clarke, LLC.

ADJOURNMENT

The meeting was adjourned at 7:57 PM.

Respectfully Submitted,

Stephanie Cecco,
Borough Secretary