

BOROUGH OF CONSHOHOCKEN
FISCAL YEAR 2018
BUDGET



BOROUGH COUNCIL

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Jane Flangan, Vice President
Robert Stokley, Senior Member
Anita Barton, Member
James Griffin, Member
Tina Sokolowski, Member
Karen Tutino, Member

MAYOR

Yaniv Aronson

Stephanie Cecco, Borough Manager

Introduction

The 2018 budget process was extremely efficient. Council, the Mayor and the Administrative staff worked collectively to meet and exceed all timelines as prescribed by Borough Code. The 2018 budget is submitted in accordance with the Ordinance (s) of the Borough and Laws of the Commonwealth, specifically Borough Code and related laws. The 2018 Budget is balanced with fund equity and revenues matching estimated expenditures. It reflects, as accurately as possible, the estimated revenues and expenditures for the 2018 calendar year. The budget includes all of Borough Council's priorities and goals for the fiscal year. Most importantly, the budget holds all tax rates at present levels, which means no increased cost to the residents of Conshohocken Borough. The budget encompasses capital equipment and projects and continues allocating resources to reserve and emergency funds to ensure the financial stability of the Borough in the future. The budget illustrates the many services that the community receives as a result of their tax dollars. It also exemplifies that the Borough works hard on a regular basis to provide quality service to its constituents. Lastly, the budget encompasses goals and objectives for each Department in the Borough. These goals and objectives are justification for the expenditures in 2018.

We, as administrators, are honored to serve the Borough of Conshohocken. Not just the elected officials, but also the residents, business owners and community groups. It is our belief that through this 2018 budget and continued collaboration between these three entities that the Borough can continue to evolve forward with the ultimate goal of enhancing the quality of life in Conshohocken.

Sincerely,

Stephanie Cecco

Stephanie Cecco
Borough Manager

Overview of Borough Funds

Conshohocken Borough has multiple accounting funds. Major funds consist of the primary operating fund, also known as the general fund, and capital fund. Secondary accounts consist of special tax levy and fiduciary funds. Special tax levy funds are funded through millage rate and are restricted by law to specific purposes. They consist of the Street Light Fund, Fire Protection Fund and Library Fund. Fiduciary funds consist of the police and non-uniformed pension funds. Reserve funds consist of the following: capital reserve fund, operating reserve fund and OPEB fund. The purpose of the reserve funds is to help ensure the financial stability of the Borough in the future. The budget consists of additional funds including: Highway Aid, Economic Development, Home, Debt Service, UDAG Repayment and Mary Wood Park.

Below is a short description of each fund and its function within the overall budget.

1. The *General Fund* is the chief operating fund of the Borough and includes core services by department such as administration, police, public services, fire services, engineering, licenses and inspections, professional services, legal services, parks and recreation. The fund receives 2.9984 mills from real estate tax. It is important to note that the overall increase from FY17 to FY18 is 2.81% with the majority of the increase coming from contractual obligations and an increase operational and personnel costs relative to recreation.
2. The *Street Lighting Fund* receives .2926 mills from real estate tax to support operation and maintenance of streetlights in the Borough. The Borough continues to invest in LED lighting with the goal of decreasing future energy costs.
3. The *Fire Protection Fund* receives .1254 mills from real estate tax. The Fund and corresponding levy was established for the following purpose: "to assist fire companies in the Borough with the purchase, removal and repair of fire engines, fire apparatus or fire hoses, the purchase of land upon which to erect a firehouse or firehouses, the employment of career firefighters, or for general operations, " in accordance with section 1302(6) of the Borough code.
4. The *Library Fund* receives .0836 mills from real estate tax. The fund and corresponding levy was established for the following purpose: "to maintain and/or aid in maintaining the Conshohocken Free Library as a local library."
5. The *Capital Fund* was created to account for anticipated capital expenditures such as investment in assets annually.
6. The *Capital Reserve Fund*, *Operating Reserve Fund* and *OPEB Fund* are funds created to ensure the financial stability of the Borough in the future as permitted by Borough Code. The Operating Reserve fund may not exceed 25% of the estimated revenues of the Borough's general fund in a budget's current fiscal year. Funds are allocated to the OPEB fund specifically to cover future costs of post employment benefits.

7. The *Highway Aid Fund* utilizes Liquid Fuels dollars received from the Commonwealth of Pennsylvania. Use of liquid fuels dollars are restricted by law for specific roadway purposes.
8. The *Debt Service Fund* was created to account for the debt that is being created by General Obligation Notes associated with the construction of Borough Hall. Currently, the Capital Fund is funding debt service. In the future, the Borough will need an actual funding source for debt principal and interest payments.
9. The *Police and Non-Uniform Pension Funds* account for all pension related funds and transactions.
10. The *Economic Development Fund* accounts for all community development and associated grant activities.
11. The *Home Program Fund* accounts for home program assistance and qualifying home improvement grant activities administered by Borough administration.
12. The *UDAG Repayment Fund* accounts for any income earned or loans made resulting from the Urban Development Action Grant. Currently, this fund is inactive, as we do not project any income or expenses until at least FY 2020 if not later.
13. The *Mary Wood Park Fund* covers expenditures relative to the Mary Wood Park Property as approved by the Mary Wood Park Commission and Borough Council.

Budget Preparation Team

Stephanie Cecco, Borough Manager
Angela Orr, Accountant
Brittany Rogers, Executive Assistant to the Borough Manager
Julie Davis, Finance Consultant
Z. Raymond Sokolowski, Director of Public Services
Michael Orler, Chief of Police
Tim Gunning, Fire Chief
Paul W. Hughes, Director of Engineering, Licenses and Inspections
Kate Kosmin, Communications and Special Events Manager
Bob Zinni, Fire Marshall and Emergency Management Coordinator
Charles Mascio, Community Center Manager

Thank you to all Borough staff for their hard work during the budget process and to our elected officials for all of their guidance and direction from commencement to completion.

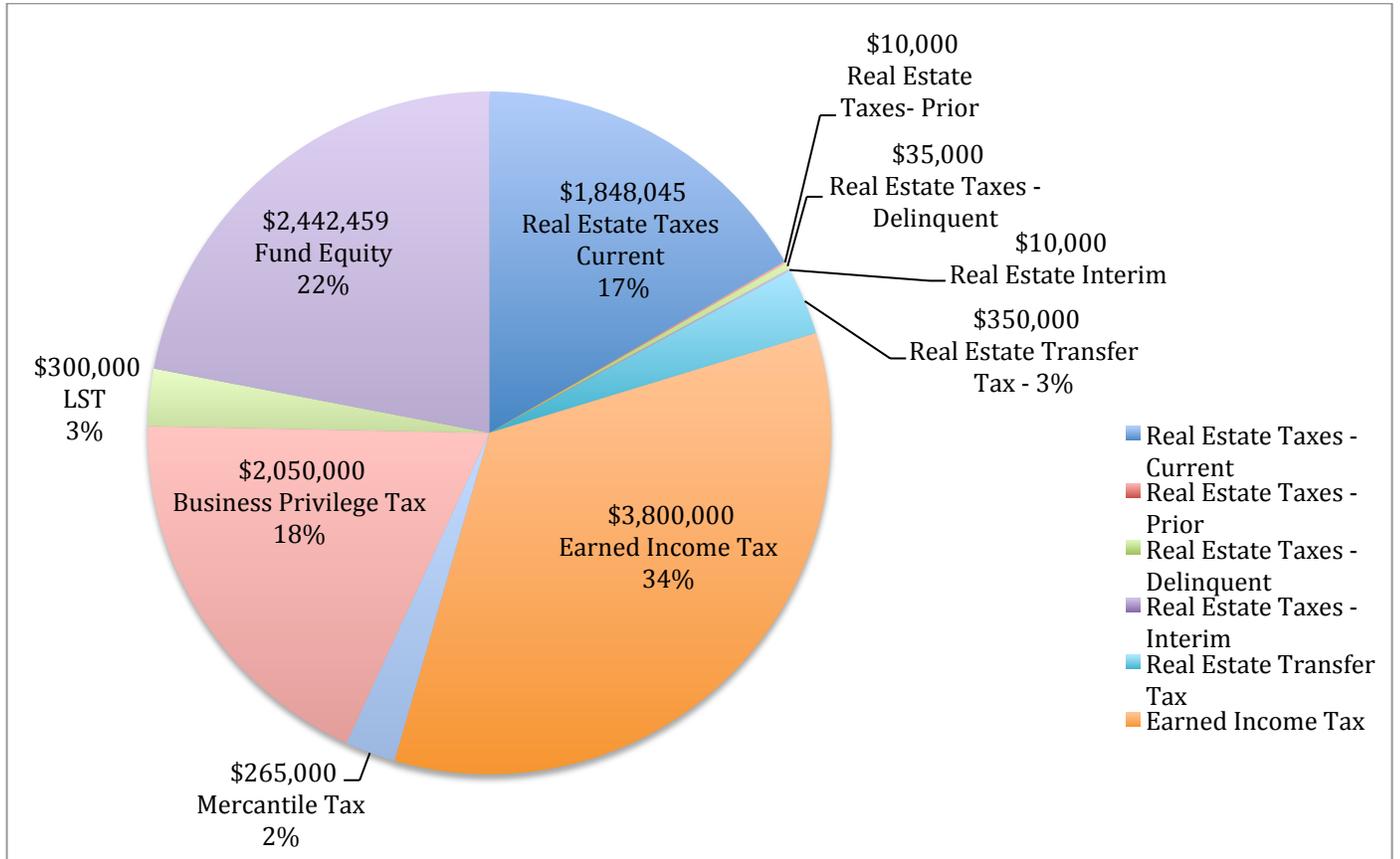
2018 Budget Highlights

Borough Council had two special budget workshops to develop goals and objectives for FY2018. The following funding priorities were identified and are reflected in the proposed budget:

- No Tax Increase
- Personnel
 - Block Budgeting for Future Organizational Structures
 - Hiring a Director of Recreation Services
- Continued Investment into Reserve Funds
- Increased Investment into Public Safety
 - Increased appropriation to Fire Companies
 - Purchase of two new Police vehicles and equipment
 - Continued contribution to Narberth Ambulance
- Investment into updating Public Services to continue delivery of quality service
 - Purchase new trash truck, brine system, vehicles, equipment and access control
- Continued Investment into Parks and Recreation
 - Mary Wood Park Playground Renovation
 - Haines and Salvati Dog Park Renovation
- Allocated funds for Grant Matching
- Significant Investment into Professional Services
 - Infrastructure and Pavement Management Plan
 - Renovation Plans for the Community Center and Mary Wood Park House

Primary Revenue Sources

Real Estate and business taxes are the primary sources of revenue for the Borough along with Fund Equity. The strong commercial real estate market continues to result in higher than normal real estate transfer, earned income and business privilege/mercantile tax income.



Real Estate Tax – Where Do Resident Tax Dollars Go?

Millage rate is the amount per \$1,000 used to calculate taxes on a property. One mill represents \$1 in taxes per \$1,000 in tax-assessed value. For example, consider a home's assessed value is \$108,000. Then 1 mill of tax would equal \$108. The Borough's total millage rate in 2017 was 28.753 mills. This means the homeowner owes \$28.753 in taxes for every \$1,000 in tax-assessed value. In this example, that would amount to \$3,105.32 in property taxes annually.

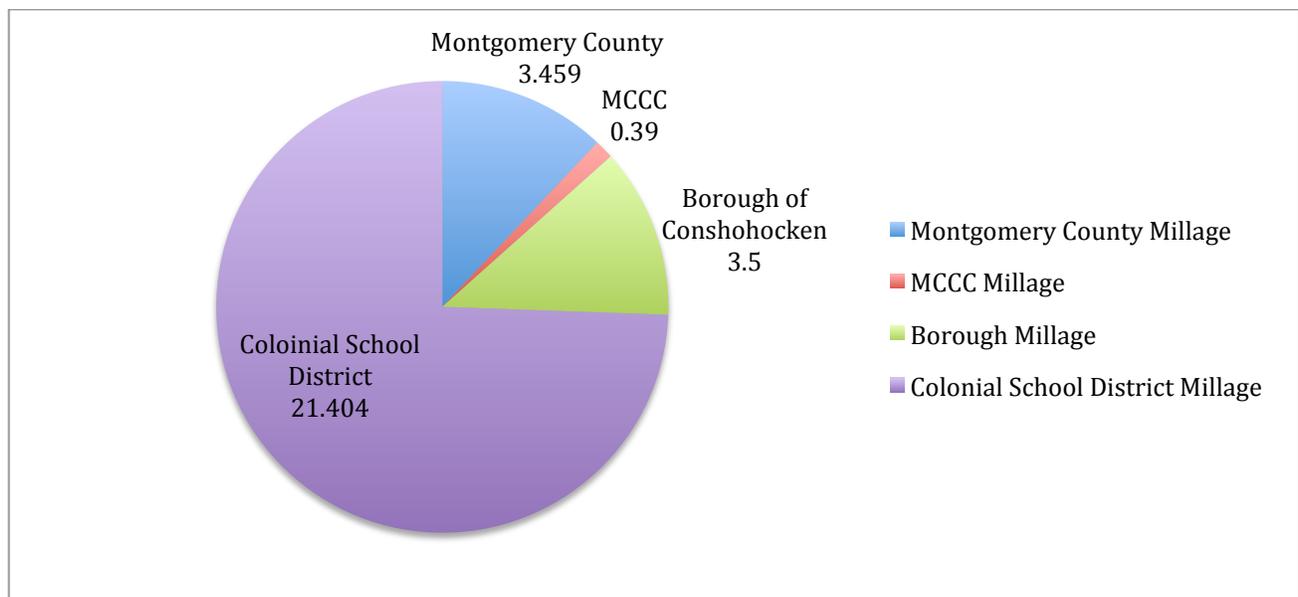
In 2017, the millage rate for a Conshohocken resident was broken out into four categories totaling 28.753:

- 2017 Montgomery County Millage = 3.459
- 2017 Montgomery County Community College Millage = 0.39
- **2017 Borough Millage = 3.5**
- 2017 Colonial School District Millage = 21.404

If we continue with our example, this would mean that this homeowner would owe the following annual costs in property tax:

- **Amount owed to the Borough = \$378 (\$108 x 3.5)**
- Amount owed to County = \$373.57 (\$108 x 3.459)
- Amount owed to MCCC = \$42.12 (\$108 x .39)
- Amount owed to Colonial School District = \$2,311.63 (\$108 x 21.404)

The chart below illustrates where a resident's tax dollars go based on 2017 millage rates. In this example, this particular property owner would owe approximately \$31.50 a month to the Borough for the following services: trash removal, snow plowing, upgraded parks, police protection, fire protection, emergency services, code enforcement, permitting, community center, rowing center and access to free special events. **The good news is that the budget recommends no increase in real estate tax millage for FY2018, which means no increased cost to the residents of Conshohocken.**



Real Estate Tax - The Value of One Mill

The total assessed value of real estate for 2018 is \$639,678,709. Total revenue based on 3.5 mills accounting for penalties, delinquent taxes and discounts is \$2,168,876.

Millage Tax Rate and Revenues by Fund

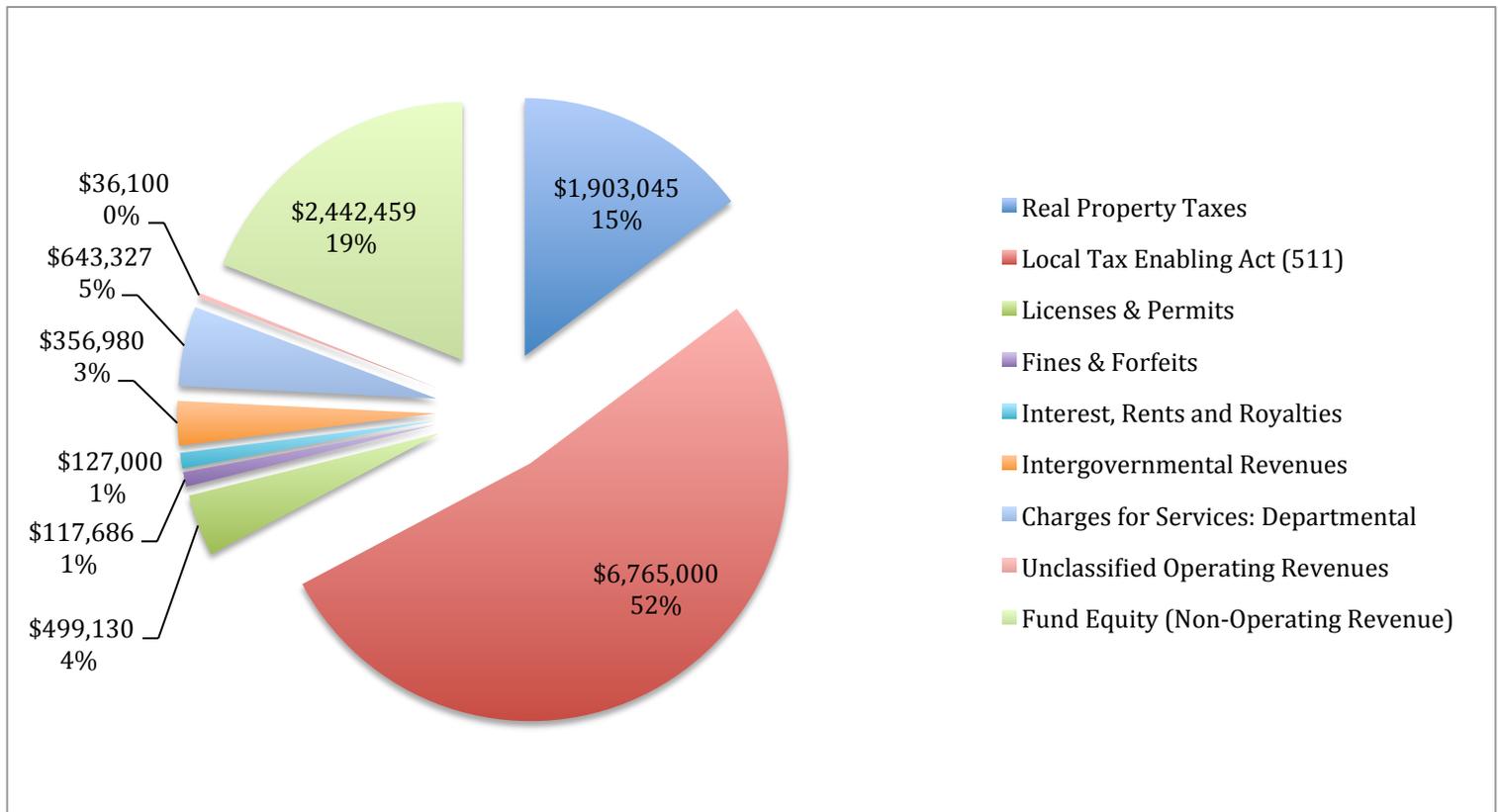
Fund	FY 2018 Levy	Tax Revenue
General Fund	2.9984	\$1,858,045
Street Lighting Fund	0.2926	\$181,318
Fire Protection Fund	0.1254	\$77,708
Library Fund	0.0836	\$51,805
Total	3.50	\$2,168,876

Millage Tax Rate and Revenues by Fund FY 2017 v. FY 2018

Fund	FY 17 Levy	FY 17 Revenue	FY 18 Levy	FY 18 Revenue	Variance
General	2.9984	\$1,813,791	2.9984	\$1,858,045	\$44,254
Street Lighting	0.2926	\$176,999	0.2926	\$181,318	\$4,319
Fire Protection	0.1254	\$75,857	0.1254	\$77,708	\$1,851
Library	0.0836	\$50,571	0.0836	\$51,805	\$1,234
Total	3.50	\$2,117,218	3.50	\$2,168,876	\$51,658

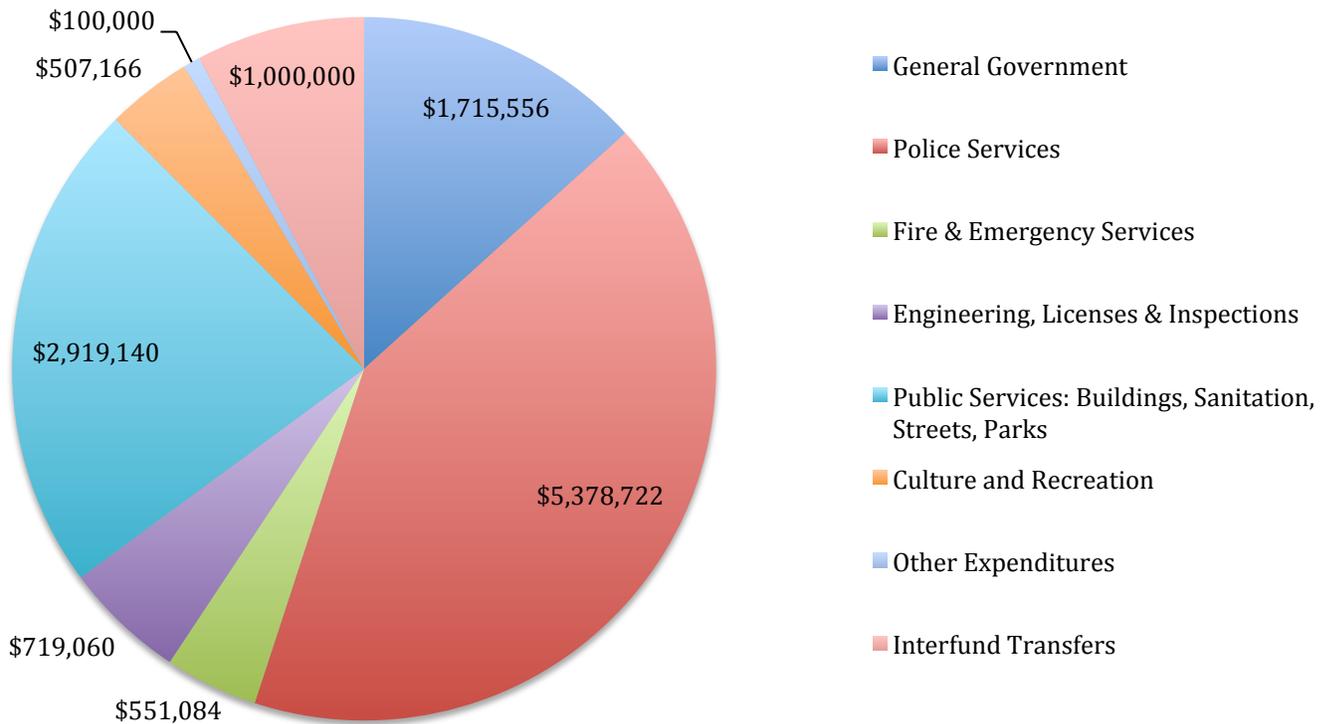
Operating Revenues

Revenue Category	Amount
Real Property Taxes	\$1,903,045
Local Enabling Tax Act (511)	\$6,765,000
Licenses & Permits	\$499,130
Fines and Forfeits	\$117,686
Interest, Rents and Royalties	\$127,000
Intergovernmental Revenues	\$356,980
Charges for Services: Departmental	\$643,327
Unclassified Operating Revenues	\$36,100
Total Operating Revenue	\$10,448,268
Fund Equity (Non-Operating Revenue)	\$2,442,459
Total All Revenue Sources	\$12,890,728

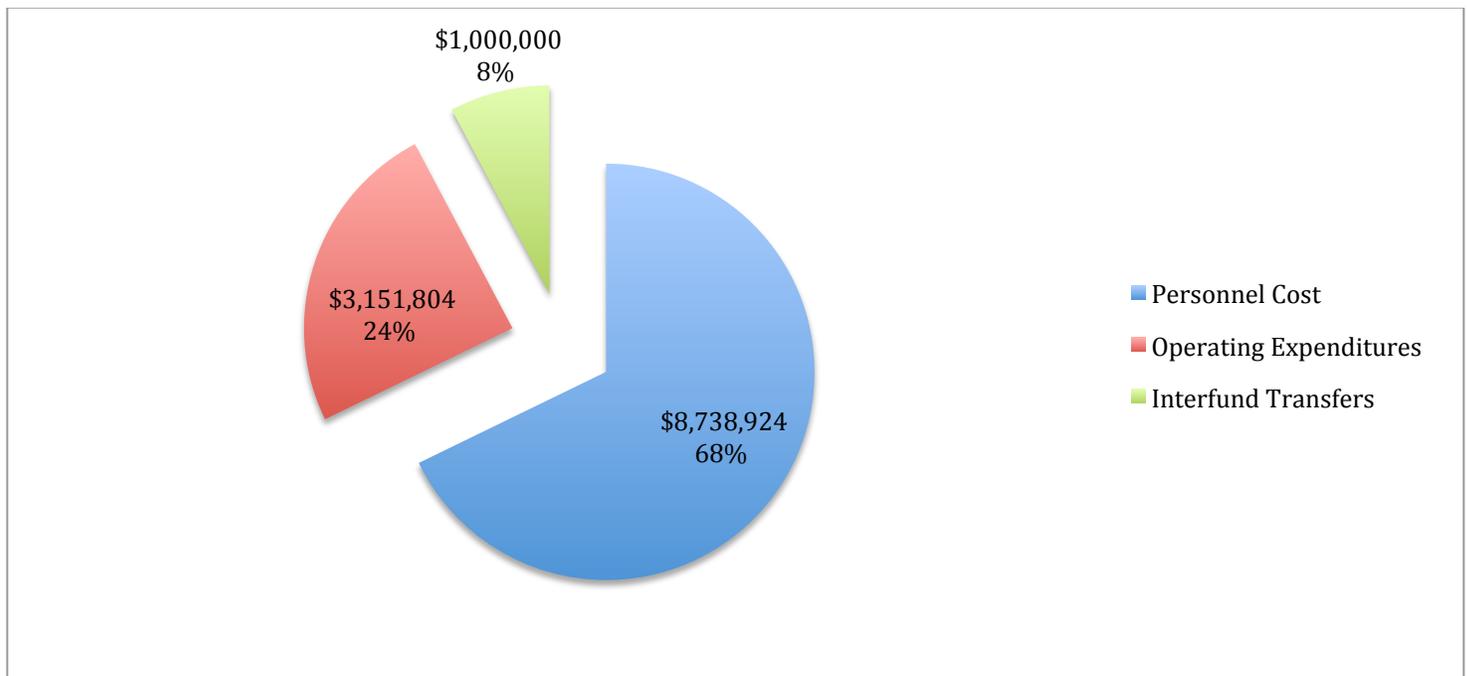


Operating Expenditures

Expenditure Category	Amount
General Government	\$1,715,556
Police Services	\$5,378,722
Fire & Emergency Services	\$551,084
Engineering, Licenses & Inspections	\$719,060
Public Services: Buildings, Sanitation, Streets, Parks	\$2,919,140
Culture and Recreation	\$507,166
Other Expenditures	\$100,000
Total Operating Expenditures	\$11,890,728
Interfund Transfers (Non-Operating)	\$1,000,000
Total Operating & Non-Operating Expenditures	\$12,890,728



Key Cost Centers



2018 Budget Timeline

- July 2017 - Department FY18 Capital Requests and Council Goals and Capital Budget Workshop
- August - September 2017 - Department FY18 Operational Budget Requests and Meetings to Review Expenses
- September 2017 - Council FY18 Special Budget Workshop
- October 2017 - Administrative Review of FY18 Budget
- November 1, 2017 - Budget Presentation
- November 15, 2017 - Authorization to Advertise the FY18 Budget
- December 20, 2017 - Consider FY 2018 Budget for Adoption and Tax Levy Ordinance

2018 Department Budget Messages

Police Department

*Michael Orler
Chief of Police*

The Borough Police Department is composed of talented, dedicated and loyal men and women who will never shy away from the oath they have taken to protect and serve. Our core values are duty, honor and providing the finest police services to our residents in Conshohocken Borough.

Every member of the Conshohocken Police Department endeavors to insure that our budget is fiscally sound, comprised of wise choices and decisions that best provide police services to the Conshohocken Community. We strive to make our partnership with the Conshohocken Borough Community stronger and will never take for granted the support we receive from our community.

The Conshohocken Borough Police Department's mission, through a community partnership, is to improve the quality of life and to provide a sense of safety and security for our residents and borough guests. We promote respect and professionalism by recognizing our duty and obligation to maintain order, enforce the laws and to protect individual rights without impunity on a fair and equal basis.

Our commitment to excellence not only extends to the community, but to the officers and employees of this department who have dedicated themselves to the profession of policing.

Formatting for this budget document was created so that it will better serve as a policy document, as an operations guide, as a financial plan for the department and as a communication medium. I believe one of the greatest benefits to our citizens is that this format presents a clear picture of the operations and plan for this 2018 police budget.

The Police Department's highest priority is providing excellent service to the public. The public expects the police to respond in an expeditious manner and services in general to be delivered efficiently and effectively.

The Conshohocken Police Department is made up of the following Divisions and Units:

Administrative Division

Chief Michael Orler and Lieutenant Metz supervise the Administrative Division.

Detective Division

The Detective Division are assigned all types of criminal cases such as; Fraud, Theft, Juvenile, Burglaries, Robberies, Missing Persons, Sexual Assaults, Assaults, Suspicious Death, Homicide, Forgery, Bad Checks, Drug Cases. For example, a detective may have several victims in a case with one perpetrator; the detective may spend over 350 hours of investigative time until an arrest is made. In some instances, a patrol officer must be reassigned to detective division to assist for these large-scale cases. Detectives also conduct preliminary hearings at the local District Justice Office.

The detective division is also responsible for the annual Thanksgiving Turkey Dinner Drive, which assists the less fortunate. In 2017 we assisted in feeding 60 families for Thanksgiving! During Christmas,

the division assists the Colonial Neighborhood Council with the collection and distribution of gifts for families in the Borough of Conshohocken who cannot afford gifts for their children.

Patrol Division

The Patrol Division is supervised by the Police Lieutenant. This division is comprised of 16 sworn officers who are divided into four, four officer squads. Each squad is under the direction of a Sergeant.

The Patrol Division's primary purpose is to respond to all emergency and non-emergency calls for service within Conshohocken Borough. Officers assigned to patrol, utilize proactive policing activities that include criminal and vehicle statute enforcement, as well as crime prevention through high visibility patrol that includes foot and bike patrol, in order to protect life and property. Patrol Officers also conduct preliminary hearings at the local District Justice Office.

In addition, patrol officers respond to mutual aid requests for assistance from other police agencies. The Conshohocken Police Department has an outstanding working relationship with other law enforcement agencies and is committed to assisting all public service professionals in the performance of their duty. The patrol division seeks to provide the most professional and ethical law enforcement services to the Borough of Conshohocken community, thereby ensuring the preservation of peace and the highest quality of life in our community. As always, officer safety is paramount.

Traffic Safety Unit

The Traffic Safety Unit was developed in late-2011 and is under the supervision of Sergeant David Lennon. The unit consists of one officer, (Matthew Foster) and assisted by Officer Sean Gregory on a part time basis. Officers Gregory and Foster conduct Commercial Motor Vehicle Inspections (i.e. Trucks). A total of 100 Truck inspections in first 7 months of 2017, with 101 violation and 10 commercial vehicles put out of service for safety violations. The primary responsibility of this unit is to address all traffic complaints, conduct directed patrols of those locations in which traffic violations and crashes are common, deploying speed trailer, assist the MCSAP truck inspector with commercial vehicle inspections that travel the roadways of the borough and conduct Driving under the Influence Enforcement details with other (mutual aid) departments.

Bicycle Patrol Unit

The Conshohocken Police Bicycle Unit was created in 1998 under the direction of then, Sergeant Michael Orler, as a way for officers to reconnect with the community. Currently, the bicycle unit is under the direction of Sergeant David Lennon, who is an IPMBA Instructor (International Police Mountain Bike Association), and certified bicycle mechanic. Sergeant Lennon has trained officers from our department as well as officers from surrounding police department including the State Police. All officers assigned to the Bicycle Patrol Unit must remain current on all bicycle patrol skills through annual in-service training.

The current department bicycle unit has five officers and one sergeant assigned. The department has three TREK and one CANNONDALE police specific bicycles. Each bicycle is equipped with headlights, taillights, emergency red and blue lights, siren and equipment bag. The unit is assigned to cover special community events such as the Fourth of July Soapbox Derby, Fireworks, Saint Patrick's Parade, Fun Festival and general patrol details. The unit purchased bicycle helmets with help from local businesses to give these helmet to children free of charge when they are riding on the street and do not have a

helmet. This unit has also partnered with the Montgomery County Health Department to promote bicycle safety among children.

CMSAWT

CMSWAT is a “SWAT” team, made up of Montgomery County Police Department Officers. Conshohocken Police Department is one of those departments. CMSWAT Officers are highly trained and motivated both mentally and physically to handle life threatening critical incidents.

Field Training

This unit is intended to assist a “new” police officer with their transition from the academic setting to the performance of general law enforcement duties. While on probationary status, newly hired Conshohocken Borough Police Officers must successfully complete the field training and evaluation program in order to attain Patrol Officer Status. This program requires officers to become familiar with personnel and equipment of the department as well as the department’s policies and procedures. The field-training program also provides the initial formal and informal training specific to the day-to-day duties of an officer. It is the responsibility of the FTO’s who have been specifically selected and trained to conduct this type of training, to thoroughly review field training materials with the new officer and to demonstrate proper police procedures. This type of one-on-one training with the fact that the FTO must guide the training in real law enforcement situations set it apart from any prior academy trainings.

Montgomery County Major Incident Response Team (MIRT)

The Major Incident Response Team consists of police officers from multiple jurisdictions throughout Montgomery County. The members of the MIRT Team respond as needed to any natural disaster, riot, major event (i.e.) presidential visit, protest, sporting event, etc., that may occur within Pennsylvania. There are four officers from Conshohocken Police Department who are voluntarily assigned to MIRT.

Montgomery County Drug Task Force

The Montgomery County Drug Task Force consists of police officers from multiple jurisdictions throughout Montgomery County. Conshohocken Police Department has officers who are voluntarily assigned to this unit. These officers are highly trained and responsible for the investigation and apprehension of those people that engage in the trafficking of controlled substances.

ICAC Unit

The Conshohocken Police Department participates in this highly specialized unit. This unit investigates child internet crime working with Homeland Security.

Department FY 2017 Achievements

1. New Uniforms
2. Northwestern School of Police Staff and Command – Sergeant Conner
3. “Shop with a Cop” and “Coffee with a Cop” events
4. Toys for Tots for underprivileged children
5. Thanksgiving dinner for sixty (60) underprivileged families
6. Bicycle give away at Conshohocken Elementary

7. Installation of the Ti Simulator – Active Shooter and use of force training
8. Continued outreach to Pastors, State Representatives, and Residents
9. Bike Safety Training offered by Bike Unit
10. Gun Safety Class for Borough Residents
11. Implementation of NARCAN Program (opioid overdoses)
12. Greater Norristown Police Athletic League Participation
13. Internet Crimes Against Children Task Force

Department FY 2018 Goals

1. Continued outreach to Pastors, Pulpits, Representatives and Residents
2. Send Sergeant Lennon to Northwestern Police School of Staff and Command
3. Reduce part 2 crimes by 5%. Identify problems that have a potential for becoming intrusive in the community.
4. Conduct directed patrols based on intrusions and hotspots
5. Provide active shooter insights to business stakeholders
6. Promote police conduct that is both responsive and sensitive
7. Maintain a feeling of safety in the community
8. Working with Montgomery County on Drug and Alcohol Prevention Project

Public Services

Z. Raymond Sokolowski,
Director

Public Services Department encompasses the Streets Department, Solid Waste Department and Parks and Facilities.

Department FY2017 Achievements

Sutcliffe Park Project

The Public Services Department has had numerous achievements in 2017 but non-greater than the completion of the Sutcliffe Park Project. The project was completed on time and within the allotted budget. The project has clearly changed the overall dynamic of the park and made the park a location for children who play baseball and children who don't. The park has seen much more usage than in the past and that is in large part due to the new park equipment and the excellent condition of our Borough run fields.

Second Avenue Meadows Park

The new Second Avenue Meadows Park is also an achievement for the department. The Park was also successfully completed on time and was within the allotted budget. Both parks did not incur any additional design or engineering fees. All designs were in-house which allowed for costs to go directly into the infrastructure of the park and the purchase of equipment.

B-Field Parking Lot Project

The B-Field Parking Lot Project involved repurposing old tennis courts into a much need parking area, which includes Handicapped Parking.

Repainting of the A-Field Wall

The Public Services Painting Crew did all the re-painting of the wall surrounding the A-Field. One of our crew has 14 years of painting experience and used it to produce a great product at the A-Field. Another member of our crew used his 20 years of experience in concrete construction to replace all the unsafe sidewalk pads around the stadium. This was extremely helpful in eliminating potential liability issues for the Borough.

Completion of a Break Room

Our Buildings Division constructed a new 30 x 15 break room/training room inside the Public Works Building. All the work was again done in-house and under budget.

Installation of the LED Street Lighting

Installation of the LED street lighting was completed throughout the Borough. This greatly improved the lighting for the Borough as well as overall safety.

Re-Greening of Hector Street

The Hector Street re-greening project was tasked to the Public Services Department and is well under way.

Department FY 2018 Goals

The overall goal is to develop a better-structured Public Services Department, which will have clearly defined divisions. Those divisions currently include: Sanitations, Streets, Buildings, Landscaping-Grounds and Parks.

Buildings Division

- a. Transition into taking over full responsibility of the Administration Building from the Developer TNW. This will include all interior and exterior portions of the building. The Buildings department will have sole responsibility to maintain all components of the building as of August 2018.
- b. Develop comprehensive maintenance programs that will include all occupied and unoccupied tenant spaces. This includes replacement of carpets and other flooring as well as repainting interior and exterior space.
- c. Continue to audit all utility bills and look for efficient alternatives to reduce operational costs.
- d. Improve overall exterior appearance of facilities.
- e. Upgrade all building components that have potential safety risks associated with them such as egress doors and windows as well as any insufficient exit lighting.
- f. Increase security with the use of access controls, cameras and lighting.
- g. Correct any building design issues that were missed

Sanitation Division

- a. Continue to provide consistent collection service for trash and recycling.
- b. Continue improving customer service for solid waste collection, including incorporating ways to assist our residents who are physically unable to bring solid waste containers out to the curb.
- c. Look for new methods or programs that would reduce costs and make solid waste collection more efficient.
- d. Continue to successfully implement safety methods and reduce employee injuries.
- e. Review current solid waste collection ordinances and recommend and enact changes.

Streets Division

- a. Assist in developing a comprehensive road maintenance program for the Borough roadways.
- b. Continue to work with the Police Department to improve methods of roadway safety including signage, road surface markings and street lighting.
- c. Proactively identify roadway hazards.
- d. Continue to successfully implement safety methods and reduce employee injuries.
- e. Deploy better, more modern equipment, to produce both better working conditions and a more efficient Streets Department.
- f. Training

Parks Division

- a. Oversee the completion of The Mary Wood Park playground equipment and safety service installation.
- b. Install all required drainage associated with the new safety surface.

- c.* Develop a comprehensive park maintenance and equipment replacement program.
- d.* Complete an assessment of all park trees with an arborist to come up with a tree maintenance and replacement program.
- e.* Improve overall condition and appearance of parks. Improvements such as a field fertilizer program for all the parks. The removal, repair or replacement of concrete and asphalt. The repair and replacement of benches and bleachers.
- f.* Improve overall appearance of parks by painting existing structures, adding plants and repairing and replacing fencing.
- g.* Access all park lighting and improve and or change to LED for better efficacy and better overall lighting.
- h.* Complete the new Haines-Salvati Dog Park project.
- i.* Complete upgrades to River Walk Dog Park.

Emergency and Fire Services

*Bob Zinni, Fire Marshall
Tim Gunning, Fire Chief*

The Emergency and Fire Services Department consists of Emergency Management and the Fire Department.

Department FY 2017 Achievements

1. Updated and completion of the Borough of Conshohocken Emergency Operations Plan.
2. Annual Fire Inspection Program
3. Fire Prevention Demonstration
4. Fire Prevention Education at Local Schools
5. Reduction in nuisance fire calls

Department FY 2018 Goals

Emergency Services – *The following are goals set forth for Emergency Services:*

1. Conduct Two Tabletop Exercises
2. Conduct One Full Scale Exercise
3. Better prepare our municipal leaders and emergency responders to handle large scale incidents

Fire Department – *The following goals are set forth for The Fire Department:*

1. Advance high-rise training
2. Expand fire prevention activities throughout the Borough
3. Maintain great working relationship with both fire companies
4. Increase career staffing due to decreasing volunteer numbers
5. Start process of replacing the ladder truck

Engineering, Licenses & Inspections

*Paul Hughes,
Director*

The Department of Engineering, Licenses & Inspections (ELI) was established in July of 2016. Internally, the Director of ELI provides oversight of the department functions formerly referred to simply as Code Enforcement, which is now considered part of the Licenses and Inspections division of ELI. Also, the Director also serves as the Borough's Engineer of Record for in-house capital projects and as it relates to plan review and construction management of residential and commercial land developments within the Borough.

This role, as an in-house function, serves to enhance coordination between Borough staff members across departments between planning (the front end of the land development process) and inspections (the backend of the land development process). The ELI Director also provides, as a function of department oversight, a direct link between internal administrative and finance staff and external operations such as code enforcement, capital project management, land development site-inspections, and residential and commercial building inspections. All of these functions are joined at the hip with administrative functions related to permitting, land development escrow management, capital project payments and change orders, and code related citations and liens. The Director of ELI provides first-hand knowledge of specific projects and general processes to keep both the office-based and field-based staff informed, up-to-date and working together in concert.

The ELI Department is also the new home of the Zoning Officer and all Zoning and Community Development related operations. Zoning, as it is essentially a code enforcement operation, fits right into the new department and allows for consistent oversight and enforcement of all Borough Ordinances. The Community Development aspects of the department's operation includes all grant related services such as HOME, CDBG, and general tracking and management of all grant opportunities pursued and awarded to the Borough.

Finally, the Engineering component of the new ELI Department comes along with an in-house Engineer. Capital project design, public bid administration, construction management, and contract administration are all now in-house functions performed by the Borough through ELI. These services, along with management of those which will still be performed by outside consultants, provide the Borough with direct control of capital project planning, scheduling, design, inspections and payment recommendations. Another in-house role of the ELI Director is management of outside consultants when they are required for surveying, special technical design services, on-site inspections, or any other function deemed best suited for an outside consultant rather than in-house staff.

2017 Achievements and 2018 Goals are detailed herein.

Department FY 2017 Achievements

1. Developed complete Borough capital project contract documents
 - a. Drafted construction contract general conditions for municipal capital projects
 - b. Generated all necessary bid proposal forms and contract signature documents
 - c. Completed legal review process with Borough Solicitor
 - d. Successfully Implemented Borough project contract for:
 - i. *A Field Track Project*
 - ii. *A Field Fence Project*
 - iii. *CDBG Curb Ramp Project*
 - iv. *2017 Liquid Fuels Paving Project*
2. Developed the Draft Borough Infrastructure Management Plan
 - a. Visually inspected and recorded conditions for each block of each Borough Street
 - b. Assessed condition of curb ramps, storm sewer, pavement markings, etc.
 - c. Produced report providing project options for a major 3-year program
 - d. Produced street inventory for future condition tracking and project planning
3. Developed Department tracking system for permits
 - a. Tracked and reported number of permits issued, fees collected, and turn-around time
 - b. Average median turn-around time for all permit types through September is 7.46 days
 - c. Average median turn-around time for construction permits is 5.64 days
 - d. Majority of permits are issued in 0 (day submitted) or 1 day.
4. Completed A Field Track Project
 - a. Developed design and bid documents for public bidding
 - b. Awarded contract to low bidder, Derryl Mills Excavating
 - c. Provided construction oversight and contract administration
 - d. Project completed in May/June 2017
5. Completed A Field Fence Project
 - a. Developed design and bid documents for public bidding
 - b. Awarded contract to low bidder, Olivieri & Associates
 - c. Provided construction oversight and contract administration
 - d. Project completed in August/September 2017
6. Completed CDBG Curb Ramp Project
 - a. Developed design and bid documents for public bidding
 - b. Coordinated compliance with CDBG requirements with Community Development Officer
 - c. Awarded contract to low bidder, Olivieri & Associates
 - d. Project completed in August 2017
7. Completed 2017 Liquid Fuels Paving Project
 - a. 2017 project included 7 blocks on 5 streets for resurfacing
 - b. Generated technical specifications and contract documents for public bidding

- c.* Awarded contract to low bidder, Innovative Construction Services
 - d.* Provided construction oversight and contract administration (project ongoing)
 - e.* Project will be completed in October 2017

- 8. Completed Park Playground Engineering
 - a.* Provided grading and drainage design for the new play areas
 - b.* Designs completed for Sutcliffe Park and the 2nd Avenue Meadows
 - c.* Coordinated survey construction layout for each project
 - d.* Provide on-site guidance to various work crews, both in-house and contracted
 - e.* Design effectively executed by Public Services Crew, with assist from Catania Concrete

- 9. Completed Public Services Break Room Design
 - a.* The Public Services Department required architectural design for a new break room
 - b.* Generated code compliant design drawings to obtain a commercial building permit
 - c.* Design effectively executed by the Public Services Crew

- 10. Completed Hector and Walnut Pipe Extension Design
 - a.* Existing pipe crossing Hector Street presented a safety issue at the southeast corner of Walnut
 - b.* Generated design of pipe extension and paving reconstruction
 - c.* Design effectively executed by the Public Services Crew

- 11. Streamlined Grass and Weed Enforcement Policy
 - a.* Removed mailed "Courtesy Notice" from enforcement process (was requested in 2016)
 - b.* Residents receive a door hanger reminder and one mailed notice before enforcement
 - c.* Condition of properties was noted as a major quality of life focus point

- 12. Land Development Coordination and Construction Management
 - a.* 212 Wood Street
 - b.* 315 East 10th Avenue
 - c.* 3 Colwell Lane
 - d.* 51 Washington Street
 - e.* 401-433 Washington Street
 - f.* 307 East 9th Avenue
 - g.* 538 Spring Mill Avenue
 - h.* SORA West
 - i.* Provco-Pineville Wawa
 - j.* Millenium IV

- 13. Achieved required professional development goal for Engineering License

14. Represented the Borough for the I-76 Corridor Green Light Go Project
15. Continued audit coordination with FEMA for floodplain management
16. NPDES MS4 (Municipal Separate Storm Sewer System)
 - a. Completed annual MS4 report for stormwater management ordinance enforcement
 - b. Completed Notice of Intent to remain covered under the PA General Permit
17. Awarded Natural Land's Growing Greener Community Award for Sutcliffe Park Parking Lot
18. Requests for Proposals
 - a. Successfully solicited proposals for A/E services for the Community Center
 - b. Successfully solicited proposal for A/E services for the Mary Wood Park House
 - c. Request for Proposals and process managed by ELI Department staff

Department FY18 Goals

Engineering – *The following goals are set forth for the Engineering Division of the ELI Department:*

1. Conduct a review of the contract front-end documents produced in 2017 related to their function throughout the 2017 capital projects. Proposes revisions, if appropriate, for review by the Borough solicitor.
2. Continue to develop technical specifications for use in capital project contracts generated in-house. The technical specifications library will be a work in progress with specific technical sections being added as needed for active projects.
3. Continue to develop construction details for use in capital project contracts generated in-house. The construction detail booklet currently used by the Borough will serve as the base for construction details, which will be supplemented, as new details are required for active projects.
4. Design and/or oversee the Borough's capital projects, as approved by Council for 2018:
5. Attend engineering seminars and/or webinars relevant to civil engineering as necessary to obtain at least twenty-four (24) professional development hours (PDHs) in 2018. The current credit accumulation period ends 9/30/2019.

Licensing & Inspections – *The following goals are set forth for the L&I Division of the ELI Department:*

1. Record and track data for the following activities:
 - a. Turn-around time for issuance of permits starting from the date of application.
 - b. Compliance time for code violations starting from the date of initial Courtesy Notice door hanger.
 - c. Percentage of compliance with either Courtesy Notice door hanger, thereby avoiding certified mailing costs.
 - d. Percentage of compliance by Violation Notice, thereby avoiding the need to issue citations.
 - e. Percentage of compliance by issuance of citation, thereby avoiding staff court appearances.

2. Continue Borough-wide Sidewalk and Sign Clearing Program which commenced in 2016, and Implement new program for property maintenance targeting property rear yards along alleys, pending adoption of rear house number ordinance.
3. Obtain additional certifications and continuing education credits, as appropriate, for in-house code enforcement staff.
4. Increase face-to-face and phone communication with property owners during enforcement. Informal "test cases" have consistently proven to further compliance more effectively than paper notices alone.

Zoning - *The following goals are set forth for the Zoning Division of the ELI Department:*

1. Establish written Zoning procedures based on the Zoning Ordinance. The current Zoning procedures are executed by the Zoning Officer, and while this is appropriate, by and large, other department staff and Borough administrative personnel are not familiar with these procedures. Establishing written procedures for Zoning related operations will help create awareness and understanding amongst ELI department staff and Borough administrative staff for a level of redundancy in capabilities related to Zoning procedures.

Community Development - *The following goals are set forth for the Community Development Division of the ELI Department:*

1. The Community Development and Zoning Officer manages grants such as HOME and Community Development Block Grants (CDBG) which provide the Borough funding for residential home rehabilitation and public ADA accessibility programs. The goal for 2018 is to continue successful management of these programs.

Grants - *The following goals are set forth for the Grants Division of the ELI Department:*

1. The Department of Engineering, Licenses & Inspections maintains a database of available grants which is frequently updated and reviewed to ensure the Borough is able pursue viable grant opportunities for everything from projects and studies to products and equipment. It is an ongoing objective of this Department to continue to monitor the landscape of County, State and Federal grant opportunities and present recommendations to Borough Council for those which the Borough is well positioned to pursue.

The Department strongly urges greater consideration for grant applications prior to and during 2018. Many opportunities presented in reports during 2017 passed without a Borough application being submitted.

2. Montco2040 Implementation Grant - The Borough should strongly consider a new application for this grant program.
3. Congestion Mitigation and Air Quality (CMAQ): The design of this grant project is ongoing through Pennoni Associates, and the construction is scheduled for summer 2018.

Recreation Services

*Charles Mascio,
Community Center Manager*

The Department of Recreation Services strives to provide various year-round activities such as, fitness, programs and special events through the preservation of open space, park settings, and recreational facilities for the residents of Conshohocken. The ultimate goal is to create a lively community where individuals can “Live, Work and Play” by providing quality recreation and leisure experiences that enhance the quality of life for youth, teens, adults and seniors.

Recreation Services offers activities, programs and special events to area residents and its visitors. Recreation programming includes youth and adult athletics; summer camp; before and after school programs; group exercise; fitness training; senior bingo; learn-to-row camps; and a host of other activities for citizens of all ages. Borough Parks and the Community Center at the Fellowship House provide meeting and athletic spaces to the community.

The Recreation Division operates and programs:

- One (1) Community Center
- One (1) Rowing Center in conjunction with the Conshohocken Rowing Center Board and Directors
- Provides out-of-school and summer camp activities
- Provides Fitness and Group Exercise programs
- Organizes youth and adult athletic programs.
- Facilitates use/rental of parks and centers for special events and outside organizations
- Oversees football, baseball and softball fields utilized throughout the year for leagues and rentals
- Schedules leagues, tournaments and rentals on basketball courts both inside and outside

The Division has built a strong relationship with the Colonial School District through a joint usage facility agreement. Recreation Services also provides inclusive recreational initiatives through our relationship with Special Olympics and Conshohocken AMBUCS. Finally, the Department has strong community ties with youth organizations such as: Conshohocken Little League and Conshohocken Bears Youth Football and Cheerleading.

Department FY 2017 Achievements

1. Inventory, organization and cleanup of Community Center
2. Revenue producing group exercise and personal training in conjunction with MIXX Fitness
3. Youth and Legacy Group Policy and Implementation (Little League, Conshohocken Bears Football/Cheerleading/Senior Bingo/Special Olympics)
4. Licensed Senior Bingo program in conjunction with St. Matthew and St. Mary’s Golden Age Club
5. Community Outreach specifically with Conshohocken Elementary, Conshohocken Elementary Parent Teacher Organization, Conshohocken Catholic Early Childhood Center, Colonial School District, Community Organizations and Associations
6. Implement and train all employees on the Paychex system
7. A improved and upgraded fitness center with all new equipment
8. Recreation Service and Parks special events:
 - a. Donofrio Classic

- c. Increased promotion of recreation facilities and programs to increase citizen participation

Department Programs and Activities

Over the course of fiscal year 2017, the Department of Recreation Services offered the following programs at Department facilities.

- Senior Bingo
- Before and After School Care
- Group Exercise and Personal Training
- Corporate Lunchtime Basketball
- Open Gym
- Mommy & Me Play Time
- Winter, Summer and Fall Adult Men's Basketball League
- Sunday Morning Adult Basketball
- Young Rembrandts
- Obvious Choice Sports
- Jump Start Sports - offers summer camp
- Soccer Shots
- Academy of Hoops
- Conshohocken Sports Leagues

Communications & Special Events

*Kate Kosmin
Communications Manager*

Communications is generally responsible for the messaging of Borough announcements and special events, as well as the messaging of community information and outreach, and other relative happenings taking place within the Borough. Communications also includes managing the various technology platforms, in which information is publicized, as well as the correspondence with Borough residents regarding concerns or requests. The below areas highlight roles and responsibilities of Communications:

Internal Communications

- a.* Correspondence with each department for information relevant to the Community, such as events, notices, and announcements.
- b.* News and announcements regarding council or board and commission matters.
- c.* Office of the Borough Manager press releases, or all other messaging needed to be publicized with the community.
- d.* Publication of the Recreation Services bi-annual Activity Guides, and bi-annual Borough Newsletter.

External Communications & Community Outreach

- a.* The intake of all citizen requests and concerns, as well as the delegation of requests to all appropriate departments. Includes following up with residents to answer questions, plan of actions, and keeping them abreast with applicable updates regarding their requests.
- b.* Coordinating and/or publicizing community special events such as the Conshohocken Soap Box Derby, St. Patrick's Day Parade, Beer Fest, Music Fest, Restaurant Rally, etc., and all other community events that come through to the Office of the Borough Manager.
- c.* Developing and maintaining relationships with Conshohocken business owners, the Colonial School District, and community groups/organizations within the Borough.

Special Events

The direct coordination and/or the publication of Borough Special Events taking place within the Borough of Conshohocken, which includes:

- a.* Conshohocken Summer Concert Series
- b.* July Fireworks Show
- c.* Conshohocken Funfest
- d.* Advertising of all Mayor's Special Events Committee
 - Mayor's Car Show
 - Conshohocken Halloween Parade
 - Christmas Tree Lighting
 - All others that take place during the year that are not annual events.
- e.* Advertising of all Recreation Services Events
 - George Snear & Donofrio Tournaments
 - Summer Carnival
 - Halloween Pumpkin Painting
 - Thanksgiving Senior Luncheon

- Winter Wonderland
- Senior Holiday Luncheon

Communications Information Technology

- a. Managing the Borough Website, and overseeing the management of the Recreation Services RecDesk website, along with creating content for consistent posting.
- b. Managing and creating content for the Borough of Conshohocken social media pages, which include Facebook, Twitter, and Instagram.
- c. Managing and creating content for the Borough TV Channel, which broadcasts on Verizon and Comcast local channels, as well as overseeing all AV software.
- d. Managing and creating content for the Borough Lobby and Outside Monument signs
- e. Filming and posting the Borough of Conshohocken Borough Council Meetings to the Conshohocken TV channel and Borough Website.
- f. Managing the Borough of Conshohocken Mobile App.

Department FY 2017 Achievements

1. Completion of the Borough wide Community Survey by the NSC.
2. Completion and implementation of the Borough Mobile App.
3. PSAB First Place Award Winner of the Conshohocken Borough Website and Borough Newsletter.
4. Development of an internal weekly informational intake system from Borough departments in order to be transparent to residents.
5. Developing skills and knowledge in all technology software: Leightronix, Bright Sign, Avid Media Composer, the Borough website, and how to best manage all Borough social media outlets.
6. Formation of an ongoing communications & special events operational annual calendar
7. Formation of an ongoing social media posting scheduled for annual special events and borough department events, announcements and operations.
8. Purchase of a professional camera to be used in 2018 during Conshohocken special events, and for Borough facilities/ parks.
9. Redefined goals for 2018 Borough Special Events to enhancement the quality and advertising in 2018.
10. Developing a Newsletter and Recreation Activity Guide timelines to meet publishing deadlines.
11. Developing a Communications Intern Program for the 2018 year.

Department FY 2018 Goals

1. Continue to create and maintain transparency to Borough residents and publicize information in a timely and relevant manner.

2. Purchase and implement a social media archiving system (Archive Social), which will record and file all social media transactions.
3. Implement the communications operational annual calendar to proactively create content and schedule social media postings.
4. Implement a weekly email correspondence structure with all Borough departments to create content for posting to the Borough Website, social media, and TV Channel.
5. Implement monthly emails to community groups/ organizations to obtain posting content.
6. Highlight Borough employees, business owners, community organizations and residents with monthly feature stories.
7. Implement special events planning objectives to enhance the quality of the Summer Concert Series, and Conshohocken Funfest.
8. Hire and train Communications Intern(s) in 2018.
9. Develop and implement a more proficient citizen request intake system.
10. Purchase Adobe Design Suite, and take training courses for Photoshop and InDesign.
11. Develop and strengthen relationships with Borough community groups, Conshohocken non-profit organizations, the Colonial School District, Conshohocken business owners, and all other active community organizations.

Administrative Services

*Angela Orr,
Accountant*

Administrative services include: human resources, insurance and risk management, information technology, finance, budget preparation, special projects as assigned, and oversight of assigned departments or divisions within the Borough operation. Each function plays a critical role in service delivery to the community.

Department FY 2017 Goals

Multiple strategic goals are planned for the Department of Administrative Services for the 2018 fiscal year. All goals are geared towards streamlining overall Borough operations leading to increased efficiency.

Municipipay

In the first quarter of 2018, the Borough will finalize the implementation of Municipipay that will serve as the payment gateway for electronic payment processing for recreation services, licenses, permits, trash bills, parking tickets, etc. Once finalized, the Borough will be able to provide over the counter, phone and ecommerce payment options to its constituents.

Finance

The Department, in conjunction with our finance consultant, is currently working on the Borough's capital asset list that will enable the Borough to issue government wide financial statements.

Risk Management

The Department will continue to work with our current insurance carriers and consultants from DVIT to develop recommendations that will address the Borough's unfavorable loss experience and financial impact of its high experience modifications and surcharges. Risk management strengths, challenges and opportunities will be evaluated to develop recommendations for future Borough operations.

Summary of Operating, Capital & Other Funds

	Projected Fund Equity with all Sources January 1, 2018	Projected Revenues Only FY 2018	Available for Appropriation: Fund Equity + Revenues	Appropriations with Transfers	Unappropriate 2018 Year End Fund Balance
Operating Fund					
General	\$ 2,442,459	\$ 10,448,268	\$ 12,890,728	\$ 12,890,728	\$ -
Street Lighting	\$ 10,354	\$ 181,318	\$ 191,672	\$ 191,672	\$ -
Fire Protection	\$ 5,000	\$ 152,708	\$ 157,708	\$ 157,708	\$ -
Library	\$ -	\$ 51,805	\$ 51,805	\$ 51,805	\$ -
Highway Aid	\$ 17,643	\$ 202,978	\$ 220,621	\$ 220,621	\$ -
	\$ 2,475,456	\$ 11,037,077	\$ 13,512,534	\$ 13,512,534	\$ -
Capital Reserve Funds					
Capital Fund	\$ 2,199,772	\$ 94,871	\$ 2,294,643	\$ 2,294,643	\$ -
Capital Reserve	\$ 3,322,741	\$ 507,500	\$ 3,830,241	\$ -	\$ 3,830,241
Operating Reserve	\$ 839,141	\$ 1,500	\$ 840,641	\$ -	\$ 840,641
	\$ 6,361,654	\$ 603,871	\$ 6,965,525	\$ 2,294,643	\$ 4,670,882
Other Funds					
OPEB Fund	\$ 1,250,000	\$ 501,700	\$ 1,751,700	\$ -	\$ 1,751,700
Home Program	\$ -	\$ 89,795	\$ 89,795	\$ 89,795	\$ -
Economic Dev.	\$ -	\$ 132,000	\$ 132,000	\$ 132,000	\$ -
Debt Service	\$ -	\$ 719,743	\$ 719,743	\$ 719,743	\$ -
	\$ 1,250,000	\$ 1,443,238	\$ 2,693,238	\$ 941,538	\$ 1,751,700
Grand Total	\$ 10,087,110	\$ 13,084,186	\$ 23,171,297	\$ 16,748,715	\$ 6,422,582

2018 Proposed Budget



General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
01.100.000	Fund Balance Forward	2,442,459	2,925,323		
<u>REVENUES</u>					
<u>REAL PROPERTY TAXES</u>					
01-301-100	R.E. Taxes - Current	1,848,045	1,813,791	34,254	1.89%
01-301-200	R.E. Taxes - Prior	10,000	11,000	-1,000	-9.09%
01-301-300	R.E. Taxes - Delinquent	35,000	35,000	0	0.00%
01-301-600	Real Estate Taxes- Interim	10,000	15,000	-5,000	-33.33%
	Subtotal	1,903,045	1,874,791	28,254	1.51%
<u>LOCAL TAX ENABLING ACT (511)</u>					
01-310-110	Real Estate Transfer Taxes	350,000	328,509	21,491	6.54%
01-310-210	Earned Income Taxes	3,800,000	3,800,000	0	0.00%
01-310-310	Mercantile Taxes	265,000	345,500	-80,500	-23.30%
01-310-360	Business Privilege Taxes	2,050,000	2,047,889	2,111	0.10%
01-310-510	Local Services Taxes	300,000	255,000	45,000	17.65%
	Subtotal	6,765,000	6,776,898	-11,898	-0.18%
<u>BUSINESS LICENSES & PERMITS</u>					
01-321-320	Junkyard Licenses	0	0	0	0.00%
01-321-350	Contractors Licenses	12,304	12,304	0	0.00%
01-321-360	Apartment Lic./Professional &	215,925	215,925	0	0.00%
01-321-610	Vendor Licenses/Transient Reta	600	600	0	0.00%
01-321-730	Amusement Machines	0	0	0	0.00%
01-321-800	Franchise Fees	132,823	132,823	0	0.00%
01-321-820	Highway Permits	14,966	14,966	0	0.00%
	Subtotal	376,618	376,618	0	0.00%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
REVENUES					
<u>NON-BUSINESS LICENSES & PERMITS</u>					
01-322-100	Rental Inspections	121,512	121,512	0	0.00%
01-322-900	Deed Registrations	1,000	570	430	75.44%
	Subtotal	122,512	122,082	430	0.35%
<u>FINES and FORFEITS</u>					
01-331-100	Clerk of Court Fines	3,000	2,828	172	6.08%
01-331-110	Motor Vehicle Violations	38,488	38,488	0	0.00%
01-331-112	Non-Traffic Violations	6,730	6,730	0	0.00%
01-331-120	Ordinance Violations/Restituti	5,000	3,171	1,829	57.70%
01-331-121	Other Fines	217	217	0	0.00%
01-331-140	Parking Violations - fines	64,250	64,250	0	0.00%
	Subtotal	117,686	115,684	2,002	1.73%
<u>INTEREST EARNINGS</u>					
01-341-100	Interest Earnings	5,000	4,305	695	16.13%
	Subtotal	5,000	4,305	695	16.13%
<u>RENTS AND ROYALTIES</u>					
01-342-100	Rental of Boro Property	120,000	96,913	23,087	23.82%
01-342-200	Community Garden Plots	0	3,950	-3,950	-100.00%
01-342-300	Rent of Dog Park	2,000	775	1,225	158.06%
	Subtotal	122,000	101,638	20,362	20.03%
<u>INTERGOVERNMENTAL REVENUES</u>					
01-350-000	Intergovernmental Revenue	0	0	0	0.00%
01-351-020	Towing Revenues	1,000	850	150	17.65%
01-351-025	Community Development Salary R	10,000	8,941	1,059	11.84%
	Subtotal	11,000	9,791	1,209	12.34%
<u>OPERATING & CAPITAL GRANTS</u>					
01-354-016	Recycling and Other Grants	0	0	0	0.00%
01-354-030	State Aid for Ice Control	0	0	0	0.00%
	Subtotal	0	0	0	0.00%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases)	
				\$	%
REVENUES					
<u>STATE SHARED REVENUE</u>					
01-355-010	Public Utility Realty Taxes	0	0	0	0.00%
01-355-040	Liquor License Refund/Beverage	3,650	3,650	0	0.00%
01-355-050	Pension System State Aid	339,531	301,851	37,680	12.48%
	Subtotal	343,181	305,501	37,680	12.33%
<u>GRANTS AND CONTRIBUTIONS</u>					
01-356-100	County Payment in Lieu of Taxes	2,800	2,770	30	1.08%
01-357-300	Community Dvlpment Block Grant	0	0	0	0.00%
	Subtotal	2,800	2,770	30	1.08%
<u>GENERAL GOVERNMENT -CHARGES FOR SERVICES</u>					
01-361-300	Land Development	0	0	0	0.00%
01-361-320	Zoning Review Charges & CDBG R	5,825	5,825	0	0.00%
01-361-330	Zoning Permits	2,700	2,700	0	0.00%
01-361-340	Zoning Hearing Fees	10,000	14,148	-4,148	-29.32%
	Subtotal	18,525	22,673	-4,148	-18.30%
<u>PUBLIC SAFETY</u>					
01-362-100	Reimb OT/Spec Police Serv	20,737	20,737	0	0.00%
01-362-110	Photo Copies- Reports	2,964	2,834	130	4.60%
01-362-210	Fire Dept Reports	100	100	0	0.00%
01-362-331	State PD Fines & Penalties	1,500	1,234	266	21.59%
01-362-400	UCC Fees	1,500	1,424	76	5.34%
01-362-410	Building Permits	98,000	91,172	6,828	7.49%
01-362-411	Sidewalk Cafe Permits	425	425	0	0.00%
01-362-420	Electrical Permits	47,243	47,243	0	0.00%
01-362-430	Plumbing Permits	18,000	17,335	665	3.84%
01-362-450	U & O Permits	25,000	23,051	1,949	8.46%
01-362-470	Banner Permits	0	0	0	0.00%
01-362-480	Fire Dept Permits	15,000	17,481	-2,481	-14.19%
01-362-481	Fire Inspection Fee	14,000	10,998	3,002	27.29%
01-362-500	Crossing Guards/CSD	12,000	9,623	2,377	24.70%
	Subtotal	256,470	243,657	12,813	5.26%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
REVENUES					
<u>HIGHWAYS AND STREETS</u>					
01-363-210	Parking Meter Revenues	45,481	45,481	0	0.00%
01-363-211	Parking Deck Meter Monies	12,122	12,122	0	0.00%
01-363-220	Parking Permits	14,440	14,440	0	0.00%
01-363-240	Parking Deck - Rental Fees	5,250	5,250	0	0.00%
	Subtotal	77,293	77,293	0	0.00%
<u>SANITATION</u>					
01-364-500	Commerical Trash Fees	40,000	30,545	9,455	30.95%
01-364-510	Apartment Trash Fees	75,110	75,110	0	0.00%
01-364-520	Recycling Rebate	43,725	999	42,726	4276.66%
01-364-530	Bulk Pick-up	5,000	6,898	-1,898	-27.52%
	Subtotal	163,835	113,552	50,283	44.28%
<u>HEALTH</u>					
01-365-500	Medical Insurance Contribution	2,220	2,220	0	0.01%
	Subtotal	2,220	2,220	0	0.01%
<u>CULTURE RECREATION</u>					
01-367-200	Recreation Program Fees	27,293	27,293	0	0.00%
01-367-210	Recreation Member Fees	15,000	10,699	4,301	40.20%
01-367-220	Special Event Income	45,000	36,656	8,344	22.76%
01-367-400	Fellowship House Use Fees	37,692	37,692	0	0.00%
	Subtotal	124,984	112,340	12,644	11.26%
<u>CONTRIBUTIONS AND DONATIONS</u>					
01-387-354	Contributions for Special Events	0	0	0	0.00%
	Subtotal	0	0	0	0.00%
<u>GENERAL REVENUE</u>					
01-389-000	Misc. Revenue Unclassified	35,000	33,697	1,303	3.87%
01-389-100	Admin/Collection Fees	1,100	1,550	-450	-29.03%
01-389-200	General Fees	0	0	0	0.00%
01-389-800	WC Reimb - Prop, Liab. & WC Pr	0	0	0	0.00%
	Subtotal	36,100	35,247	853	2.42%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases)	
				\$	%
REVENUES					
<u>SALE OF PERSONAL PROPERTY</u>					
01-391-100	Sale of Borough Assets	0	0	0	0.00%
	Subtotal	0	0	0	0.00%
<u>UNCLASSIFIED OPERATING REVENUES</u>					
01-395-000	Refunds - Prior Yr. Expenses	0	0	0	0.00%
01-395-100	Claims and Refunds	0	0	0	0.00%
01-395-300	Transportation Svc. Refund	0	0	0	0.00%
	Subtotal	0	0	0	0.00%
TOTAL OPERATING REVENUES		10,448,268	10,297,060	151,208	1.47%
TOTAL ALL SOURCES & FUND EQUITY		12,890,728	13,222,383	-331,656	-2.51%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Legislative Body</i>					
01-400-105	Salary - Council & Mayor	21,924	21,924	0	0.00%
01-400-192	FICA	1,359	1,359	0	0.02%
01-400-193	Medicare	318	318	0	-0.03%
01-400-210	Council & Mayoral Operating Expense	4,500	4,500	0	0.00%
01-400-317	Media Production & Communication	9,700	12,500	-2,800	-22.40%
01-400-341	Advertising - Non Legal	2,700	2,700	0	0.00%
01-400-352	Public Officials Liability	12,320	12,007	313	2.61%
01-400-420	Dues, Subscriptions & Memberships	4,500	8,500	-4,000	-47.06%
01-400-460	Association Meetings & Conference	4,500	4,500	0	0.00%
01-400-531	Community Outreach & Assistance	77,000	65,000	12,000	18.46%
	Subtotal	138,821	133,308	5,513	4.14%
<i>Office of the Borough Manager</i>					
01-401-110	Salary - Management & Administration	219,773	243,278	-23,505	-9.66%
01-401-189	Educ Reimbursement	0	0	0	0.00%
01-401-190	Prescriptions	0	6,868	-6,868	-100.00%
01-401-192	FICA	13,688	15,083	-1,395	-9.25%
01-401-193	Medicare	3,201	3,528	-327	-9.26%
01-401-194	Unemployment Compensation	1,000	975	25	2.56%
01-401-195	Workers Compensation	1,009	1,095	-86	-7.82%
01-401-196	Medical & Vision	65,220	53,121	12,100	22.78%
01-401-198	AD&D, Life, Dental & Disability	1,353	4,611	-3,257	-70.65%
01-401-199	Medical Reimbursement	1,000	1,000	0	0.00%
01-401-210	Office Supplies & Operating	1,500	2,000	-500	-25.00%
01-401-213	Copier Expense	1,521	1,521	0	0.00%
01-401-215	Postage	1,000	1,200	-200	-16.67%
01-401-216	Office Equipment	1,000	1,000	0	0.00%
01-401-217	Other Operating Expenses	500	900	-400	-44.44%
01-401-321	Tele-Data	2,600	2,602	-2	-0.06%
01-401-331	Vehicle Expense and Reimbursement	4,800	8,300	-3,500	-42.17%
01-401-341	Advertising	500	500	0	0.00%
01-401-353	Bonding - Manager	1,000	2,000	-1,000	-50.00%
01-401-420	Dues/Subscriptions/Memberships	2,000	4,000	-2,000	-50.00%
01-401-460	Meetings & Professional Development	4,000	8,000	-4,000	-50.00%
	Subtotal	326,666	361,582	-34,916	-9.66%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Finance</i>					
01-402-112	Salaries and Wages	125,179	117,229	7,951	6.78%
01-402-189	Educ Reimbursement	0	0	0	0.00%
01-402-190	Prescriptions	0	0	0	0.00%
01-402-192	FICA	7,792	7,268	524	7.21%
01-402-193	Medicare	1,822	1,700	122	7.20%
01-402-194	Unemployment Compensation	1,000	975	25	2.56%
01-402-195	Workers Compensation	575	528	47	8.96%
01-402-196	Medical & Vision	28,781	0	28,781	100.00%
01-402-198	AD&D, Life, Dental & Disability	867	867	0	-0.06%
01-402-199	Medical Reimbursement	500	0	500	100.00%
01-402-210	Office Supplies & Operating	2,000	2,000	0	0.00%
01-402-215	Postage	850	500	350	70.00%
01-402-311	Independent Audit	50,000	30,000	20,000	66.67%
01-402-312	Finance & Compliance Consulting	40,000	40,000	0	0.00%
01-402-317	Finance and HR Software Maintenance	32,975	32,975	0	0.00%
01-402-321	Tele-Data	886	886	0	0.05%
01-402-353	Bonding	800	1,500	-700	-46.67%
01-402-354	Workers Compensation	0	1,000	-1,000	-100.00%
01-402-390	Bank Charges [& Borough Admin]	5,000	4,000	1,000	25.00%
01-402-460	Meetings & Professional Development	1,000	1,500	-500	-33.33%
	Subtotal	300,027	242,928	57,099	23.50%
<i>Tax Collection</i>					
01-403-117	Real Estate - Tax Collection	20,259	26,000	-5,741	-22.08%
01-403-192	FICA	1,256	1,256	0	0.00%
01-403-193	Medicare	294	294	0	-0.09%
01-403-310	Income Tax Collector- EIT	60,400	60,400	0	0.00%
01-403-317	Real Estate - Tax Collector	5,000	20,259	-15,259	-75.32%
01-403-318	BPT and Mercantile	85,000	96,000	-11,000	-11.46%
01-403-353	Tax Collector Bond	300	300	0	0.00%
	Subtotal	172,509	204,509	-32,000	-15.65%
<i>Legal Services</i>					
01-404-314	Legal Fees - Solicitor	50,000	48,000	2,000	4.17%
01-404-317	Legal Fees - Labor	35,000	20,000	15,000	75.00%
01-404-318	Legal Fees - Special Counsel	35,000	10,000	25,000	250.00%
01-404-341	Legal Advertisements	1,500	1,500	0	0.00%
01-404-342	Legal Code Update	4,500	4,500	0	0.00%
	Subtotal	126,000	84,000	42,000	50.00%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>General Government Administration</i>					
01-406-112	Salaries and Wages	200,364	186,909	13,455	7.20%
01-406-190	Prescriptions	0	9,384	-9,384	-100.00%
01-406-192	FICA	12,547	11,588	958	8.27%
01-406-193	Medicare	2,934	2,710	224	8.27%
01-406-194	Unemployment Compensation	2,500	2,438	63	2.56%
01-406-195	Workers Compensation	920	842	78	9.28%
01-406-196	Medical & Vision	73,588	58,144	15,444	26.56%
01-406-197	Pension	139,239	144,511	-5,272	-3.65%
01-406-198	AD&D, Life, Dental & Disability	1,357	4,938	-3,581	-72.52%
01-406-199	Medical Reimbursement	2,000	2,000	0	0.00%
01-406-210	Office Supplies & Operating	3,500	2,500	1,000	40.00%
01-406-213	Copier Lease	12,000	8,040	3,960	49.25%
01-406-215	Postage/Copier	2,000	4,000	-2,000	-50.00%
01-406-216	Office Equipment	2,500	4,600	-2,100	-45.65%
01-406-321	Tele-Data	10,644	10,644	0	0.00%
01-406-331	Travel Expense	1,200	0	1,200	100.00%
01-406-341	Advertising	1,500	2,000	-500	-25.00%
01-406-342	Printing - Open Records Mgt	1,000	2,000	-1,000	-50.00%
01-406-352	Helipad and Terroism Insurance	2,903	2,700	203	7.50%
01-406-460	Professional Development	1,500	0	1,500	100.00%
	Subtotal	474,196	459,948	14,248	3.10%
<i>Information Technology</i>					
01-407-263	Computers & Hardware	1,000	1,500	-500	-33.33%
01-407-264	Computer Service	3,500	3,462	38	1.10%
01-407-270	Computers Software	5,500	5,376	124	2.31%
01-407-420	Subscriptions	9,937	2,616	7,321	279.83%
01-407-452	Prof. Services: Web and Tech	20,000	16,000	4,000	25.00%
01-407-453	Web Design/Maintenance	1,000	3,000	-2,000	-66.67%
01-407-750	IT Equipment/Supplies	0	0	0	0.00%
	Subtotal	40,937	31,954	8,983	28.11%
<i>Professional Services</i>					
01-408-313	Engineering Fees	75,000	6,000	69,000	1150.00%
01-408-314	Planning & Architectural Fees	50,000	99,000	-49,000	-49.49%
01-408-317	Traffic Engineering General	6,400	6,000	400	6.67%
01-408-319	Collaterals & Communications	5,000	15,400	-10,400	-67.53%
	Subtotal	136,400	126,400	10,000	7.91%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Building and Property</i>					
01-409-112	Salaries and Wages	66,414	64,542	1,872	2.90%
01-409-190	Prescriptions	0	4,641	-4,641	-100.00%
01-409-191	Uniforms	400	0	400	100.00%
01-409-192	FICA	4,173	4,002	171	4.29%
01-409-193	Medicare	976	936	40	4.28%
01-409-194	Unemployment Compensation	500	488	13	2.56%
01-409-195	Workers Compensation	12,518	11,165	1,352	12.11%
01-409-196	Medical & Vision	36,439	27,797	8,642	31.09%
01-409-198	AD&D, Life, Dental & Disability	472	2,304	-1,831	-79.51%
01-409-199	Medical Reimbursement	500	500	0	0.00%
01-409-220	Operating & Maintenance	45,500	42,500	3,000	7.06%
01-409-226	Cleaning Supplies	6,000	8,940	-2,940	-32.89%
01-409-227	Sanitation Supplies	11,000	14,400	-3,400	-23.61%
01-409-231	Vehicle Fuel	1,800	1,800	0	0.00%
01-409-236	Building Supplies	10,000	12,000	-2,000	-16.67%
01-409-238	Uniforms	15,000	1,200	13,800	1150.00%
01-409-255	Vehicle Repair & Maintenance	1,500	1,200	300	25.00%
01-409-317	Real Estate Tax Expense	40,000	40,000	0	0.00%
01-409-321	Tele-Data	7,000	3,132	3,868	123.50%
01-409-323	Alarm Maint/Service	5,000	5,400	-400	-7.41%
01-409-342	Printing	2,000	2,400	-400	-16.67%
01-409-350	Property/Liability / Umbrella	4,442	2,639	1,802	68.29%
01-409-352	Property/Liab insurance	0	0	0	0.00%
01-409-361	Electric	90,000	156,000	-66,000	-42.31%
01-409-362	Gas	8,000	6,000	2,000	33.33%
01-409-366	Water	12,000	18,000	-6,000	-33.33%
01-409-369	Electric & Utilities	0	0	0	0.00%
01-409-370	Green Space General Expenses	2,000	2,400	-400	-16.67%
01-409-371	Landscape Improvements: Trees & Greenery	10,000	7,000	3,000	42.86%
01-409-372	General Repairs Bldg/Plant	22,500	24,000	-1,500	-6.25%
01-409-383	Office Rental	0	0	0	0.00%
01-409-385	Moving Expenses	0	0	0	0.00%
01-409-450	Warranties & Service Agreements	18,000	16,131	1,869	11.59%
01-409-451	Custodial Services	47,000	50,400	-3,400	-6.75%
01-409-454	Pest Control	6,000	7,300	-1,300	-17.81%
01-409-456	Work Order and Inventory System	2,000	1,745	255	14.61%
01-409-700	Tennant CAM Expenses	0	0	0	0.00%
01-409-720	Holiday Decorations	0	4,000	-4,000	-100.00%
Subtotal		489,135	544,962	-55,827	-10.24%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
<i>EXPENDITURES</i>					
<i>Police Services</i>					
01-410-110	Salary - Chief, Lt, & Sergeant	755,833	724,003	31,830	4.40%
01-410-112	Wages - Patrol Officers	1,616,311	1,529,596	86,715	5.67%
01-410-113	Wages - Police Clerks	101,985	91,600	10,385	11.34%
01-410-115	Wages - Part Time Police	26,220	29,000	-2,780	-9.59%
01-410-117	Fire Police	5,000	6,000	-1,000	-16.67%
01-410-118	Wages - Parking Enforcement	60,371	63,000	-2,629	-4.17%
01-410-119	Wages - Crossing Guards	52,166	48,000	4,166	8.68%
01-410-179	Longevity - Uniform	0	0	0	0.00%
01-410-180	Wages - OT - Uniform	135,000	130,000	5,000	3.85%
01-410-181	Wages OIC	7,000	21,000	-14,000	-66.67%
01-410-185	Comp Time / Vaca Buyout	164,912	20,000	144,912	724.56%
01-410-186	Uniform Maintenance	15,600	17,500	-1,900	-10.86%
01-410-187	Uniforms-Cross Guard/Parking	0	0	0	0.00%
01-410-188	Education Bonus & Reimbursement	28,000	30,000	-2,000	-6.67%
01-410-189	Shift Differential	6,650	7,000	-350	-5.00%
01-410-190	Prescriptions	0	96,402	-96,402	-100.00%
01-410-192	FICA	184,856	166,628	18,228	10.94%
01-410-193	Medicare	43,232	38,969	4,263	10.94%
01-410-194	Unemployment Compensation	16,500	16,088	413	2.56%
01-410-195	Workers Compensation	391,120	332,568	58,552	17.61%
01-410-196	Medical & Vision	751,556	609,283	142,273	23.35%
01-410-197	Pension	576,897	500,000	76,897	15.38%
01-410-198	AD&D, Life, Dental & Disability	14,612	54,415	-39,803	-73.15%
01-410-199	Medical Reimbursement	11,500	11,500	0	0.00%
01-410-210	Office Supplies & Operating	7,000	7,200	-200	-2.78%
01-410-213	Copier Supplies & Expense	4,800	5,500	-700	-12.73%
01-410-214	Computer Supplies	1,500	1,500	0	0.00%
01-410-215	Postage	3,800	4,300	-500	-11.63%
01-410-216	Sup/Equip-Armory/Weapons	15,000	18,000	-3,000	-16.67%
01-410-226	Supplies - Investigations	2,000	2,200	-200	-9.09%
01-410-229	Prisoner Food	150	150	0	0.00%
01-410-231	Gas Oil & Anti-freeze	44,900	50,000	-5,100	-10.20%
01-410-238	Uniforms - Police	6,000	6,000	0	0.00%
01-410-239	Uniforms - Crossing Guards	3,000	3,000	0	0.00%
01-410-240	Uniforms - Parking Enforcement	4,500	4,500	0	0.00%
01-410-255	Vehicle Repair/Maint	31,000	32,000	-1,000	-3.13%
01-410-260	Equipment Purchases	8,000	8,000	0	0.00%
01-410-262	Ammunition & Firearms	11,000	11,000	0	0.00%
01-410-264	Tactical Team Expenses	6,500	7,000	-500	-7.14%
01-410-265	Detective Division Expense	3,500	3,500	0	0.00%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
<i>EXPENDITURES</i>					
<i>Police Services- Continued</i>					
01-410-266	Bike Unit Expense	2,000	3,500	-1,500	-42.86%
01-410-267	Traffic Safety Unit Expense	3,000	4,000	-1,000	-25.00%
01-410-270	Computer Software	8,000	9,500	-1,500	-15.79%
01-410-301	Civil Service Comm. & Supplies	25,000	4,000	21,000	525.00%
01-410-302	Film & Development	0	0	0	0.00%
01-410-303	Information Search Service	5,000	5,500	-500	-9.09%
01-410-314	Special Legal Services	14,000	16,000	-2,000	-12.50%
01-410-315	Police Testing & Psych Evaluat	1,500	1,500	0	0.00%
01-410-321	Tele-Data	37,560	37,560	0	0.00%
01-410-322	Telephone Equipment	0	0	0	0.00%
01-410-323	Telephone Equipment	0	0	0	0.00%
01-410-325	Livescan fees/Maintenance	12,500	10,000	2,500	25.00%
01-410-326	Radio Fees & Equipment	8,500	8,500	0	0.00%
01-410-331	Travel Expenses	4,000	3,000	1,000	33.33%
01-410-341	Advertising Expenses/Signs & P	5,000	5,000	0	0.00%
01-410-350	Professional Liability & Umbrella	63,660	52,444	11,216	21.39%
01-410-351	Vehicle Insurance	18,032	12,835	5,197	40.49%
01-410-355	Insurance Deductibles	2,300	2,300	0	0.00%
01-410-370	Bldg Repair & Maintenance	11,000	12,000	-1,000	-8.33%
01-410-373	Alarm Maintenance, Equip & Ser	2,300	3,300	-1,000	-30.30%
01-410-374	Parking Meter Expenses	5,000	10,000	-5,000	-50.00%
01-410-384	Lease- Office equipment-Copier	5,500	6,500	-1,000	-15.38%
01-410-420	Associations Dues & Membership	2,400	2,400	0	0.00%
01-410-450	Hospital Out-Patient Services	1,500	1,500	0	0.00%
01-410-452	Computer Service & Repair	9,500	10,000	-500	-5.00%
01-410-453	Computer Software Contract	5,000	6,000	-1,000	-16.67%
01-410-460	Meeting Attendance, Seminars,	7,500	6,200	1,300	20.97%
01-410-750	Small Computer Equipment	0	0	0	0.00%
01-410-751	Furniture & Fixtures	1,000	2,500	-1,500	-60.00%
Subtotal		5,378,722	4,942,441	436,281	8.83%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
<i>EXPENDITURES</i>					
<i>Fire Services</i>					
01-411-112	Fire Inspectors (2)	117,746	114,276	3,471	3.04%
01-411-115	Fire Chief & Assistants	9,500	9,500	0	0.00%
01-411-155	Fire Marshall & EMC Officer Stipend	7,500	7,500	0	0.00%
01-411-187	Fire Chief & Marshalls Expense	0	3,000	-3,000	-100.00%
01-411-189	Educ Reimbursement	0	1,000	-1,000	-100.00%
01-411-190	Prescriptions	0	7,037	-7,037	-100.00%
01-411-191	Uniforms Fire Inspector	0	4,000	-4,000	-100.00%
01-411-192	FICA	8,137	7,085	1,052	14.85%
01-411-193	Medicare	1,903	1,657	246	14.85%
01-411-194	Unemployment Compensation	1,000	975	25	2.56%
01-411-195	Workers Compensation	57,466	53,252	4,214	7.91%
01-411-196	Medical & Vision	56,051	43,594	12,457	28.58%
01-411-197	Firefighters Relief	12,660	0	12,660	100.00%
01-411-198	AD&D, Life, Dental & Disability	869	4,518	-3,649	-80.76%
01-411-199	Medical Reimbursement	1,000	1,000	0	0.00%
01-411-210	Office Supplies & Operating	2,000	1,500	500	33.33%
01-411-220	Fire Preventions	3,500	3,500	0	0.00%
01-411-231	Gas Oil Anti-freeze	7,000	7,000	0	0.00%
01-411-238	Fire gear and Equipment: Companies	7,000	4,000	3,000	75.00%
01-411-249	Fire Equipment	7,000	8,000	-1,000	-12.50%
01-411-250	Fire Hose & Ladder Testing	15,000	14,000	1,000	7.14%
01-411-252	Computer Service & Repair	500	500	0	0.00%
01-411-255	Vehicle Repair & Maintenance	0	1,000	-1,000	-100.00%
01-411-263	Hardware and Peripherals	1,000	1,000	0	0.00%
01-411-270	Computers Software	7,000	4,000	3,000	75.00%
01-411-300	Meeting Attendance & Training	2,000	2,000	0	0.00%
01-411-321	Tele-Data	5,000	4,868	132	2.70%
01-411-336	Vehicle Repair and Maintenance	1,500	0	1,500	100.00%
01-411-338	FM Vehicle Repair & Maint.	1,500	1,500	0	0.00%
01-411-350	Property/Liability Insurance	3,697	3,262	435	13.33%
01-411-351	Vehicle Insurance	10,304	8,557	1,748	20.42%
01-411-363	Hydrant water	35,000	35,000	0	0.00%
01-411-374	Equipment and Repair	4,000	5,000	-1,000	-20.00%
01-411-420	Assoc./Membership Dues/Subscriptions	2,000	1,500	500	33.33%
01-411-500	Borough Appropriations	128,949	88,949	40,000	44.97%
	Subtotal	517,784	453,530	64,253	14.17%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
<i>EXPENDITURES</i>					
<i>Engineering, Licenses & Inspections</i>					
01-413-112	Salaries & Wages	221,566	262,434	-40,868	-15.57%
01-413-189	Education Reimbursement	0	2,000	-2,000	-100.00%
01-413-190	Prescriptions	0	9,384	-9,384	-100.00%
01-413-192	FICA	13,830	16,271	-2,441	-15.00%
01-413-193	Medicare	3,234	3,805	-571	-14.99%
01-413-194	Unemployment Compensation	2,000	1,950	50	2.56%
01-413-195	Workers Compensation	2,027	2,813	-786	-27.94%
01-413-196	Medical & Vision	94,151	54,768	39,382	71.91%
01-413-198	AD&D, Life, Dental & Disability	1,856	5,481	-3,625	-66.13%
01-413-199	Medical Reimbursement	1,500	1,500	0	0.00%
01-413-210	Office Supplies & Operating	2,500	2,500	0	0.00%
01-413-215	Postage	1,500	1,500	0	0.00%
01-413-231	Auto Expenses - Gas, Oil	4,000	6,000	-2,000	-33.33%
01-413-238	Code Department Uniforms	500	2,000	-1,500	-75.00%
01-413-242	Code Enforcement Expenses	4,000	5,000	-1,000	-20.00%
01-413-255	Vehicle Repair & Maintenance	3,000	3,000	0	0.00%
01-413-270	Computer Equipment	1,500	0	1,500	100.00%
01-413-321	Tele-Data	5,000	4,589	411	8.96%
01-413-350	Property/Liability Insurance	4,304	3,929	375	9.53%
01-413-351	Vehicle Insurance	2,576	3,803	-1,227	-32.26%
01-413-374	Computer Maint & Repairs	0	0	0	0.00%
01-413-401	Bldg Permit Surcharge Fee	2,000	2,000	0	0.00%
01-413-420	Association Dues	1,000	1,000	0	0.00%
01-413-450	Contracted Inspection Services	125,000	120,000	5,000	4.17%
01-413-451	Vehicle Repairs/Maint	0	2,500	-2,500	-100.00%
01-413-452	Contracted Srvs-Computer	5,000	7,800	-2,800	-35.90%
01-413-460	Meetings/Seminars/ Code Cert Se	1,600	2,000	-400	-20.00%
Subtotal		503,644	528,027	-24,383	-4.62%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Community Development and Zoning</i>					
01-414-105	Salary - Zoning Hearing Board	2,200	2,200	0	0.00%
01-414-112	Salaries - Community Development	99,065	96,179	2,885	3.00%
01-414-187	Zoning Officers Expenses	0	700	-700	-100.00%
01-414-190	Prescriptions	0	1,581	-1,581	-100.00%
01-414-192	FICA	6,173	5,963	210	3.52%
01-414-193	Medicare	1,444	1,394	50	3.56%
01-414-194	Unemployment Compensation	500	488	13	2.56%
01-414-195	Worker Compensation	1,019	1,148	-129	-11.24%
01-414-196	Medical & Vision	12,383	9,797	2,586	26.40%
01-414-198	AD&D, Life, Dental & Disability	633	1,211	-578	-47.72%
01-414-199	Medical Reimbursement	500	500	0	0.00%
01-414-210	Office Supplies & Operating	1,000	1,000	0	0.00%
01-414-215	Postage	2,000	2,100	-100	-4.76%
01-414-216	Zoning & Subdivision Books	500	500	0	0.00%
01-414-313	Consulting Fees	0	0	0	0.00%
01-414-314	Zoning Solicitor	65,000	30,000	35,000	116.67%
01-414-318	Professional Fees - Zoning rev	0	7,500	-7,500	-100.00%
01-414-319	Court Reporter	10,000	20,000	-10,000	-50.00%
01-414-321	Tele-Data	1,000	886	114	12.92%
01-414-331	Travel Expense: Gas, Oil & Mail	500	500	0	0.00%
01-414-341	Advertising	10,000	10,000	0	0.00%
01-414-420	Association Dues & Memberships	500	500	0	0.00%
01-414-460	Meetings/Seminars/Training	1,000	2,000	-1,000	-50.00%
	Subtotal	215,417	196,147	19,270	9.82%
<i>Emergency Management & Services</i>					
01-415-242	Planning and Exercises	33,300	10,000	23,300	233.00%
	Subtotal	33,300	10,000	23,300	233.00%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Public Services</i>					
<i>Sanitation</i>					
01-427-112	Salaries - Sanitation	387,691	239,595	148,096	61.81%
01-427-180	Salary - Overtime	25,200	25,200	0	0.00%
01-427-191	Uniforms	2,800	10,500	-7,700	-73.33%
01-427-210	Office Supplies & Operating	4,500	2,000	2,500	125.00%
01-427-227	Supplies	2,500	2,040	460	22.55%
01-427-231	Vehicle Fuel	19,100	21,000	-1,900	-9.05%
01-427-242	Alarm System	5,700	6,700	-1,000	-14.93%
01-427-248	Recycle/Compost Supplies	8,500	9,000	-500	-5.56%
01-427-255	Vehicle Repair and Mainenance	37,500	35,000	2,500	7.14%
01-427-320	Equipment Purchases Radio	3,000	5,040	-2,040	-40.48%
01-427-367	Dumping Fees	180,000	170,004	9,996	5.88%
01-427-451	Vehicle Repair and Maintenance	0	0	0	0.00%
01-427-470	CDL Renewal Fees	800	600	200	33.33%
	Subtotal	677,291	526,679	150,612	28.60%
<i>Administration and Street</i>					
01-430-112	Salary - Highway	455,945	629,928	-173,983	-27.62%
01-430-130	Wages - Seasonal	70,170	30,000	40,170	133.90%
01-430-180	Salary - Overtime	15,000	15,000	0	0.00%
01-430-190	Prescriptions	0	45,970	-45,970	-100.00%
01-430-191	Uniforms	2,800	0	2,800	100.00%
01-430-192	FICA	59,930	58,914	1,016	1.72%
01-430-193	Medicare	14,016	13,778	238	1.73%
01-430-194	Unemployment Compensation	9,700	10,238	-538	-5.25%
01-430-195	Workers Compensation	184,486	156,296	28,190	18.04%
01-430-196	Medical & Vision	343,608	277,031	66,577	24.03%
01-430-198	AD&D, Life & Disability	6,143	25,506	-19,363	-75.92%
01-430-199	Medical Reimbursement	7,000	7,500	-500	-6.67%
01-430-231	Vehicle Fuel	10,885	12,000	-1,115	-9.29%
01-430-238	Uniforms	9,400	0	9,400	100.00%
01-430-244	Supplies - Agricultural	8,000	5,005	2,995	59.84%
01-430-245	Highway Supplies	15,000	12,000	3,000	25.00%
01-430-255	Vehicle Repair and Maintenance	30,000	22,000	8,000	36.36%
01-430-315	Medical Exams & Supplies	4,000	2,520	1,480	58.73%
01-430-316	Computer Service	3,500	3,000	500	16.67%
01-430-321	Tele-Data	13,000	6,767	6,233	92.11%
01-430-341	Advertising	600	540	60	11.11%
01-430-350	Property/Liability Insurance	11,741	10,125	1,616	15.96%
01-430-351	Vehicle Insurance	33,489	22,342	11,146	49.89%
01-430-354	Workers Compensation	0	0	0	0.00%
01-430-361	Electric	6,000	7,200	-1,200	-16.67%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Administration and Street- Continued</i>					
01-430-362	Gas	4,000	4,600	-600	-13.04%
01-430-366	Water	4,000	2,400	1,600	66.67%
01-430-373	Bldg Repair & Maintenance	25,000	20,000	5,000	25.00%
01-430-374	Equipment Repair & Maintenance	18,000	12,000	6,000	50.00%
01-430-376	Repair & Maint. Plymouth Creek	3,000	3,000	0	0.00%
01-430-384	Equipment Rental	10,000	12,000	-2,000	-16.67%
01-430-451	Vehicle Repair & Maintenance	0	0	0	0.00%
01-430-456	Work Order and Inventory System	6,000	7,415	-1,415	-19.08%
01-430-460	Meetings, Seminars & Training	6,000	5,400	600	11.11%
	Subtotal	1,390,412	1,440,475	-50,063	-3.48%
<i>Highway Maint - Snow and Ice Removal</i>					
01-432-000	Snow and Ice Removal	35,000	35,000	0	0.00%
	Subtotal	35,000	35,000	0	0.00%
<i>Highway Maint - Signals & Signs</i>					
01-433-240	Street Signs & Markings	15,000	15,000	0	0.00%
01-433-246	One Call Program Costs	1,200	1,200	0	0.00%
01-433-374	Street & Traffic Light Maintenance	0	0	0	0.00%
	Subtotal	16,200	16,200	0	0.00%
<i>Highway Maint - Highways & Bridges</i>					
01-438-001	Roads/Bridges Repair & Maint.	0	0	0	0.00%
01-438-338	Traffic/Transportation Service	0	0	0	0.00%
01-438-339	Transit Reimbursement	0	0	0	0.00%
	Subtotal	0	0	0	0.00%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases)	
<i>EXPENDITURES</i>				\$	%
<i>Recreation Services Administration</i>					
01-451-112	Salaries - Recreation & Parks	117,146	31,200	85,946	275.47%
01-451-115	Wages: Part Time	178,364	135,488	42,876	31.65%
01-451-190	Prescriptions	0	1,581	-1,581	-100.00%
01-451-192	FICA	18,384	1,711	16,673	974.44%
01-451-193	Medicare	4,299	400	3,899	974.85%
01-451-194	Unemployment Compensation	5,000	4,388	613	13.96%
01-451-195	Workers Compensation	1,357	841	516	61.29%
01-451-196	Medical & Vision	48,822	9,797	39,026	398.35%
01-451-198	AD&D, Life, Dental & Disability	817	820	-4	-0.45%
01-451-199	Medical Reimbursement	1,000	500	500	100.00%
01-451-210	Office Supplies & Operating	3,000	1,960	1,040	53.06%
01-451-213	Copier Expense	5,500	7,800	-2,300	-29.49%
01-451-215	Postage	200	200	0	0.00%
01-451-227	General Supplies	1,500	1,500	0	0.00%
01-451-236	Operating Equipment & Supplies	12,897	14,097	-1,200	-8.51%
01-451-238	Uniforms	1,000	1,000	0	0.00%
01-451-247	Athletic Supplies	10,360	12,360	-2,000	-16.18%
01-451-249	CRC Operating Expenses	35,000	35,000	0	0.00%
01-451-321	Tele-Data	3,000	3,000	0	0.00%
01-451-336	Transportation-Automobile Rental	2,000	2,000	0	0.00%
01-451-390	Credit Card Fees	2,000	2,000	0	0.00%
01-451-452	Contracted IT/Networking Services	3,180	3,180	0	0.00%
01-451-453	Rec Software	3,040	2,940	100	3.40%
01-451-454	Recreational Supplies	13,400	16,900	-3,500	-20.71%
01-451-455	Group Exercise	9,000	10,000	-1,000	-10.00%
01-451-460	Professional Development	1,400	1,400	0	0.00%
01-451-470	Drug Testing/Employee Clearances	500	500	0	0.00%
01-451-500	Special Events	25,000	15,000	10,000	66.67%
Subtotal		507,166	317,563	189,603	59.71%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
<i>EXPENDITURES</i>					
<i>Participant Recreation - Facilities</i>					
01-452-112	Salaries & Wages	0	0	0	0.00%
01-452-115	Wages: Part Time	0	0	0	0.00%
01-452-190	Prescriptions	0	0	0	0.00%
01-452-192	FICA	0	0	0	0.00%
01-452-193	Medicare	0	0	0	0.00%
01-452-194	Unemployment Compensation	0	0	0	0.00%
01-452-195	Workers Compensation	0	0	0	0.00%
01-452-196	Medical & Vision	0	0	0	0.00%
01-452-198	AD&D, Life, Dental & Disability	0	0	0	0.00%
01-452-199	Medical Reimbursement	0	0	0	0.00%
01-452-210	Office Supplies & Operating	0	0	0	0.00%
01-452-211	Paper Products	0	0	0	0.00%
01-452-213	Copier Expense	0	0	0	0.00%
01-452-215	Postage	0	0	0	0.00%
01-452-220	Operating & Maintenance: LED Lighting	5,000	13,000	-8,000	-61.54%
01-452-227	General Supplies	0	0	0	0.00%
01-452-234	General Maint	5,100	5,040	60	1.18%
01-452-236	Building Supplies	0	0	0	0.00%
01-452-238	Uniforms	0	0	0	0.00%
01-452-247	Athletic Supplies	0	0	0	0.00%
01-452-249	CRC Operating Expenses	0	0	0	0.00%
01-452-260	Small Tool Purchases	0	0	0	0.00%
01-452-321	Tele-Data	0	0	0	0.00%
01-452-324	Wireless Tele-Data	0	0	0	0.00%
01-452-325	Internet and Cable Fees	0	0	0	0.00%
01-452-336	Transportation-Autmobile Rental	0	0	0	0.00%
01-452-350	Insurance-Property/Liability	3,852	4,770	-918	-19.25%
01-452-361	Electric	40,000	48,000	-8,000	-16.67%
01-452-366	Water & Fire pump	5,500	5,500	0	0.00%
01-452-372	Maint Supplies-Ground	6,000	4,200	1,800	42.86%
01-452-373	Maint Supplies-Facilities	11,500	11,400	100	0.88%
01-452-374	Equipment Repair	4,500	4,000	500	12.50%
01-452-390	Credit Card Fees	0	0	0	0.00%
01-452-440	Sanitation Services	48,200	48,180	20	0.04%
01-452-450	Contracted Services	9,500	10,200	-700	-6.86%
01-452-452	Contracted Services	0	0	0	0.00%
01-452-453	Rec Software	0	0	0	0.00%
01-452-454	Pest Control	1,700	700	1,000	142.86%
01-452-455	Group Exercise	0	0	0	0.00%
01-452-470	Drug Testing/Employee Clearances	0	0	0	0.00%
Subtotal		140,852	154,990	-14,138	-9.12%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>Participant Recreation - Facilities</i>					
01-453-221	Recreation Chemical Program	0	0	0	0.00%
01-453-239	Turf Maintenance - A	0	0	0	0.00%
01-453-247	Culture - Recreation Supplies	0	0	0	0.00%
01-453-350	Insurance-Property/Liability	0	0	0	0.00%
01-453-370		0	0	0	0.00%
01-453-500	Special Events:	0	0	0	0.00%
	Subtotal	0	0	0	0.00%
<i>Parks</i>					
01-454-221	Recreation Chemical Programs	35,000	30,000	5,000	16.67%
01-454-227	Sanitation Supplies	3,000	2,000	1,000	50.00%
01-454-236	Building Supplies	6,250	6,250	0	0.00%
01-454-239	Tree & Turf Maintenance - B and Suctliffe	20,000	17,500	2,500	14.29%
01-454-302	Other - Dog Park	15,000	5,000	10,000	200.00%
01-454-361	Electric	8,550	8,550	0	0.00%
01-454-366	Water	8,500	7,800	700	8.97%
01-454-371	Parks - Property Improvements	5,000	996	4,004	402.01%
01-454-372	R & M Property	25,000	18,000	7,000	38.89%
01-454-373	R & M Buildings	22,950	3,000	19,950	665.00%
01-454-374	R & M Equipment	5,000	5,000	0	0.00%
01-454-440	Sanitation Services	2,000	2,000	0	0.00%
01-454-454	Pest Control	6,500	9,800	-3,300	-33.67%
01-454-500	Special Events	7,500	7,000	500	7.14%
	Subtotal	170,250	122,896	47,354	38.53%

General Fund

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
EXPENDITURES					
<i>General Expenditures</i>					
01-480-126	Compensation & Operating Adjustments	0	0	0	0.00%
01-480-350	Insurances	0	0	0	0.00%
01-480-540	Contributions	0	0	0	0.00%
01-480-700	Contingencies	100,000	100,000	0	0.00%
01-480-800	Refunds for Prior Year Revenue	0	5,000	-5,000	-100.00%
	Subtotals	100,000	105,000	-5,000	-4.76%
TOTAL OPERATING EXPENDITURES		11,890,728	11,038,539	852,188	7.72%
RESULT FROM OPERATIONS		-1,442,459	-741,479	-700,980	94.54%
<i>Interfund Transfers</i>					
01-492-018	To Capital	0	0	0	0.00%
01-492-030	To Capital Reserve Fund	500,000	500,000	0	0.00%
01-492-066	To OPEB Trust	500,000	500,000	0	0.00%
01-492-095	To Operating Reserve	0	500,000	-500,000	-100.00%
	Subtotal	1,000,000	1,500,000	-500,000	-33.33%
TOTAL EXPENDITURES WITH TRANSFERS		12,890,728	12,538,539	352,188	2.81%
NET FUND SURPLUS/(DEFICIT)		0	683,844	-683,844	-100.00%

STREET LIGHTING FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
FUND BALANCE					
02.100.000	Fund Balance Forward	10,354	44,732	-34,378	-76.85%
REVENUES					
REAL PROPERTY TAXES					
02.301.100	Real Estate Taxes - Current	181,318	176,999	4,319	2.44%
	TOTAL	181,318	176,999	4,319	2.44%
INTERFUND OPERATING TRANSFERS					
02.392.020	Transfer from General	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
TOTAL CURRENT REVENUES		181,318	176,999	4,319	2.44%
TOTAL AVAILABLE BALANCE		191,672	221,731	-30,059	-13.56%
EXPENDITURES					
HIGHWAY MAINT-STREET LIGHTING					
02.434.361	Street Lighting - Electric	70,000	70,500	-500	-0.71%
02.434.374	Street Lighting	40,000	13,500	26,500	196.30%
02.434.740	LED Lighting	81,672	137,731	-56,059	-40.70%
	TOTAL	191,672	221,731	-30,059	-13.56%
TOTAL EXPENDITURES		191,672	221,731	-30,059	-13.56%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

FIRE PROTECTION FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
03.100.000	Fund Balance Forward	5,000	5,517	-517	-9.37%
REVENUES					
REAL PROPERTY TAXES					
03.301.100	Real Estate Taxes - Current	77,708	75,857	1,851	2.44%
	TOTAL	77,708	75,857	1,851	2.44%
SHARED REVENUES					
03.355.070	Foreign Fire/Casualty Tax	75,000	84,000	-9,000	-10.71%
	TOTAL	75,000	84,000	-9,000	-10.71%
TOTAL CURRENT REVENUES		152,708	159,857	-7,149	-4.47%
TOTAL AVAILABLE BALANCE		157,708	165,374	-7,666	-4.64%
EXPENDITURES					
FIRE PROTECTION SERVICES					
03.411.530	Contribution to Companies	82,708	81,374	1,334	1.64%
03.450.700	Foreign Fire/Casualty Tax	75,000	84,000	-9,000	-10.71%
	TOTAL	157,708	165,374	-7,666	-4.64%
TOTAL EXPENDITURES		157,708	165,374	-7,666	-4.64%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

LIBRARY FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
04.100.000	Fund Balance Forward	0	0	0	0.00%
REVENUES					
<i>REAL PROPERTY TAXES</i>					
04.301.100	Real Estate Taxes - Current	51,805	50,571	1,234	2.44%
	TOTAL	51,805	50,571	1,234	2.44%
TOTAL CURRENT REVENUES		51,805	50,571	1,234	2.44%
TOTAL AVAILABLE BALANCE		51,805	50,571	1,234	2.44%
EXPENDITURES					
<i>Library Services</i>					
04.456.366	Library Contribution	51,805	50,571	1,234	2.44%
	TOTAL	51,805	50,571	1,234	2.44%
TOTAL EXPENDITURES		51,805	50,571	1,234	2.44%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

CAPITAL FUND (A Capital Reserve Fund)

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
FUND BALANCE					
18.279.000	Fund Balance Forward	2,199,772	408,190	1,791,582	438.91%
REVENUES					
<i>INTEREST EARNINGS</i>					
18.341.100	Interest on Investments	5,000	0	5,000	100.00%
	TOTAL	5,000	0	5,000	100.00%
<i>CONTRIBUTIONS FROM PRIVATE SOURCES</i>					
18.391.100	Sale of Leeland Mansion	0	2,610,000	-2,610,000	-100.00%
	TOTAL	0	2,610,000	-2,610,000	-100.00%
<i>INTERFUND TRANSFERS</i>					
18.392.019	From Capital Project Fund	89,871	0	89,871	100.00%
	TOTAL	89,871	0	89,871	100.00%
TOTAL CURRENT REVENUES		94,871	2,610,000	-2,515,129	-96.37%
TOTAL AVAILABLE BALANCE		2,294,643	3,018,190	-723,547	-23.97%
EXPENDITURES					
<i>CAPITAL PROJECTS AND EQUIPMENT</i>					
18.401.760	OBM: Borough App	0	7,000	-7,000	-100.00%
18.403.313	Eng: Infrastructure & Stormwater	95,000	0	95,000	100.00%
18.409.700	Leeland Structure & HVAC	0	0	0	0.00%
18.410.760	Police Vehicles and Equipment	139,700	47,000	92,700	197.23%
18.411.760	Narberth Ambulance	31,920	31,920	0	0.00%
18.427.720	CRC Rowing Equipment Lease	19,750	19,750	0	0.00%
18.430.740	Public Services: Equipment & Facilities	439,400	65,800	373,600	567.78%
18.433.313	Engineering Traffic Control	0	0	0	0.00%
18.454.371	Parks and Recreation	389,300	751,258	-361,958	-48.18%
18.458.700	Capital Improvements: CMAQ, Prof Serv, Grants	459,830	140,000	319,830	228.45%
	TOTAL	1,574,900	1,062,728	512,172	48.19%
<i>INTERFUND TRANSFERS</i>					
18.492.019	Transfer to Debt Service	719,743	719,767	-24	0.00%
	TOTAL	719,743	719,767	-24	0.00%
TOTAL EXPENDITURES with Transfers		2,294,643	1,782,495	512,148	28.73%
NET FUND SURPLUS/ (DEFICIT)		0	1,235,695	-1,235,695	-100.00%

CAPITAL PROJECT FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
19.279.000	Fund Balance Forward	89,871	0	89,871	100.00%
REVENUES					
<i>INTEREST EARNINGS</i>					
19.341.100	Fulton Bank Interest	0	0	0	0.00%
19.341.200	Phoenixville Bank Interest	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>OPERATING AND CAPITAL GRANTS</i>					
19.354.010	RACP	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>INTERFUND TRANSFERS</i>					
19.392.001	From Capital Fund	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>PROCEEDS OF LONG-TERM DEBT</i>					
19.393.200	GON 2014- Tax Exempt Series A	0	0	0	0.00%
19.393.201	GON 2014- Tax Exempt Series B	0	0	0	0.00%
19.393.202	GON 2014- Taxable Series	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
TOTAL CURRENT REVENUES		0	0	0	0.00%
TOTAL AVAILABLE BALANCE		89,871	0	89,871	100.00%
EXPENDITURES					
<i>CAPITAL PROJECTS AND EQUIPMENT</i>					
19-402-100	Fulton Bank Fees	0	0	0	0.00%
19-402-200	Phoenixville Bank fees	0	0	0	0.00%
19-409-313	Owners Representative Costs	0	0	0	0.00%
19-409-314	Legal	0	0	0	0.00%
19-409-455	Borough Center	0	0	0	0.00%
19-409-720	Borough Center Fit Out	0	0	0	0.00%
19-409-740	Borough Center IT & Production	0	0	0	0.00%
19-409-760	Contingencies	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
19.492.018	Interfund Transfer to Capital Fund	89,871	0	0	0.00%
	TOTAL	89,871	0	89,871	100.00%
TOTAL EXPENDITURES		89,871	0	89,871	100.00%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

DEBT SERVICE FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
23.279.000	Fund Balance Forward	0	0	0	0.00%
REVENUES					
<i>INTERFUND TRANSFERS</i>					
23.341.100	Interest	0	0	0	0.00%
23.392.030	Transfer from Capital Fund	719,743	719,767	-24	0.00%
	TOTAL	719,743	719,767	-24	0.00%
<i>PROCEEDS OF LONG-TERM DEBT</i>					
23.393.200	GON 2014-Tax Exempt Series A	0	0	0	0.00%
23.393.201	GON 2014- Tax Exempt Series B	0	0	0	0.00%
23.393.202	GON 2014- Taxable Series	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
TOTAL CURRENT REVENUES		719,743	719,767	-24	0.00%
TOTAL AVAILABLE BALANCE		719,743	719,767	-24	0.00%
EXPENDITURES					
<i>DEBT PRINCIPAL</i>					
23-471-550	GON 2014 - Tax Exempt Series A	286,500	270,800	15,700	5.80%
23-471-554	GON 2014 - Tax Exempt Series B	114,300	109,900	4,400	4.00%
23-471-555	GON 2014 - Taxable Series	58,600	55,500	3,100	5.59%
	TOTAL	459,400	436,200	23,200	5.32%
<i>DEBT INTEREST</i>					
23-472-200	GON 2014 - Tax Exempt Series A	178,084	193,796	-15,712	-8.11%
23-472-201	GON 2014 - Tax Exempt Series B	47,834	52,251	-4,417	-8.45%
23-472-202	GON 2014 - Taxable Series	34,425	37,520	-3,095	-8.25%
	TOTAL	260,343	283,567	-23,224	-8.19%
<i>INTERFUND TRANSFERS</i>					
23-492-030	Transfer To Capital Project Fund	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
TOTAL EXPENDITURES		719,743	719,767	-24	0.00%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

CAPITAL RESERVE FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018	
				increases or (decreases) \$	%
FUND BALANCE					
30.399.000	Fund Balance Forward	3,322,741	1,760,817	1,561,924	88.70%
REVENUES					
<i>INTEREST EARNINGS</i>					
30.341.000	Interest Earnings	0	0	0	0.00%
30.341.100	Interest on Investments	7,500	0	7,500	100.00%
	TOTAL	7,500	0	7,500	0.00%
<i>CONTRIBUTIONS FROM PRIVATE SOURCES</i>					
30.387.018	Impact Fee	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>SALE OF PROPERTY</i>					
30.391.100	Sale of Borough Assets	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>INTERFUND TRANSFERS</i>					
30.392.001	From General	500,000	500,000	0	0.00%
30.392.018	From Capital Fund	0	0	0	0.00%
	TOTAL	500,000	500,000	0	0.00%
TOTAL CURRENT REVENUES		507,500	500,000	7,500	1.50%
TOTAL AVAILABLE BALANCE		3,830,241	2,260,817	1,569,424	69.42%
EXPENDITURES					
<i>CAPITAL PROJECTS AND EQUIPMENT</i>					
30-400-600	Reserve: Capital Construction	0	0	0	0.00%
30-400-700	Reserve: Capital Purchases	0	0	0	0.00%
30-400-800	Reserve: Capital Cost Reduction	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
TOTAL EXPENDITURES		0	0	0	0.00%
NET FUND SURPLUS/(DEFICIT)		3,830,241	2,260,817	1,569,424	69.42%

HIGHWAY AID FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
35.100.000	Fund Balance Forward	17,643	33,430	-15,787	-47.22%
REVENUES					
<i>INTEREST EARNINGS</i>					
35.341.100	Interest on Investments	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>INTERGOVERNMENTAL REVENUES</i>					
35.355.020	Motor Vehicle Fuel Taxes	202,978	192,791	10,187	5.28%
	TOTAL	202,978	192,791	10,187	5.28%
TOTAL CURRENT REVENUES		202,978	192,791	10,187	5.28%
TOTAL AVAILABLE BALANCE		220,621	226,221	-5,600	-2.48%
EXPENDITURES					
<i>CONSTRUCTION & PAVING</i>					
35-439-060	Pavement Resurfacing & Street Repair	200,621	206,221	-5,600	-2.72%
35.439.313	Traffic Engineering	20,000	20,000	0	0.00%
	TOTAL	220,621	226,221	-5,600	-2.48%
TOTAL EXPENDITURES		220,621	226,221	-5,600	-2.48%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

Economic Development

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
43.279.000	Unreserved Fund Balance	0	4	-4	-100.00%
REVENUES					
<i>INTEREST EARNINGS</i>					
43.341.000	Interest on Investments	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>GRANTS AND CONTRIBUTIONS</i>					
43.357.100	Grant Proceeds	132,000	112,000	20,000	17.86%
	TOTAL	132,000	112,000	20,000	17.86%
TOTAL CURRENT REVENUES		132,000	112,000	20,000	17.86%
TOTAL AVAILABLE BALANCE		132,000	112,004	19,996	17.85%
EXPENDITURES					
<i>GENERAL ADMINISTRATION</i>					
43.414.130	CD Salary	9,240	8,000	1,240	15.50%
43.465.300	Contractors Bills - Econo.	110,880	94,004	16,876	17.95%
43.465.400	Economic Develop. Consultant F	11,880	10,000	1,880	18.80%
	TOTAL	132,000	112,004	19,996	17.85%
TOTAL EXPENDITURES		132,000	112,004	19,996	17.85%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

HOME FUND

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
41.279.000	Unreserved Fund Balance	0	27	-27	-100.00%
REVENUES					
<i>INTEREST EARNINGS</i>					
41.341.000	Interest on Investments	0	0	0	0.00%
	TOTAL	0	0	0	0.00%
<i>GRANTS AND CONTRIBUTIONS</i>					
41.357.100	Grant Proceeds	89,795	50,560	39,235	77.60%
	TOTAL	89,795	50,560	39,235	77.60%
TOTAL CURRENT REVENUES		89,795	50,560	39,235	77.60%
TOTAL AVAILABLE BALANCE		89,795	50,587	39,208	77.51%
EXPENDITURES					
<i>GENERAL ADMINISTRATION</i>					
41.464.300	Home Program Contractors Bills	89,795	50,587	39,208	77.51%
	TOTAL	89,795	50,587	39,208	77.51%
TOTAL EXPENDITURES		89,795	50,587	39,208	77.51%
NET FUND SURPLUS/(DEFICIT)		0	0	0	0.00%

OPERATING RESERVE FUND

Account Number	Account Description		FY 2018	FY 2017	Change From 2017 to 2018	
			Budget	Budget	increases or (decreases)	
					\$	%
FUND BALANCE						
	Fund Balance		839,141	611,784	227,357	37.16%
REVENUES						
<i>INTERFUND OPERATING TRANSFERS</i>						
95.341.100	Interest on Investments		1,500	0	1,500	100.00%
		TOTAL	1,500	0	1,500	100.00%
95.392.001	Operating Transfer In-General Fund		0	500,000	-500,000	-100.00%
		TOTAL	0	500,000	-500,000	-100.00%
TOTAL CURRENT REVENUES			1,500	500,000	-498,500	-99.70%
TOTAL AVAILABLE BALANCE			840,641	1,111,784	-271,143	-24.39%
EXPENDITURES						
<i>GENERAL ADMINISTRATION</i>						
		TOTAL	0	0	0	0.00%
TOTAL EXPENDITURES			0	0	0	0.00%
NET FUND SURPLUS/(DEFICIT)			840,641	1,111,784	-271,143	37.16%

OPEB TRUST

Account Number	Account Description	FY 2018 Budget	FY 2017 Budget	Change From 2017 to 2018 increases or (decreases)	
				\$	%
FUND BALANCE					
	Fund Balance	1,250,000	750,000	500,000	66.67%
REVENUES					
<i>INTERFUND OPERATING TRANSFERS</i>					
68.341.100	Interest on Investments	1,700	0	1,700	100.00%
	TOTAL	1,700	0	1,700	100.00%
68.392.001	Operating Transfer In-General Fund	500,000	500,000	0	0.00%
	TOTAL	500,000	500,000	0	0.00%
TOTAL CURRENT REVENUES		501,700	500,000	1,700	0.34%
TOTAL AVAILABLE BALANCE		1,751,700	1,250,000	501,700	40.14%
EXPENDITURES					
<i>GENERAL ADMINISTRATION</i>					
	TOTAL	0	0	0	0.00%
TOTAL EXPENDITURES		0	0	0	0.00%
NET FUND SURPLUS/(DEFICIT)		1,751,700	1,250,000	501,700	40.14%