



## ANNUAL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) STATUS REPORT

FOR THE PERIOD July 1, 2020 TO JUNE 30, 2021

### GENERAL INFORMATION

Permittee Name: Borough of Conshohocken	NPDES Permit No.: PAG130013
Mailing Address: 400 Fayette Street, Suite 200	Effective Date: March 15, 2018
City, State, Zip: Conshohocken, PA 19428	Expiration Date: March 15, 2023
MS4 Contact Person: Stephanie Cecco	Renewal Due Date: September 16, 2022
Title: Borough Manager	Municipality: Borough of Conshohocken
Phone: 610-828-1092	County: Montgomery
Email: scecco@conshohockenpa.org	

Co-Permittees (if applicable):

Appendix(ces) that permittee is subject to (select all that apply):  
 Appendix A    Appendix B    Appendix C    Appendix D    Appendix E    Appendix F

### WATER QUALITY INFORMATION

Are there any discharges to waters within the Chesapeake Bay Watershed?    Yes    No

Identify all surface waters that receive stormwater discharges from the permittee's MS4 and provide the requested information (see instructions).

Receiving Water Name	Ch. 93 Class.	Impaired?	Cause(s)	TMDL?	WLA?
Plymouth Creek	WWF	No		No	No
Schuylkill River	WWF	Yes	PCB	Yes	Yes

**GENERAL MINIMUM CONTROL MEASURE (MCM) INFORMATION**

Have you completed all MCM activities required by the permit for this reporting period?  Yes  No

List the current entity responsible for implementing each MCM of your SWMP, along with contact name and phone number.

MCM	Entity Responsible	Contact Name	Phone
#1 Public Education and Outreach on Storm Water Impacts	Borough of Conshohocken Communications Manager	Kate Kosmin	610-828- 1092
#2 Public Involvement/Participation	Borough of Conshohocken Communications Manager	Kate Kosmin	610-828- 1092
#3 Illicit Discharge Detection and Elimination (IDD&E)	Borough of Conshohocken Executive Director of Operations	Ray Sokolowski	610-828- 1092
#4 Construction Site Storm Water Runoff Control	Borough of Conshohocken Executive Director of Operations	Ray Sokolowski	610-828- 1092
#5 Post-Construction Storm Water Management in New Development and Redevelopment	Borough of Conshohocken Executive Director of Operations	Ray Sokolowski	610-828- 1092
#6 Pollution Prevention / Good Housekeeping	Borough of Conshohocken Executive Director of Operations	Ray Sokolowski	610-828- 1092

**MCM #1 – PUBLIC EDUCATION AND OUTREACH ON STORM WATER IMPACTS**

**BMP #1: Develop, implement and maintain a written Public Education and Outreach Program.**

1. For new permittees only, has the written PEOP been developed and implemented within the first year of permit coverage?  
 Yes  No

2. Date of latest annual review of PEOP: June 2021                      Were updates made?  Yes  No

3. What were the plans and goals for public education and outreach for the reporting period?

The goal for this period was to continue to educate the public on stormwater runoff, the impacts of stormwater pollution, and what steps they can take to prevent stormwater pollution.

4. Did the MS4 achieve its goal(s) for the PEOP during the reporting period?  Yes  No

5. Identify specific plans and goals for public education and outreach for the upcoming year:

The Borough will continue to use several methods to educate the public on the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff. The Borough will continue to publish articles in its newsletter, provide paper materials at the Borough's Administrative Office, provide information electronically on the Borough's website, and discuss stormwater in coordination with the Environmental Advisory Council.

**BMP #2: Develop and maintain lists of target audience groups present within the areas served by your MS4.**

1. For new permittees only, have the target audience lists been developed and implemented within the first year of permit coverage?  
 Yes  No
2. Date of latest annual review of target audience lists: June 2021                      Were updates made?     Yes  No

**BMP #3: Annually publish at least one educational item on your Stormwater Management Program.**

1. For new permittees only, were stormwater educational and informational items produced and published in print and/or on the Internet within the first year of permit coverage?  
 Yes  No
2. Date of latest annual review of educational materials: June 2021                      Were updates made?     Yes  No
3. Do you have a municipal website?     Yes     No (URL:  
<https://www.conshohockenpa.gov/departments/subdivision-land-development/stormwater-management/>)

If Yes, what MS4-related material does it contain?

The website describes the Borough's MS4 permit requirements, provides methods that the public can employ to prevent stormwater pollution, provides stormwater educational resources, and provides useful DEP and EPA stormwater related links. Links to the Borough's approved PRP and annual reports associated with the current permit cycle are also included.

4. Describe any other method(s) used during the reporting period to provide information on stormwater to the public:  
The Borough published Spring/Summer 2020, Fall/Winter 2020/2021, and Spring/Summer 2021 Newsletters, which each contained stormwater information. The Borough's stormwater website was also reviewed and updated with additional stormwater education resources and copies of the Borough's Annual Reports.
5. Identify specific plans for the publication of stormwater materials for the upcoming year:  
The Borough plans to continue publishing stormwater information in the Newsletters as well as maintaining the Broough website and reviewing it for potential updates.

**BMP #4: Distribute stormwater educational materials to the target audiences.**

Identify the two additional methods of distributing stormwater educational materials during the previous reporting period (e.g., displays, posters, signs, pamphlets, booklets, brochures, radio, local cable TV, newspaper articles, other advertisements, bill stuffers, posters, presentations, conferences, meetings, fact sheets, giveaways, or storm drain stenciling).

Pamphlets and brochures related to stormwater management can be found at the Borough's Administrative Office. Storm drains throughout the Borough have been labeled with stormwater medallions to notify the public that they drain to streams.

**MCM #1 Comments:**

**MCM #2 – PUBLIC INVOLVEMENT/PARTICIPATION**

**BMP #1: Develop, implement and maintain a written Public Involvement and Participation Program (PIPP)**

1. For new permittees only, was the PIPP developed and implemented within one year of permit coverage?  
 Yes  No
2. Date of latest annual review of PIPP: June 2021                      Were updates made?  Yes  No

**BMP #2: Advertise to the public and solicit public input on ordinances, SOPs, Pollutant Reduction Plans (PRPs) (if applicable) and TMDL Plans (if applicable), including modifications thereto, prior to adoption or submission to DEP:**

1. Was an MS4-related ordinance, SOP, PRP or TMDL Plan developed during the reporting period?  Yes  No
2. If Yes, describe how you advertised the draft document(s) and how you provided opportunities for public review, input and feedback:  
  
A PRP was developed during the previous reporting period to address the requirements of the MS4 NOI and submitted to the DEP on August 9, 2018. A copy of the submitted/approved PRP remains available on the Borough's stormwater page of its website.
3. If an ordinance, SOP or plan was developed or amended during the reporting period, provide the following information:

<b>Ordinance / SOP / Plan Name</b>	<b>Date of Public Notice</b>	<b>Date of Public Hearing</b>	<b>Date Enacted or Submitted to DEP</b>
MS4 Pollutant Reduction Plan for the Plymouth Creek	June 13, 2018	June 20, 2018	August 9, 2018

**BMP #3: Regularly solicit public involvement and participation from the target audience groups using available distribution and outreach methods.**

1. At least one public meeting or other MS4 event must be held during the 5-year permit coverage period to solicit participation and feedback from target audience groups. Was this meeting or event held during the reporting period?

Yes  No      If Yes, Date of Meeting or Event: June 2, 2021 Council meeting and numerous public Environmental Advisory Council (EAC) meetings. Also previously at June 20, 2018, December 19, 2018, and February 6, 2019 public Council meetings.

2. Report instances of cooperation and participation in MS4 activities; presentations the permittee made to local watershed and conservation organizations; and similar instances of participation or coordination with organizations in the community.

Public comment is a standard part of each Council meeting, during which time the Borough gives its residents the opportunity to report any MS4 violations as well as any runoff from construction activities.

The Borough's EAC has regularly scheduled public meetings on the 3rd Thursday of each month, which are posted on the Borough website. The EAC plans and holds several events throughout the year to engage the public in stormwater related activities. During a fall 2020 clean up, approximately 475 pounds of trash were collected. During a spring 2021 clean up, approximately 600 pounds of trash were collected. The EAC is working to partner with local schools and has worked with various other community partners.

3. Report activities in which members of the public assisted or participated in the meetings and in the implementation of the SWMP, including education activities or efforts such as cleanups, monitoring, storm drain stenciling, or others.

Members of the public participate in reporting of potential MS4 violations and runoff from construction activities at Council meetings. Over 130 volunteers helped with the EAC's clean up in spring 2021.

**MCM #2 Comments:**

**MCM #3 – ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDD&E)**

**BMP #1: Develop and implement a written program for the detection, elimination, and prevention of illicit discharges into the regulated small MS4.**

1. For new permittees only, was the written IDD&E program developed within one year of permit coverage?

Yes  No

2. Date of latest annual review of IDD&E program: June 2021      Were updates made?  Yes  No

**BMP #2: Develop and maintain map(s) that show permittee and urbanized area boundaries, the location of all outfalls and, if applicable, observation points, and the locations and names of all surface waters that receive discharges from those outfalls. Outfalls and observation points shall be numbered on the map(s).**

1. Have you completed a map(s) that includes all components of BMP #2?  Yes  No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed:

2. Date of last update or revision to map(s): July 6, 2021

3. Total No. of Outfalls in MS4: 29      Total No. of Outfalls Mapped: 29

4. Total No. of Observation Points: 0                      Total No. of Observation Points Mapped: 0
5. During the reporting period, have you identified any existing outfalls that have not been previously reported to DEP in an NOI, application or annual report, or are any new MS4 outfalls proposed for the next reporting period?
- Yes  No                      If Yes, select:  Existing Outfall(s) Identified  New Outfall(s) Proposed

**BMP #3: In conjunction with the map(s) created under BMP #2 (either on the same map or on a different map), the permittee shall develop and maintain map(s) that show the entire storm sewer collection system within the permittee's jurisdiction that are owned or operated by the permittee (including roads, inlets, piping, swales, catch basins, channels, and any other components of the storm sewer collection system), including privately-owned components of the collection system where conveyances or BMPs on private property receive stormwater flows from upstream publicly-owned components.**

1. Have you completed a map(s) that includes all components of BMP #3?  Yes  No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed:

2. If Yes to #1, is the map(s) on the same map(s) as for outfalls and receiving waters?  Yes  No

3. Date of last update or revision to map(s): July 6, 2021

**BMP #4: Conduct dry weather screenings of MS4 outfalls to evaluate the presence of illicit discharges. If any illicit discharges are present, the permittee shall identify the source(s) and take appropriate actions to remove or correct any illicit discharges. The permittee shall also respond to reports received from the public or other agencies of suspected or confirmed illicit discharges associated with the storm sewer system, as well as take enforcement action as necessary. The permittee shall immediately report to DEP illicit discharges that would endanger users downstream from the discharge, or would otherwise result in pollution or create a danger of pollution or would damage property.**

For new permittees, all identified outfalls (and if applicable observation points) must be screened during dry weather at least twice within the 5-year period following permit coverage. For existing permittees, all identified outfalls (and if applicable observation points) must be screen during dry weather at least once within the 5-year period following permit coverage and, for areas where past problems have been reported or known sources of dry weather flows occur on a continual basis, outfalls must be screened annually during each year of permit coverage.

1. How many unique outfalls (and if applicable observation points) were screened during the reporting period? 18

2. Indicate the percentage of all outfalls screened in the past five years. 62%

3. Indicate the percent of outfalls screened during the reporting period that revealed dry weather flows: 33%

4. Did any dry weather flows reveal color, turbidity, sheen, odor, floating or submerged solids?  Yes  No

5. If Yes for #4, attach all sample results to this report with a map identifying the sample location. Explain the corrective action(s) taken in the attachment.

6. Do you use the MS4 Outfall Field Screening Report form (3800-FM-BCW0521) provided in the permit?

Yes  No

If No, attach a copy of your screening report form.

**BMP #5: Enact a Stormwater Management Ordinance or SOP to implement and enforce a stormwater management program that includes prohibition of non-stormwater discharges to the regulated small MS4.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that prohibits non-stormwater discharges?  Yes  No

If Yes, indicate the date of the ordinance or SOP: March 26, 2008

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) with respect to authorized non-stormwater discharges?  Yes  No

If Yes to #2 and the ordinance or SOP has not been submitted to DEP previously, attach the ordinance or SOP.



3. Were there any violations of the ordinance or SOP during the reporting period?  Yes  No

If Yes to #3, complete the table below (attach additional sheets as necessary).

Violation Date	Nature of Violation	Responsible Party	Enforcement Taken

4. Did you approve any waiver or variance during the reporting period that allowed an exception to non-stormwater discharge provisions of an ordinance or SOP?  Yes  No

If Yes to #4, identify the entity that received the waiver or variance and the type of non-stormwater discharge approved.

**BMP #6: Provide educational outreach to public employees, business owners and employees, property owners, the general public and elected officials (i.e., target audiences) about the program to detect and eliminate illicit discharges.**

1. Was IDD&E-related information distributed to public employees, businesses, and the general public during the reporting period?  Yes  No

If Yes, what was distributed? The attached published materials were made available to employees, businesses, and the public during the reporting period.

2. Is there a well-publicized method for employees, businesses and the public to report stormwater pollution incidents?  
 Yes  No

3. Do you maintain documentation of all responses, action taken, and the time required to take action?  Yes  No

**MCM #3 Comments:**

The Borough contracted with a storm sewer televising company in 2018 to televise the Borough's storm sewer system to determine the condition of its MS4 pipes and review connections. No illicit connections were identified.

Corrective actions taken including reaching out to AQUA regarding the location found with chlorine and reaching out to the Dog Park committee regarding the location found with high levels of fecal coliform.

**MCM #4 – CONSTRUCTION SITE STORMWATER RUNOFF CONTROL**

Are you relying on PA's statewide program for stormwater associated with construction activities to satisfy this MCM?

Yes  No

*(If Yes, respond to questions for BMP Nos. 1, 2 and 3 only in this section. If No, respond to questions for all BMPs in this section)*

**BMP #1: The permittee may not issue a building or other permit or final approval to those proposing or conducting earth disturbance activities requiring an NPDES permit unless the party proposing the earth disturbance has valid NPDES Permit coverage (i.e., not expired) under 25 Pa. Code Chapter 102.**

During the reporting period, did you comply with 25 Pa. Code § 102.43 (relating to withholding building or other permits or approvals until DEP or a county conservation district (CCD) has approved NPDES permit coverage)?

Yes  No  Not Applicable (no building permit applications received)

**BMP #2: A municipality or county which issues building or other permits shall notify DEP or the applicable CCD within 5 days of the receipt of an application for a permit involving an earth disturbance activity consisting of one acre or more, in accordance with 25 Pa. Code § 102.42.**

During the reporting period, did you comply with 25 Pa. Code § 102.42 (relating to notifying DEP/CCD within 5 days of receiving an application involving an earth disturbance activity of one acre or more)?

Yes  No  Not Applicable (no building permit applications received)

**BMP #3: Enact, implement and enforce an ordinance or SOP to require the implementation and maintenance of E&S control BMPs, including sanctions for non-compliance, as applicable.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of E&S control BMPs?  Yes  No

If Yes, indicate the date of the ordinance or SOP: March 26, 2008

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)?  Yes  No

3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

**BMP #4: Review Erosion and Sediment (E&S) control plans to ensure that such plans adequately consider water quality impacts and meet regulatory requirements.**

Specify the number of E&S Plans you reviewed during the reporting period:

**BMP #5: Conduct inspections regarding installation and maintenance of E&S control measures during earth disturbance activities. Maintain records of site inspections, including dates and inspection results, in accordance with the record retention requirements in this permit.**

Specify the number of E&S inspections you completed during the reporting period:

**BMP #6: Conduct enforcement when installation and maintenance of E&S control measures during earth disturbance activities does not comply with permit and/or regulatory requirements.**

Specify the number of enforcement actions you took during the reporting period for improper E&S:

**BMP #7: Develop and implement requirements for construction site operators to control waste at construction sites that may cause adverse impacts to water quality. The permittee shall provide education on these requirements to construction site operators.**

Specify the method(s) by which you are educating construction site operators on controlling waste at construction sites:

**BMP #8: Develop and implement procedures for the receipt and consideration of public inquiries, concerns, and information submitted by the public to the permittee regarding local construction activities.**

1. A tracking system has been established for receipt of public inquiries and complaints.  Yes  No

2. Specify the number of inquiries and complaints received during the reporting period:

**MCM #4 Comments:**

**MCM #5 – POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

**BMP #1: Enact, implement and enforce an ordinance or SOP to require post-construction stormwater management from new development and redevelopment projects, including sanctions for non-compliance.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of post-construction stormwater management (PCSM) BMPs?  Yes  No  
If Yes, indicate the date of the ordinance or SOP: March 26, 2008
2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)?  Yes  No
3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

**BMP #2: Develop and implement measures to encourage and expand the use of Low Impact Development (LID) in new development and redevelopment. Measures should also be included to encourage retrofitting LID into existing development. Enact ordinances consistent with LID practices and repeal sections of ordinances that conflict with LID practices.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that encourages and expands the use of LID in new development and redevelopment?  Yes  No  
If Yes, indicate the date of the ordinance or SOP: March 26, 2008
2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)?  Yes  No
3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

**BMP #3: Ensure adequate O&M of all post-construction stormwater management BMPs that have been installed at development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale.**

1. Do you have an inventory of all PCSM BMPs that were installed to meet requirements in NPDES Permits for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003?  Yes  No  
If Yes to #1, complete Table 1 on the next page.
2. Has proper O&M occurred during the reporting period for all PCSM BMPs?  Yes  No
3. If No to #2, explain what action(s) the permittee has taken or plans to take to ensure proper O&M.

*If you are relying on PA's statewide program for stormwater associated with construction activities, you may skip to MCM #6, otherwise complete all questions for BMPs #4 - #6 in this section.*

**BMP #4: Require the implementation of a combination of structural and/or non-structural BMPs that are appropriate to the local community, that minimize water quality impacts, and that are designed to maintain pre-development runoff conditions.**

1. Specify the number of PCSM Plans reviewed during the reporting period for projects disturbing greater than or equal to one acre (including projects less than one acre that are part of a larger common plan of development or sale):
2. Has a tracking system been established and maintained to record qualifying projects and their associated BMPs?  
 Yes  No

**PCSM BMP INVENTORY**

**Table 1.** To complete the information needed for MCM #5, BMP #3, list all existing structural BMPs that discharge stormwater to the permittee's MS4 that were installed to satisfy PCSM requirements for earth disturbance activities under Chapter 102, and provide the requested information (see instructions).

BMP No.	BMP Name	DA (ac)	Entity Responsible for O&M	Latitude	Longitude	Date Installed	O&M Requirements	NPDES Permit No.
1				o ' "	o ' "			
2				o ' "	o ' "			
3				o ' "	o ' "			
4				o ' "	o ' "			
5				o ' "	o ' "			
6				o ' "	o ' "			
7				o ' "	o ' "			
8				o ' "	o ' "			
9				o ' "	o ' "			
10				o ' "	o ' "			
11				o ' "	o ' "			
12				o ' "	o ' "			
13				o ' "	o ' "			
14				o ' "	o ' "			
15				o ' "	o ' "			
16				o ' "	o ' "			

**BMP #5: Ensure that controls are installed that shall prevent or minimize water quality impacts. The permittee shall inspect all qualifying development or redevelopment projects during the construction phase to ensure proper installation of the approved structural PCSM BMPs. A tracking system (e.g., database, spreadsheet, or written list) shall be implemented to track the inspections conducted and to track the results of the inspections (e.g., BMPs were, or were not, installed properly).**

1. During the reporting period have you inspected all qualifying development and redevelopment projects during the construction phase to ensure proper installation of approved structural BMPs?  
 Yes  No  Not Applicable (no qualifying projects during reporting period)
2. Has a tracking system been established and maintained to record results of inspections?  
 Yes  No

**BMP #6: Develop a written procedure that describes how the permittee shall address all required components of this MCM.**

Have you developed a written plan that addresses: 1) minimum requirements for use of structural and/or non-structural BMPs in plans for development and redevelopment; 2) criteria for selecting and standards for sizing stormwater BMPs; and 3) implementation of an inspection program to ensure that BMPs are properly installed?  Yes  No

**MCM #5 Comments:**

During this reporting period, PCSM BMPs were installed at 51 Washington (NPDES Permit No PAD460038 2 rain gardens, 1 underground detention basin, water quality filters, and porous pavement), Maston Mill (NPDES Permit No PAD460053, 1 rain garden, water quality filters), 7 Tower Bridge (NPDES Permit No PAG02004615003 subsurface infiltration basin, inlet filters), and SORA West (NPDES Permit No PAC460275 1 underground detention basin, 1 bio-filtration basin, 1 rain garden, green roof, and media filters) to satisfy PCSM requirements for earth disturbance activities under Chapter 102. PCSM BMPs were previously installed as part of the Londonbury at Millenium, Grande at Riverview, and Riverwalk at Millennium developments to satisfy PCSM requirements for earth disturbance activities under Chapter 102.

**MCM #6 – POLLUTION PREVENTION / GOOD HOUSEKEEPING**

**BMP #1: Identify and document all operations that are owned or operated by the permittee and have the potential for generating pollution in stormwater runoff to the MS4. This includes activities conducted by contractors for the permittee.**

1. Have you identified all facilities and activities owned and operated by the permittee that have the potential to generate stormwater runoff into the MS4?  Yes  No
2. When was the inventory last reviewed? June 2020
3. When was it last updated? June 2011

**BMP #2: Develop, implement and maintain a written O&M program for all operations that could contribute to the discharge of pollutants from the MS4, as identified under BMP #1. This program shall address stormwater collection or conveyance systems within the regulated MS4.**

1. Have you developed a written O&M program for the operations identified in BMP #1?  Yes  No
2. Date of last review or update to written O&M program: March 2011

**BMP #3: Develop and implement an employee training program that addresses appropriate topics to further the goal of preventing or reducing the discharge of pollutants from operations to the regulated small MS4. All relevant employees and contractors shall receive training.**

1. Have you developed an employee training program?  Yes  No

2. Date of last review or update to training program: June 2017      Date of latest training: continuous

3. Training topics covered:  
Proper salt removal from vehicles, containment of spills, proper vehicle washing, and report of any spills or violations
4. Name(s) of training presenter(s):  
Ray Sokolowski
5. Names of training attendees:  
all employees of the Borough's Public Services Department

**MCM #6 Comments:**

**POLLUTANT CONTROL MEASURES (PCMs)**

Indicate the status of implementing PCMs in Appendices A, B and/or C by completing the table below. Skip this section if PCMs are not applicable.

Task	Date Completed	Attached	Anticipated Completion Date
Storm Sewershed Map(s)	September 2019	<input type="checkbox"/>	
Source Inventory	September 2020	<input type="checkbox"/>	
Investigation of Suspected Sources		<input type="checkbox"/>	September 2022
Ordinance/SOP for Controlling Animal Wastes	N/A	<input type="checkbox"/>	N/A

**PCM Comments:**

Appendix C applies to Schuylkill River PCB Impairment

**POLLUTANT REDUCTION PLANS (PRPs) AND TMDL PLANS**

1. Complete this section if the development and submission of a PRP and/or TMDL Plan was required as an attachment to the latest NOI or application or was required by the permit, regardless of whether DEP has approved the plan(s).

Type of Plan	Submission Date	DEP Approval Date	Surface Waters Addressed by Plan
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			Chesapeake Bay
<input checked="" type="checkbox"/> Impaired Waters PRP (Appendix E)	August 9, 2018	February 4, 2020	Plymouth Creek
<input type="checkbox"/> TMDL Plan (Appendix F)			
<input type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP			Chesapeake Bay,
<input type="checkbox"/> Combined PRP / TMDL Plan			

- Joint Plan (if checked, list the name of the MS4 group or names of all entities participating in the joint plan below)

Joint Plan Participants:



2. Identify the pollutants of concern and pollutant load reduction requirements under the permit (see instructions).

Type of Plan	TSS Load Reduction (lbs/yr)	TP Load Reduction (lbs/yr)	TN Load Reduction (lbs/yr)
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			
<input checked="" type="checkbox"/> Impaired Waters PRP (Appendix E)	12,903		
<input type="checkbox"/> TMDL Plan (Appendix F)			
<input type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP			
<input type="checkbox"/> Combined PRP / TMDL Plan			

3. Date Final Report Demonstrating Achievement of Pollutant Load Reductions Due: February 28, 2025

4. Have any modifications to the plan(s) occurred since DEP approval?  Yes  No

If Yes to #4, was the updated plan(s) submitted to DEP?  Yes  No

If Yes to #4, did you comply with the public participation requirements of the applicable appendix?  Yes  No

If Yes to #4, describe the plan modifications.

5. Summary of progress achieved during reporting period.

The Borough reviewed and updated several components of the MS4 Program, including its PEOP, PIPP, and written IDD&E programs.

6. Anticipated activities for next reporting period.

Conshohocken Borough is planning complete infiltration testing associated with design of the BMP associated with the pollutant loading reductions for sediment. The Borough anticipates working through the process of any Ordinance updates necessary related to the DEP's 2022 Model Stormwater Management Ordinance. The Borough will continue with its efforts for comply with the permit qualifications.

**PRP/TMDL Plan Comments:**

No existing BMPs were considered towards achieving load reductions and no new BMPs were installed in permit year 3 related to the PRP.

**NEW BMPs FOR PRP/TMDL PLAN IMPLEMENTATION**

**Table 2.** List all new structural BMPs installed and ongoing non-structural BMPs implemented during the reporting period that are being used toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed or Implemented	Planning Area?	Ch. 102?	Annual Sediment Load Reduction (lbs/yr)
						o ' "	o ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						o ' "	o ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						o ' "	o ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						o ' "	o ' "		<input type="checkbox"/>	<input type="checkbox"/>	
						o ' "	o ' "		<input type="checkbox"/>	<input type="checkbox"/>	

**BMP INVENTORY FOR PRP/TMDL PLAN IMPLEMENTATION**

**Table 3.** List all existing structural BMPs that have been installed in prior reporting periods and are eligible to use toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed	Annual Sediment Load Reduction (lbs/yr)	Date of Latest Inspection	Satisfactory?
						o ' "	o ' "				<input type="checkbox"/>
						o ' "	o ' "				<input type="checkbox"/>
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						o ' "	o ' "				<input type="checkbox"/>

### CERTIFICATION

**For PAG-13 Permittees:** I have read the latest PAG-13 General Permit issued by DEP and agree and certify that (1) the permittee continues to be eligible for coverage under the PAG-13 General Permit and (2) the permittee will continue to comply with the conditions of that permit, including any modifications thereto. I understand that if I do not agree to the terms and conditions of the PAG-13 General Permit, I will apply for an individual permit within 90 days of publication of the General Permit. I also acknowledge that any facility construction needed to comply with the General Permit requirements shall be designed, built, operated, and maintained in accordance with operative laws and regulations.

**For All Permittees:** I certify under penalty of law that this report was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

Stephanie Cecco

Name of Responsible Official

610-828-1092

Telephone No.



Signature

9/23/2021

Date

**BOROUGH OF CONSHOHOCKEN (PAG130013)  
MONTGOMERY COUNTY, PENNSYLVANIA  
MS4 ANNUAL/PROGRESS REPORT  
REPORT PERIOD from JULY 1, 2020 to JUNE 30, 2021**

**LIST OF REPORT ATTACHMENTS**

**MCM #1 – Public Education and Outreach on Storm Water Impacts**

- Public Education and Outreach Program Plan
- Borough of Conshohocken Newsletter
  - Spring Summer 2020
  - Fall Winter 2020/2021
  - Spring Summer 2021

**MCM #2 – Public Involvement/Participation**

- Public Involvement and Participation Program Plan
- June 22, 2021 Borough Council Agenda and Meeting Minutes

**MCM #3 – Illicit Discharge Detection and Elimination (IDD&E)**

- Written Illicit Discharge Detection and Elimination Program
- Stormwater Map Outfall Plan
- MS4 Outfall Field Screening Reports
- MS4 Outfall Field Screening Results Report
- Distributed Materials

**PHASE II STORM WATER MANAGEMENT PROGRAM PUBLIC EDUCATION AND PARTICIPATION PLAN:  
QUESTIONS FOR DEVELOPING YOUR PLAN**

**PUBLIC EDUCATION COMPONENT**

Who Are We Trying to Educate?	How Large is the Audience?	How Do They Receive Information?	What Organizations Focus on Them?	Strategies for Distributing Educational Materials to this Audience
Municipal Employees	<p>How many departments/agencies address storm water-related issues in their responsibilities? <b>4: Administrative Services, Licenses &amp; Inspections, Public Services, Recreation Services</b></p> <p>How many employees are there in these departments? <b>15</b></p>	<p>What publications do employees regularly receive (e.g., new employee orientation guide; employee newsletter; paycheck)? <b>Paycheck</b></p> <p>What is the community website? <a href="https://www.conshohockenpa.gov/">https://www.conshohockenpa.gov/</a></p> <p>Where are central information sources located at each government facility? <b>Lobby of Borough Hall, located at 400 Fayette Street, Suite 200, Conshohocken, PA 19428</b></p> <p>When do staff meetings take place? <b>On an as needed basis</b></p>	<p>What groups do local government employees belong to (e.g., unions; local watershed organizations; churches; special committees; nature centers; block clubs; etc.)? <b>AFSCME Union</b></p>	<ul style="list-style-type: none"> <li>Use columns 2, 3, and 4 to determine the most appropriate ways to distribute information to a majority of the target audience.</li> </ul> <p><b>Via an in-house memorandum or email</b></p>
Residents	<p>What is the total population of your community? <b>7,833</b></p> <p>How many households are located within your community? <b>3,963</b></p>	<p>What is the most popular newspaper in your community? <b>Times Herald</b></p> <p>What newsletters do residents receive and how often? <b>Borough Newsletter, twice each year</b></p> <p>What libraries do people visit? <b>Conshohocken Free Library, other branches of the Montgomery County-Norristown Public Library</b></p> <p>What churches do people attend? <b>St Matthew's Roman Catholic Church, Conshohocken United Methodist, St. Mark's Lutheran Church, Saint Mary's Catholic Church, Calvary Church Conshohocken, St Mary and St Mercurius Coptic Orthodox Church, St. John AME Church</b></p> <p>Are there programs in place to reach new residents that move to your community? <b>Conshohocken Borough's website offers information about the Borough and its resources</b></p>	<p>What groups exist that target homeowners (e.g., homeowners associations; block clubs; neighborhood development associations; recreational groups; etc.)? <b>Homeowners associations Borough Council Dog Park Advisory Committee Environmental Advisory Council Human Relations Commission Mark Wood Park Commission Friends of Conshohocken Parks Planning Commission Community Center at the Fellowship House Conshohocken Rowing Center Conshohocken Veterans Association Conshohocken Bocce Club</b></p>	<p><b>Via the Borough's website, article in the Newsletter, stormwater presentations by the Borough Engineer at a public meeting, and having an educational brochure available at Borough Hall</b></p>

Who Are We Trying to Educate?	How Large is the Audience?	How Do They Receive Information?	What Organizations Focus on Them?	Strategies for Distributing Educational Materials to this Audience
Schools	<p>How many schools are located in the community? <b>1 public school, Conshohocken Elementary School (K-3)</b></p> <p>How many are elementary schools? High schools? Colleges and/or universities? <b>1 Elementary School</b></p> <p>What is the approximate student population at each of these schools? <b>190</b></p>	<p>Which schools have newspapers and how often do they go out? <b>The school district uses social media, cell phone contact, and opt-in emails to provide information impacting students and the school community</b></p> <p>How often does the student body gather for assemblies? <b>N/A</b></p> <p>When are guest speakers invited to visit the schools? <b>N/A</b></p>	<p>What groups might students belong to at all levels (e.g., boy/girl scouts; 4-H Club; Junior Achievement; student councils; school environmental clubs; local chapters of environmental organizations; nature centers, etc.)? <b>Boy/Girl Scouts</b> <b>Colonial Soccer Club</b> <b>Plymouth Swim Club</b> <b>School clubs</b></p>	<p><b>Distribute materials to the elementary school</b></p>
Businesses	<p>How many businesses are located within your community? <b>1,357</b></p>	<p>What newsletters specifically target local businesses? <b>Borough Newsletter, issued twice each year</b></p> <p>What newspapers and other periodicals do business owners subscribe to? <b>Philadelphia Inquirer, Times Herald</b></p> <p>What local programs/organizations work to recruit and retain new businesses in your community? <b>The Borough's website provides a New Business Brochure to help new businesses through the process of starting a business in Conshohocken</b></p>	<p>What groups or associations might businesses belong to or communicate with businesses (e.g., chamber of commerce; trade associations; rotary club; community foundations; small business associations; etc.)? <b>Chamber of Commerce - "Love Conshy"</b> <b>CPW Rotary Club</b></p>	<p><b>Via the Borough's website, article in the Newsletter, and having an educational brochure available at Borough Hall</b></p>
Developers	<p>How many developers and contractors work within your community? <b>15-20, approximately</b></p> <p>How many developers have submitted building permit requests? <b>6 applications were made to the Montgomery County Planning Commission in 2020</b></p>	<p>Where do developers go to get information on the community's development requirements? <b>Borough Hall, Borough website</b></p> <p>What newsletters specifically target developers in your area? <b>None</b></p> <p>What newspapers and other periodicals do developers subscribe to? <b>Philadelphia Inquirer, Times Herald</b></p>	<p>What groups or associations might developers belong to or communicate with developers (e.g., chamber of commerce; trade associations; rotary club; community foundations; small business associations; etc.)? <b>Home Builders Association of Bucks &amp; Montgomery Counties</b></p>	<p><b>Distribute materials to Contractors with permit applications and having an educational brochure available at Borough Hall</b></p>

# Borough of CONSHOHOCKEN Newsletter

Spring/Summer 2020



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**Borough Office: 400 Fayette Street, Suite 200, Conshohocken, Pennsylvania**  
**VISIT US AT CONSHOHOCKENPA.GOV**



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Robert W. Moore, FD  
Adam R. Moore, FD

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**Dominic A. Coccia, Jr.**

Certified Public Accountant

619 Maple Street  
Conshohocken, PA 19428

[dom619@aol.com](mailto:dom619@aol.com)

Office: 610-825-1617  
Fax: 610-825-8644

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# RENOVATIONS AT THE COMMUNITY CENTER AT THE FELLOWSHIP HOUSE

There were many noticeable changes made to the Conshohocken Community Center in 2019! The lobby, activity and studio spaces were painted to refresh the overall interior of the building, and updates continue to be made as needed. One of the most notable renovations to the Community Center was the installation of new flooring in the lobby, office and activity space areas. Construction to replace the flooring began in October 2019 and was completed the first week of November. The lobby entranceway and office flooring was resurfaced with new tile and the flooring in the activity space was replaced with new carpeting.

“The renovations to the Community Center have been extremely positive and well received,” said Lauren Irizarry, Director of Recreation Services. “It has also brightened up the facility. When members and program participants walk in there is that wow factor now. It makes them want to come back.”

Stop into the Community Center at the Fellowship House today to see some of the changes mentioned above. We’re located at 515 Harry Street, Conshohocken, PA 19428. More updates and renovations to the Community Center are expected for 2020.



## SUMMER CONCERT SERIES

The Borough of Conshohocken is hosting six (6) outdoor music concerts, which will take place at Sutcliffe and Mary Wood Parks. Concerts will be held on Thursdays from 7:00 PM to 9:00 PM. Don't forget to bring your own blanket or lawn chair!

Limited off-street parking at Sutcliffe Park can be accessed from W. 10th Avenue and Freedly Street. On-street parking is also available surrounding the park. On-street parking only is available at Mary Wood Park.

**CHECK THE BOROUGH'S WEBSITE AND SOCIAL MEDIA OUTLETS FOR A FINAL BAND SCHEDULE AND FOR ANY UPDATES REGARDING CANCELLATIONS DUE TO WEATHER CONDITIONS.**

### Mark Your Calendar!

#### SUTCLIFFE PARK

July 9th

July 16th

July 23rd

#### MARY WOOD PARK

July 30th

August 6th

August 13th



## Borough Of Conshohocken Council Members



### **WARD 1**

#### **Karen Tutino**

484-368-3658  
ktutino@conshohockenpa.gov

#### **Voting Location:**

Marshall Lee Towers  
1 West 3rd Avenue



### **WARD 2**

#### **James Griffin**

610-828-4638  
jgriffin@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street



### **WARD 3**

#### **Tina Sokolowski**

610-828-1092 ext.133  
tsokolowski@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street



### **WARD 4**

#### **Anita Barton**

610-397-1581  
abarton@conshohockenpa.gov

#### **Voting Location:**

United Methodist Church  
20 West 6th Avenue



### **WARD 5**

#### **Jane Flanagan**

610-828-1092 x135  
jflanagan@conshohockenpa.gov

#### **Voting Location:**

Conshohocken Fire Company, #2  
819 Fayette Street



### **WARD 6**

#### **Robert Stokley**

610-636-7230  
rstokley@conshohockenpa.gov

#### **Voting Location:**

Borough Hall  
400 Fayette Street



### **WARD 7**

#### **Colleen Leonard**

610-322-0386  
cleonard@conshohockenpa.gov

#### **Voting Location:**

Fieldhouse/ "A" Field  
East 11th Avenue & Harry Street

## U.S., PA & Montgomery County Elected Officials



#### **Senator Robert Casey**

2000 Market Street, Suite 610  
Philadelphia, PA 19103  
215-405-9660  
www.casey.senate.gov



#### **Senator Patrick J. Toomey, Jr**

8 Penn Center  
1628 John F. Kennedy Blvd., Suite 1702  
Philadelphia, PA 19103  
215-241-1095 • www.toomey.senate.gov



#### **Congresswoman Madeleine Dean**

115 E. Glenside Ave., Suite 1  
Glenside, PA 19038  
215-884-4300



#### **Governor Tom Wolf**

225 Main Capitol Building  
Harrisburg, PA 17120  
1-800-932-0784  
www.governor.state.pa.us



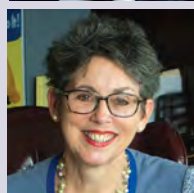
#### **Lieutenant Governor John Fetterman**

508 Main Capitol Building  
Harrisburg, PA 17120  
717-787-2500  
www.portal.state.pa.us



#### **State Senator Vincent Hughes**

400 Fayette St., Conshohocken, PA 19428  
*Satellite office located on the 2nd Floor*  
Hrs of Operation: Wed. 12:30-4:30pm  
Twitter: @SenatorHughes  
Facebook: Senator Vincent Hughes  
215-879-7777 • www.senatorhughes.com



#### **Representative Mary Jo Daley**

*148th Legislative District*  
815 Fayette Street, Suite 200  
Conshohocken, PA 19428  
Office hours: 9am – 5pm, Mon. - Fri.  
Office phone: 610-832-1679  
Email: repmaryjodaley@pahouse.net

#### **Montgomery County Government**

One Montgomery Plaza, Suite 800  
Norristown, PA 19404 610-278-3000 www.montco.org

#### **Montgomery County Commissioners**

- Valerie A. Arkoosh, MD, MPH, Chair
- Kenneth E. Lawrence, Vice Chair
- Joseph C. Gale, Commissioner

#### **District Attorneys:** Court House, 4th floor

P.O. Box 311, Norristown, PA 19404-0311, Phone: 610-278-3090

- **Treasurer** - Jason Salus, Phone: 610-278-3066
- **Register of Wills** - Bruce Hanes, Phone: 610-278-3400
- **Recorder of Deeds** - Jeanne Sorg, Phone: 610-278-3289
- **Solicitor** - Joshua Stein, Phone: 610-278-3033
- **Public Safety** - Tom Sullivan, Phone: 610-631-6500
- **Health & Human Services** - Tara Gaudin, Phone: 610-278-5800
- **Voter Services** - Lee Soltysiak, Phone: 610-278-3280
- **Veterans Affairs** - Dennis Miller, Phone: 610-278-3285

# A MESSAGE FROM THE MAYOR

Preserving the environment is one of the most important responsibilities of our community. I am proud to report that Conshohocken Borough, its businesses, local organizations and residents have taken major steps to create a green and sustainable borough. What we have achieved locally is nothing short of amazing and I am proud to highlight just a few of our successes below.

**New Resident Recycling & Trash Carts:** Public Services distributed new recycling and trash carts to all residents last spring. They also handed out recycling cards that included updated instructions. The new carts are full-sized and covered, and the updated recycling cards are much clearer and easier to follow. I hope this will encourage more recycling and less traditional trash waste.



**The Conshohocken Environmental Advisory Council (EAC):** The EAC serves as an advisory board to Borough Council for environmental matters. They meet the third Thursday of each month at 7:00 PM in Borough Hall. Meetings are always open to the public. For more information about the group or to become a volunteer for “Friends of Green Conshy,” email [greenconshohocken@gmail.com](mailto:greenconshohocken@gmail.com). The EAC also organizes spring and fall trash and recycling cleanups, which are a great way to do something positive for the community, meet new friends and get an awesome “Enviroteer” shirt! Look out for the spring cleanup this April.



**Tree Planting Events:** The Conshohocken EAC’s Shade Tree Team planted 15 trees at the B-Field in the spring of 2019 and 25 trees at Sutcliffe Park in November 2019. The team hopes to continue to work on tree plantings as well as a new initiative to train residents to become community tree tenders. If you want to help with future projects, please contact [greenconshohocken@gmail.com](mailto:greenconshohocken@gmail.com).

**No More Straws!** Local businesses such as Brunch, Cerdo, ‘Feine, Guppy’s, Lucky Dog, StoneRose and many more have done away with plastic straws as a way to reduce single-use plastics ending up in landfills and our waterways.


**The Conshohocken Community Garden:** The Conshohocken Community Garden is located at the 400 block of E. Elm Street and continues to serve as a place to learn about gardening, while providing a community green space and ensuring a local source of fruits and vegetables. Gardeners even donate extra produce to our local food pantry, the Colonial Neighborhood Council. For more information about reserving a plot, please contact [conshohockencommunitygarden@gmail.com](mailto:conshohockencommunitygarden@gmail.com).

Lastly, this past year I signed the Mayors National Climate Action Agenda, which supports the reduction of greenhouse gas emissions; and Mayors for Solar, a pledge to make it easier for residents and businesses to use solar energy locally. These pledges show that Conshohocken stands united with environmentally minded communities across the country.


Please keep in touch by joining me on social media, reaching out via email or stopping by during my office hours. I hope to see you in the neighborhood!


## SPEAK WITH THE MAYOR


 [yaronson@conshohockenpa.gov](mailto:yaronson@conshohockenpa.gov)

 [conshymayor](#)

 [Yaniv Aronson](#)

 [ConshohockenMayor.com](http://ConshohockenMayor.com)

 [yanivaronson](#)

 484-532-8144

## OFFICE HOURS

HELD AT THE COMMUNITY CENTER  
AT THE FELLOWSHIP HOUSE

3rd Saturday of each month:

10:00 AM to 12:00 PM

4th Wednesday of each month:

4:30 PM to 6:00 PM

# BOROUGH ADMINISTRATION INFORMATION



## BOROUGH CONTACT INFORMATION

Borough Hall  
400 Fayette Street, Suite 200  
Conshohocken, PA 19428  
Phone: 610-828-1092 • Fax: 610-828-0920  
Website: [www.conshohockenpa.gov](http://www.conshohockenpa.gov)  
Verizon Cable Channel 20  
Comcast Cable Channel 965  
Follow us on Twitter: @ConshyBorough  
Like us on Facebook at:  
[www.facebook.com/ConshohockenBorough](http://www.facebook.com/ConshohockenBorough)

## CONSHOHOCKEN POLICE STATION

400 Fayette St., Suite 100 • Conshohocken, PA 19428  
Phone: 610-828-4032 • Phone: 610-828-4033  
Fax: 610-828-5243 • Emergency: 911

## COMMUNITY CENTER AT THE FELLOWSHIP HOUSE

515 Harry Street • Conshohocken, PA 19428  
Phone: 610-828-3266  
Website: [conshohockenrsp.recdesk.com](http://conshohockenrsp.recdesk.com)  
Like us on Facebook at:  
[www.facebook.com/CommunityCenterattheFel](http://www.facebook.com/CommunityCenterattheFel)

## OFFICE OF THE BOROUGH MANAGER

- **Borough Manager: Stephanie Cecco**
- **Executive Assistant to the Borough Manager: Brittany Rogers**
- **Communications Manager: Kate Kosmin**
- **Monday – Friday: 8:30 AM – 4:30 PM**

The Borough Manager is the Chief Administrative Officer of the Borough and is responsible to Council for the administration of Borough affairs. All departments, offices, and agencies of the Borough are directed and supervised by the Borough Manager. She manages the day-to-day operations, administration, and execution of policies and objectives set by Borough Council. This department also oversees Borough Boards & Commissions, Right to Know Requests, Communication and Borough Special Events.

## ADMINISTRATION SERVICES

- **Director of Administrative Services: Angela Orr**
- **Monday – Friday: 8:30 AM – 4:30 PM**

The Department of Administrative Services focuses on delivering quality, reliable, customer-oriented services to Borough residents. The Director of Administrative Services manages administrative and financial services; including human resources, and pension matters; finance records and transactions, insurance and records management. This Department is also responsible for the administration of all insurances, coordination and upkeep of all benefit contracts, and managing constituent and customer services.

## SUBDIVISION AND LAND DEVELOPMENT

- **Stephanie Cecco, Borough Manager**
- **Brittany Rogers, Executive Assistant to the Borough Manager**
- **Gilmore & Associates: Karen M. MacNair, P.E. (Borough Engineer)**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Subdivision and Land Development ensures the orderly, efficient and harmonious development of the Borough, including buildings, streets and open space. In doing so, the Borough can plan for the needs of the community while safeguarding natural resources and historic places.

## ZONING SERVICES

- **Eric Johnson, Pennoni**
- **Monday- Friday: 8:30 AM – 4:30 PM**

Zoning regulates development and helps implement the goals of our Comprehensive Plan. Particularly, zoning refers to the division of the Borough into various districts, in accordance with the official Zoning Map. Rules for each zoning district are outlined in the Zoning Ordinance, which includes regulations governing off-street parking, landscaping, signs, fences and accessory structures.

## HOUSING REHABILITATION PROGRAM & GRANTS

- **Community Development & Grants Coordinator: Christine Stetler**
- **Monday- Friday: 8:30 AM – 4:30 PM**

The Community Development & Grants Coordinator oversees Conshohocken's Housing Rehabilitation Programs, which assists low and moderate-income homeowners in bringing their homes up to code conformance in order to enable more comfortable and safe living.

## POLICE DEPARTMENT

- **Superintendent of Police: George Metz**
- **Office Hours (non-emergencies)**  
**Monday – Friday: 8:00 AM – 4:00 PM**

The Conshohocken Police Department is committed to providing protection and services within the Borough on a 24-hour-a-day basis, with a strong emphasis on public safety and community awareness. The Police Department also hosts several community outreach initiatives to benefit Conshohocken residents.

## PUBLIC SERVICES DEPARTMENT

- **Executive Director of Operations: Ray Sokolowski**  
The Department of Public Services delivers community services through four divisions: Emergency Management, Fire Services, Licenses & Inspections and Public Works.

### - EMERGENCY MANAGEMENT:

- **Emergency Management Coordinator: Ray Sokolowski**  
**Monday – Friday: 8:30 AM – 4:30 PM**

Emergency Management develops and maintains the Borough's emergency operation plans and standard operating procedures.

### - FIRE SERVICES:

- **Fire Chief & Fire Marshal: Timothy Gunning**  
**Monday – Friday: 8:30 AM – 4:30 PM**

Fire Services performs annual fire inspections on fire alarms, sprinkler and suppression systems in commercial buildings throughout the Borough. Washington Fire Company No. 1 and Conshohocken Fire Company No. 2 provide volunteer firefighting services to Conshohocken Borough. Emergency Medical Services are provided by Narberth Ambulance, Medic 313.

### - LICENSES & INSPECTIONS: Monday–Friday: 8:30 AM–4:30 PM

Licenses & Inspections is responsible for regulating various business activities through permits, licenses, certificates, and inspections to facilitate code enforcement and compliance, and decrease code violations.

### - PUBLIC WORKS: Monday – Friday: 6:30 AM – 3:00 PM

Public Works operates as four divisions: Parks, Landscaping & Grounds; Streets and Sanitation; and Facilities. To learn more about what each division does, visit the Public Works page on the Borough website.

## RECREATION SERVICES

- **Director of Recreation Services: Lauren Irizarry**
- **Visit [conshohockenrsp.recdesk.com](http://conshohockenrsp.recdesk.com) for hours of operation and daily schedule of activities**

The Recreation Services Department is responsible for the daily operations of the Community Center at the Fellowship House. It also provides a wide range of recreational activities, programs, events, fitness and wellness opportunities for all ages. These activities are made available to the public at the Borough's many parks and recreational facilities.



# STAY CONNECTED



### Conshohocken Borough E-News

Visit the Borough's website and sign up to receive *Borough News* directly to your email.



### Conshohocken Borough TV Channel

Stay up to date on news and announcements, or catch the latest Council Meeting recording from your TV. Go to Verizon channel 20, or Comcast channel 965.



### Conshohocken Borough (Facebook)

Like and follow the Borough's Facebook Page to see notices, meeting announcements, agendas, community events, trash and recycling updates, holiday closures and more!



### Conshohocken Borough (Twitter)

Follow the Borough's twitter feed to receive news, updates and more.



### Borough App

*Did you know Conshohocken Borough has a mobile app!?* Our app is compatible with Apple and Android devices. Visit your app store and search Conshohocken Borough to download. Get news, report concerns, submit requests for services, and register for recreational programs and activities all directly from your phone!



### Conshohocken Police Department (Facebook)

#### @Conshohocken Police Department

Like and follow the Conshohocken Police Department Facebook page for police news, events and updates.



### Conshohocken Community Center at the Fellowship House (Facebook)

Like for all Recreational Department info, including programs, events, fitness opportunities, membership info, park updates and activities for all ages!



The Borough of Conshohocken now uses CodeRED. CodeRED is a web-based communication tool with the ability to alert hundreds of thousands of individuals in minutes. Users must sign up online and create an account in order to receive alerts. Upon registration, users designate how they wish to be alerted. CodeRED can notify you through phone, email, or text. These alerts include critical information on both emergency and non-emergency related incidents relevant to Conshohocken Borough only. All messaging that comes from CodeRED is initiated directly from Conshohocken Borough's Administration.

We highly encourage all residents, businesses, visitors and employees working within the Borough of Conshohocken to create an account and register online to receive notifications. At this time, the Borough is working to increase an ongoing database of users so that we may fully implement the alert system.

*To register online visit [www.conshohockenpa.gov/CodeRED](http://www.conshohockenpa.gov/CodeRED)*



**THANK YOU**

## THANK YOU TO THE BUSINESSES!

The Borough Council and Administration thank the businesses that appear in this newsletter and recognize each as supporters of our community. For it is with their participation that this newsletter has been published at no cost to our residents.

# ENGINEERING

We each have our own lawn care style, some are protective, while others take a more laid back approach. No matter your style, there are ways to reduce the environmental impact of your lawn care practices. Overwatering is not only bad for your lawn, it's a strain on water supplies and often ends up as wasted, excess runoff to the Borough's storm sewer system and streams.



## Watering Your Lawn

Light, frequent watering supports healthy grass and resists disease and pests. The best schedule for watering is 15 - 20 minutes per day between noon and 4:00 PM when the grass is under the most stress. If daily afternoon watering is not practical for you, try an every-other-day schedule of 30 - 40 minutes. For best results, combine light, frequent watering with grass mulching and slow-release fertilizer applications.

**ONLY RAIN**



**DOWN THE DRAIN!**

**HELP KEEP OUR WATER CLEAN!**

*To report a non-stormwater discharge to the stormwater system, storm drain, or to a stream, please call the Borough's offices at 610-828-1092.*

## Grass Mulching Tips!

- **Mow High!** Set the mower blade at the highest setting, leaving grass blades three (3) inches tall. If you cut your grass at two (2) inches or less, the grass will draw energy from its root reserves to grow, instead of drawing energy from the sun. Tall grass encourages deep roots, which require less water, and also shades out crabgrass and low-growing weeds. Keeping grass tall during the summer also helps the plants tolerate the heat and dry weather, rather than requiring more water.
- **Let your clippings lay.** Let the grass blades fall back onto the lawn. Short clippings quickly decompose, adding valuable nutrients to the soil. Grass clippings can return 50-100% of the nitrogen your lawn needs and are free fertilizers. If you are concerned about the appearance of lawn clippings, you can use a mulching mower, which will chop them into fine bits. Another bonus? Grass clippings are 85% water and can also reduce your watering needs.
- **A common myth** is that grass clippings cause thatch, a layer of living and dead roots and stems growing between the green layer and the soil. Troublesome thatch is actually caused by improper use of lawn chemicals, compacted soils, and excessive watering.
- **Fertilizing Your Lawn.** In the case of fertilizer, more is not better! Over-applied fertilizer will wash off your lawn when it rains, drain into the Borough's storm sewer system and ultimately end up in streams as a pollutant. A soil test will tell you what nutrients are already contained in your lawn so that you are not over-applying fertilizers. Soil testing is available through the local county Penn State Extension office: <https://extension.psu.edu/soil-testing>.

Visit our website at [www.conshohockenpa.gov](http://www.conshohockenpa.gov) to learn more about Conshohocken Borough's Storm Water Management plan.



## TOWER HEALTH URGENT CARE QUALITY CARE WITHOUT THE WAIT.

### Walk-In Care for Minor Emergencies

- Convenient care 9 a.m. to 9 p.m.\*
- Allergies or minor allergic reactions
- 365 days a year
- Asthma

**Location Near You - Conshohocken Borough Building**  
Corner of 4th Avenue and Fayette Street, 1st Floor

**THUrgentCare.org**

\*Altered hours on Thanksgiving and Christmas



**Tower Health Urgent Care**

Advancing Health. Transforming Lives.

# ZONING SERVICES

## What Residents Should Know About Zoning Permits

There are certain types of property improvements, which do not require a Building Permit, but do require a Zoning Permit. The Zoning Ordinance regulates the installation of residential fences, retaining walls, the installation of sheds, and the installation of parking pads, patios, driveways, and sidewalks within residential lots. Some requirements to be aware of are:



- **Residential fences** may not exceed six (6) feet in height; must be set back two (2) feet from an alley; and may not be located between the front wall of a dwelling and the street it faces.
- **Residential storage sheds** may be located in the rear yard of properties. The shed must be set back three (3) feet from property lines unless there is an alley, in which case it must be set back five (5) feet from the alley. A shed must be 10 feet from the residence. Sheds not greater than 125 square feet are not considered in the permitted built area or impervious coverage on a lot. If a shed is larger than 125 square feet, it may not increase the area of buildings on the lot beyond 35% of the lot's area, or 60% of the impervious coverage (areas that water cannot go through including buildings, sidewalks, parking pads, etc.) on a lot.
- **Patios, parking pads, and sidewalks** other than the public sidewalk may not cause the impervious coverage on the lot to exceed 60%. Should the owner of a property choose to use porous pavers or other porous material; only half of the area to be covered will be counted as impervious.

The application for a Zoning Permit can be found on the Borough's web site, [www.conshohockenpa.gov](http://www.conshohockenpa.gov). A site plan showing the location of a fence, or the location and measurements of buildings and other impervious areas must be submitted with the Permit application. The permit fee is a flat fee of \$50.00; and permits require one to two weeks to process. For other questions regarding Zoning Permits, contact the Borough Zoning Officer, Eric Johnson, at 610-828-1092 x116.

# HOUSING REHABILITATION PROGRAM



**EQUAL HOUSING  
OPPORTUNITY**

The Borough of Conshohocken's Housing Rehabilitation Program has recently received funding from the Pennsylvania Department of Community and Economic Development HOME Program and Community Development Block Grant Program.

Conshohocken's Housing Rehabilitation Program has been in existence for over four decades. During that time the Program has assisted hundreds of Conshohocken homeowners in bringing their homes into code conformance, which enables more comfortable and safe living conditions. On average the Program completes four (4) to seven (7) properties per year.

Roof repair, window and door replacements, electrical upgrades, sidewalk repair, as well as handicap accessibility, are some of the items the Program can provide to eligible single-family homeowners. The Program now is a four-year Deferred Loan Program, which declines by 25% each year.

If you are interested in obtaining more information regarding the Housing Rehabilitation Program, you may contact Ms. Christine M. Stetler, the Borough's Community Development & Grants Coordinator at 610-828-1092, or Nancy R. Nugent, the Program's Intake Coordinator at 610-246-3979.

## Housing Rehabilitation Income Guidelines

Your income must be below the following limits and includes salary, pension, Social Security, child support, and interest on assets:

Other Requirements:

- You must be a Borough of Conshohocken resident.
- You must own and occupy a single-family residence.
- Your taxes and sewer fees must be current.

There are further increases in income limits based on additional family members. The Housing Rehabilitation Program provides one-time assistance only. If the program has provided services in the past, additional work on the same property is not permitted.

### NUMBER OF PERSONS IN HOUSEHOLD

1 Person Household.....	\$50,500.00
2 Person Household.....	\$57,700.00
3 Person Household.....	\$64,900.00
4 Person Household.....	\$72,100.00

*There are additional increases  
in the maximum permitted  
income for larger sized households.*

# POLICE SERVICES



**CONSHOHOCKEN POLICE STATION:** 400 Fayette Street, Suite 100 (1st floor), Conshohocken, PA 19428

**Office Hours:** Monday – Friday | 8:00 AM – 4:00 PM

**Phone:** 610-828-4032 | **Fax:** 610-828-5243 | **Emergency:** 911

## Parents' Guide to Online Safety

The Internet is an integral part of our lives. We can easily access games, entertainment, information, and communicate with our friends and family with the touch of a button. Children are exposed to the Internet at younger and younger ages through school assignments, Smart TVs, cell phones, tablets and gaming. These apps and platforms allow kids to chat and message in real time while playing games. It is important to take steps to ensure your child's activities do not lead them to online dangers with real world repercussions.

Talk to your child about the importance of online safety. Stay involved with online activities by monitoring the games, platforms and online users your child interacts with. Keep a list of all usernames and passwords your child uses so you can access and monitor their accounts. We also advise parents and guardians to become familiar with the parental controls built in to most games and apps. They can allow you to filter and block content you don't want your children to have access to. Below are some basic online safety tips for children.

- Follow the family rules, and those set by the Internet service provider.
- Never post or trade personal pictures.
- Never reveal personal information, such as address, phone number, or school name or location.
- Use only a screen name and don't share passwords (other than with parents).
- Never agree to get together in person with anyone met online without parent approval and/or supervision.
- Never respond to a threatening email, message, post, or text.
- Always tell a parent or other trusted adult about any communication or conversation that was scary or hurtful.

## FEES FOR SERVICES

Police reports:..... \$25 per page  
Accident reports:.. \$15.00  
Tow release:.....\$25.00 plus tow operator fee  
Finger prints:.... \$10.00 by appointment only

## Basic guidelines for parental supervision:



- Spend time online together to teach your kids appropriate online behavior.
- Keep the computer in a common area where you can watch and monitor its use, not in individual bedrooms. Monitor any time spent on smartphones or tablets.
- Bookmark kids' favorite sites for easy access.
- Check your credit card and phone bills for unfamiliar account charges.
- Find out what, if any, online protection is offered by your child's school, after-school center, friends' homes, or any place where kids could use a computer without your supervision.
- Take your child seriously if he or she reports an uncomfortable online exchange.

## Watch for warning signs of a child being targeted by an online predator. These can include:

- Spending long hours online, especially at night
- Phone calls from people you don't know
- Unsolicited gifts arriving in the mail
- Your child suddenly turning off the computer when you walk into the room
- Withdrawal from family life and reluctance to discuss online activities

With the proper guidance and oversight, parents are able to keep their children safe while navigating an increased online presence. *If you have any questions, please contact the Conshohocken Police Department at 610-828-4032.*

**Nuts • Chocolates & Sweets • Dried Fruit**  
**Nut Butters • Gift Baskets • And More**

Hours:  
Daily 9-5  
Saturday 9-4  
Sunday 10-3

610-828-7441

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441 EAST HECTOR STREET CONSHOHOCKEN, PA 19428

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Small Group Classes  
Puppy to Advanced  
Behavior Modification  
Dog Walking & Sitting Services

www.thepositivepooch.com  
610.941.3687  
220 Balligomingo Road,  
Gulph Mills, PA 19428



# FIRE SERVICES



## SPRINKLER NIGHTS WITH THE CONSHOHOCKEN FIRE DEPARTMENT

Beat the heat this summer with the Conshohocken Fire Department! Join us at Mary Wood and Sutcliffe Parks during one of our Sprinkler Nights. Tour the fire trucks, shoot the water hose, and wear your bathing suit! Dates and times TBA on the Borough's website and social media pages.



## Home & Fire Safety:

The Conshohocken Fire Department has noticed an increase in electrical house fires due to misuse of power strips. It is important to use power strips correctly. Never use multiple extension cords in one outlet. Overloading outlets, circuits and extension cords by plugging too many things into one area can cause an electrical fire. Avoid potential fires by following these safety tips below.

## Electric and Appliances:

- Check to ensure that all electrical cords are in good condition and are not broken or cut.
- Clean the lint from your dryer after every use.
- Check to see if all plug outlets are safe and do not feel warm when you touch them. If they are warm, call an electrician.



## Smoke Alarms:

- Put smoke alarms on every level of the home.
- Put smoke alarms inside and outside sleeping areas.
- Test smoke alarms each month.
- Change smoke alarm batteries as needed.
- Make sure smoke alarms are less than 10 years old.

## Carbon Monoxide Alarms:

- Put carbon monoxide alarms on each level of the home.
- Make sure carbon monoxide alarms are less than 7 years old.

**TEST YOUR ALARM REGULARLY:**  
Your smoke alarm is working if it makes a noise when you press the "test" button



## Fireworks Safety

As Fourth of July celebrations approach, residents are reminded to use caution when interacting with fireworks. Fireworks, and/or sparklers can cause fires, burns, dismemberment or death if handled improperly. Pennsylvania residents are permitted to purchase and use consumer grade fireworks that contain a maximum of 50 milligrams of explosive material. M-80's, cherry bombs, quarter sticks and any other explosive or incendiary devices with more than 50 milligrams of explosive materials and are strictly prohibited. Furthermore, the use and discharge of all display fireworks, including sparklers, is prohibited on all Borough property and parks.

# PUBLIC SERVICES

## 2019 Holiday Solid Waste & Recycle Collection Schedule

When a holiday falls on a Saturday or Sunday, it is observed on the following Monday. When your trash and recycle collection day falls on a holiday, your recyclables will be collected on Wednesday and your trash will be collected on your next scheduled collection day.

PRESIDENT'S DAY..... Monday, February 17, 2020  
EASTER MONDAY ..... Monday, April 13, 2020  
MEMORIAL DAY..... Monday, May 25, 2020  
INDEPENDENCE DAY, OBSERVED ..... Monday, July 6, 2020  
LABOR DAY ..... Monday, September 7, 2020  
COLUMBUS DAY.....Monday, October 12, 2020

**STICKERS FOR TRASH & RECYCLING CARTS LIDS ARE NOW AVAILABLE  
AT BOROUGH HALL FOR RESIDENTS TO PICK UP AND USE**



### PUBLIC SERVICES OBSERVED HOLIDAYS

- New Year's Day
- Martin Luther King Jr. Day
- Presidents' Day
- Easter Monday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Day After Thanksgiving
- Christmas Day

All holidays that fall on a Saturday or Sunday are observed by Public Services the following Monday. Wednesday is the make up day for recycling collection for both sides of the borough. When your trash and/or recycling day falls on a holiday, your recycling will be collected on Wednesday and your trash will be collected on your next scheduled trash collection day.

[www.conshohockenpa.gov](http://www.conshohockenpa.gov) | (610) 828-1092

## Trash & Recycling Cart Updates

As of September 9, 2019 only approved containers must be used for all residential trash and recycling, unless other arrangements have been made, and approved, by the Public Services Department. Trash and recycling cans must have 2 wheels, a metal lift bar and attached lid. Unapproved containers will be tagged for no future pickups until the residence comes into compliance.

## Trash Collection Rules and Regulations

- There is a limit of 4 cans/bags per household per pick-up (200 pounds maximum)
- Each can/bag is not to be heavier than 50 pounds.
- Needles, syringes, lances and other sharp objects should be placed in a metal container with a secure lid so as not to be a hazard.
- Please place your cans/bags at curbside on your property no earlier than 5:00PM the night before and your cans must be removed from curbside no later than 7:00PM the day of collection.
- No clean-outs or move-outs unless prearranged 24 hours in advance. Please call (610) 828-1092.
- No construction debris or carpet unless prearranged 24 hours in advance. Please call (610) 828-1092.
- Trash will be left curbside and 'red tagged' if deemed to be too heavy, improperly placed, or in an unapproved container. Trash that is left should be returned to the property before 7:00 PM.

## Yard Waste Collection Rules and Regulations

**Yard waste stickers are available at the Borough office to convert your old blue recycle bin into a container for yard waste disposal.**

All residences must participate in the Borough's recycling programs by separating their recyclable material from their regular trash. Yard waste is recyclable, therefore the separation and collection of this material is mandated by the Commonwealth of Pennsylvania and Conshohocken Borough.

- Weeds, leaves, brush and plants should be placed in biodegradable paper composting bags. Please no trash in these bags.
- Each bag should not be heavier than 50 pounds.
- Tree branches under five (5") in diameter, not exceeding five (5') in length, are to be securely tied into bundles and should not be heavier than 50 pounds.
- Christmas trees. No decorations, tree stands or plastic tree bags.
- Please place your bags, and/or bundles at curbside on your property no earlier than 5:00 PM the night before.

## GRASS CLIPPINGS ARE NO LONGER ACCEPTED WITH YARD WASTE COLLECTION

There are several options for recycling your grass clippings, here are a few ideas:

- Leave on your lawn to act as a natural fertilizer.
- Use them to fill raised vegetable gardens or flower beds.
- Spread them as mulch around the base of trees, shrubs, or potting soil.
- Add them to your compost pile as a source of “green” high nitrogen material.



## Conshohocken Is Single Stream Recycling

Single stream recycling allows all of your recyclable materials to be placed into one recycling container. The best part is you don't have to separate them! Hence we get the term ‘Single Stream Recycling.’ Residents will see trash trucks collecting recyclables. Rest assured recycled materials will go to the recycling facility, NOT the trash-to-steam plant. Recycling carts should be left out before 7:00 AM on collection day, at the front edge of your property or nominated collection point.

# YES!

## CLEAN & EMPTY TAKE CAPS & LIDS OFF!

(Dispose of in trash)

<p><b>PAPER</b> Cardboard (flattened), boxboard (cereal, cake, &amp; cracker boxes), paper egg cartons, paper bags (grocery type), office and school paper (colored paper too), inserts and junk mail, newspaper, magazines, catalogs, envelopes, paperback books, &amp; phonebooks.</p>	<p><b>PLASTIC</b> All labeled plastic containers 1-7. Tubs, bottles &amp; jugs.</p>	<p><b>FOOD &amp; BEVERAGE CARTONS</b> Milk, juice &amp; other cartons.</p>	<p><b>GLASS</b> Bottles &amp; jars.</p>
<p><b>NO BULK ITEMS</b> Wood, furniture, scrap metal, propane tanks, plastic toys, sporting goods, or tools.</p>	<p><b>METAL</b> Aluminum containers, cans, and foil. Tin and steel aerosol cans (empty).</p>	<p><b>NO HAZARDOUS WASTE</b> Needles, diapers, chemicals, chemical containers, or motor oil bottles.</p>	<p><b>NO...</b> Garbage Pizza boxes Food/ liquids Used paper plates Used paper towels Used paper napkins Food tainted items Ice cream cartons Clothing/shoes Polystyrene Light bulbs Yard waste Styrofoam</p>
<p><b>NO PLASTIC BAGS</b> Return clean plastic bags to retailer. No plastic wrap.</p>	<p><b>NO TANGLERS</b> Hangers, hoses, wire, cords, ropes or chains.</p>	<p><b>NO ELECTRONICS</b> Compact discs or DVDs, TVs, phones, or batteries.</p>	<h1 style="font-size: 2em; color: white; background-color: black; padding: 5px;">NO!</h1>

DO NOT BAG RECYCLABLES!



## Snow Removal

When it snows it is our goal is to clear all Borough and state roads within six to 10 hours after snow has stopped falling. Please refrain from parking on the street if you have off-street parking available. This allows Public Works to clear more snow from the road. Residents should clear their sidewalks after plowing has been completed. A three-foot-wide path on the sidewalk must be cleared on your property within 24 hours after the snow has stopped. Don't forget your crosswalks, handicapped ramps, and alley crossing. The Borough does not plow snow in alleys.

It is illegal to shovel, throw or plow snow from sidewalks onto street parking, driveways, alleys and into the street or right-of way. Dumping snow or ice on Borough property, or plowing snow across a street is also prohibited. When the Mayor declares a Snow Emergency, remember to remove your vehicle from any posted “Snow Emergency Routes.” Vehicles must be removed until after the parking lanes have been completely cleared.

# LICENSES & INSPECTIONS

The Licenses & Inspections Department personnel work diligently to preserve and protect the health, safety and welfare of the public throughout all facets of property ownership, residency, development, construction and business operation within Conshohocken Borough.

## Frequently Asked Questions

**Do I need a permit for...?** Any work beyond a basic repair or a non-structural alteration may require a building permit issued by the Borough's Building Code Official for both residential and commercial properties. The best course of action is to contact the Borough at (610) 828-1092, and ask a building inspector if a permit is required for your project. Be prepared to provide a detailed scope of work for the project, and identify the property as residential or commercial. Change in use may require zoning approval.

**Am I responsible for maintaining the alley behind my house?** Yes. Typically, the property owners on each side of an alley are responsible to maintain to the center of the alley for the width of each respective property. This includes the alley pavement surface (e.g. potholes), as well as grass, weeds, trash, etc., that may be found in an alley, regardless of how it ended up there. Weeds on the other side of your fence along the alley are still part of your property, and therefore your responsibility to trim and/or spray. The Borough does not plow snow in alleys.

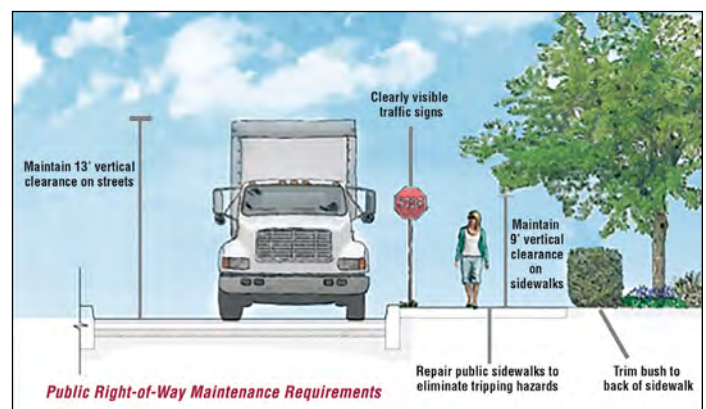
**Why does the Borough need to inspect the home I'm selling?** Borough Ordinance Chapter 11, Part 1 governs Transfer of Real Estate and Real Estate Certification. Per §11-111, anyone selling a property in the Borough is responsible to certify that there are no uncorrected violations of any housing, building, zoning, and safety or fire codes. The Borough performs an inspection based on a Real Estate Certification Checklist, which was adopted by Borough Council and records any apparent violations. It is required that all violations be corrected prior to settlement, or the responsibility to correct said violations may be transferred to the buyer, who will have 12 months to complete the work. The terms of such a transfer are private and fall outside of the Borough's authority.

**Where exactly is my property line?** Absent physically apparent monuments or property corner pins, the Borough cannot independently verify property lines on behalf of private property owners. Property owners are encouraged to engage a Professional Land Surveyor to prepare a site plan and physically set corner markers. This information is useful for locating potential property improvements such as fences and garages, laying out additions to the primary structure, and to satisfy property line disputes, if necessary. Plans for newer homes may be available at the Borough office. File a Right-to-Know Request, and the Borough staff will search the archives.

**How do I register a new rental property?** Borough Ordinance Chapter 11, Part 2 governs Residential Rental License Permits. Visit the Borough website and download the Rental Packet for New Rentals from the "Forms" list under the Permits & Licenses section.

## Property Maintenance & Safety

As a property owner, you are responsible for mowing, trimming and spraying, as necessary to keep your property, as well as the public street frontage, clean and safe. The illustration below highlights some of the requirements for private maintenance of public rights-of-way. The Borough has adopted an ordinance that requires house numbers on both the front and rear of houses with alley access for rental properties. This requirement will be addressed during the rental inspection and use & occupancy permit process. Stay tuned for more information. For more information related to services provided by the Borough of Conshohocken Department of Public Services please visit our website: [www.conshohockenpa.gov](http://www.conshohockenpa.gov).



## DEPARTMENT STAFF

**Ray Sokolowski**

*Building Code Official*

**Christopher Small**

*Code Enforcement Officer & Residential Bldg Inspector*

**Kristen Davis**

*Code Enforcement Officer & Rental Property Inspector*

**Michelle Summers**

*Licenses & Inspections Administrative Specialist*

**Allison Flounders**

*Administrative Assistant, Public Services*

**John Robitaille**

*Commercial Building Inspector (3rd party)*

## REAR HOUSE NUMBER ORDINANCE

Residential rental properties in the Borough of Conshohocken are now required to have house numbers installed and maintained on the front and rear of dwelling structures used for residential rental unit(s). The ordinance requires separate identification of each unit for structures with separate entrances for multiple units, and requires placement of the applicable house number on structures blocking visibility of the rear entrance, where applicable. The house numbers required by the ordinance must be installed before a residential rental license may be issued or renewed.



## CONSHOHOCKEN FIREWORKS DISPLAY FRIDAY, JULY 3, 2020 AT SUTCLIFFE PARK

*Fireworks will begin around 9:45 PM  
Music, food, and activities will begin at 6:00 PM*

Dogs are not permitted within Sutcliffe Park. Attendees are welcome to bring lawn chairs, blankets, food and non-alcoholic drinks into the park. Concession stands will be selling food and drinks on site. Parking is limited near the event venue. Please anticipate parking a distance away and walking to the park. It is advised attendees carpool if possible. There are two small parking lot areas that can be accessed at W. 10th Avenue and Freedly Street. All other parking is limited to residential on street parking surrounding Sutcliffe Park. A limited number of handicap parking spaces will be available on a first come, first serve basis. **For questions, please contact the Borough of Conshohocken at 610-828-1092 or email [kkosmin@conshohockenpa.gov](mailto:kkosmin@conshohockenpa.gov).**

### Friends of Conshohocken Parks



#### Restore. Renovate. Refresh.

The Friends of Conshohocken Parks was established as an official nonprofit organization to help raise funds for all eight (8) of the public parks in the Borough of Conshohocken.

In 2020, our main goal is to raise money to continue improvements to Mary Wood Park House by restoring the wrap around covered porch. To help meet this goal, businesses and residents are invited to participate in our fundraising efforts this year.

In order to help us reach our goals, we encourage and welcome citizens to share their stories and fondest park memories by emailing us at [friendsofconshohockenparks@gmail.com](mailto:friendsofconshohockenparks@gmail.com). Tell us why you feel parks are important in our community. Pictures are also welcome! To learn more about our events, fundraising efforts and board members, visit our page on the Borough's website at [www.conshohockenpa.gov](http://www.conshohockenpa.gov). If you would like to make a donation to one of our parks, you can find us on Venmo by searching the email address listed above.



### Spring and Summer Opportunities at CRC

Spring Youth Program - Mar. 20 to May 1

Ages 12 to 17, Fri 4-5:30 PM, Sat and Sun 12:30 to 3 PM

Summer Junior Competitive Program - June 15 to July 24

Ages 14 to 18, Mon-Fri 9 AM to 12 noon

Youth Summer Camps - June 22-26, July 13-17, July 20-24

Ages 10 to 17, All experience levels

Private Rowing Lessons - April through November

Youth and Adult lessons, Individual and Groups, 1-on-1 Instruction

*Be sure to ask about Conshohocken Resident Discounts!*



[conshohockenrowingcenter.org](http://conshohockenrowingcenter.org)

[rowingcrc@gmail.com](mailto:rowingcrc@gmail.com)

# RECREATION SERVICES

## Live, Work & Play!

Creating Community Through  
People, Parks and Programming!

Welcome to the Department of Recreation Services. Our Department's mission is to "enhance the quality of life for all residents through physical, mental, cultural, social and environmental development."

2019 was a busy year for our Department. We added many new events, programs and fitness opportunities, and in doing so, saw an overall increase in families attending our events and programs. Movies in the Park and the Senior BBQ Luncheon drew residents and visitors to our parks and Community Center. In addition, we began offering new fitness programs such as Tai Chi, Barre Fitness, and Purposeful Play. Our department was able to partner with community legacy groups and businesses such as Conshohocken Little League and Yoga Home. This past summer we were able to host our very own summer day camp. We look forward to hosting our summer camp again this year! Check out 2020 Summer Day Camp details on page 18 and take a look at our 2020 Spring/Summer Activity Guide for all other event, programs and fitness offerings!



### RECREATIONAL FACILITIES

Looking for a location for your next event? Check out our facilities available for rent. For a complete fee schedule and list of available buildings, parks and amenities **please visit us at [www.conshohockenpa.gov](http://www.conshohockenpa.gov)**.

- The Community Center at the Fellowship House
- Mary Wood Park House
- Mary Wood Park
- Sutcliffe Park
- Aubrey Collins Park
- 2nd Avenue Meadows
- Conshohocken Riverside Dog Park
- A-Field
- B-Field



### PARTIES & EVENTS

Hold your next party or event at the Conshohocken Community Center at the Fellowship House! Book now or check out available birthday party packages. Space is limited so call today! **For rental fees and polices contact 610-828-3266 or email [RecServices@conshohockenpa.gov](mailto:RecServices@conshohockenpa.gov)**.

### MEMBERSHIPS

Daily, monthly and annual passes are available. SIGN UP NOW! Purchase or renew a Community Center at the Fel membership today! **For memberships and pricing, visit [www.conshohockenpa.gov](http://www.conshohockenpa.gov) or contact us directly at 610-828-3266.**



### SILVER SNEAKERS AND PRIME

The Community Center at the Fel is a participating member of Silver Sneakers and Prime. Take advantage of this great opportunity and sign up today!



### DISCOUNT TICKETS

The Recreation Services Department in conjunction with Pennsylvania Parks & Recreation Society (PRPS) will be selling discount tickets. Tickets to Blue Mountain, Big Boulder/Jack Frost, Bear Creek etc. will be sold until mid-March. Philadelphia Flower Show Tickets will be available! Amusement Park tickets including Hershey Park, Dorney, Park, Philadelphia Zoo, Adventure Aquarium, Diggerland, Morey's Pier, etc. will be available for the spring and summer. Call today to check on availability!

### UPCOMING HOLIDAY CLOSURES AT THE COMMUNITY CENTER AT THE FELLOWSHIP HOUSE JANUARY THROUGH JULY

- **EASTER** *observed*..... Saturday, April 11, 2020
- **EASTER** ..... Sunday, April 12, 2020
- **MEMORIAL DAY** *observed* ..... Saturday, May 23, 2020
- **MEMORIAL DAY** *observed* ..... Sunday, May 24, 2020
- **MEMORIAL DAY** ..... Monday, May 25, 2020
- **INDEPENDENCE DAY** *observed* ..... Friday, July 3, 2020 (*closing at 6pm*)
- **INDEPENDENCE DAY** ..... Saturday, July 4, 2020 (*closing at 6pm*)
- **SUMMER HOURS BEGIN** ..... Sunday, July 5, 2020 (*closed Sundays through Labor Day*)

# RECREATION SERVICES CONTINUED

## 2020 RECREATION SERVICES SPECIAL EVENTS

Make sure you mark your calendar for these Recreation Services special events!



### American Red Cross Blood Drive

February 16, 2020  
from 9:00 AM – 2:00 PM

### Easter Egg Hunt

April 11, 2020  
from 10:00 AM – 12:00 PM

### 60th Albert C. Donofrio Classic

March 23, 2020 – April 14, 2020  
from 7:00 PM & 8:30 PM

### Medicare Seminar

Wednesday, April 15, 2020  
from 6:30 PM – 8:00 PM

### Senior BBQ

June 3, 2020  
12:00 PM

### Summer Carnival

June 13, 2020  
from 12:00 PM – 2:00 PM



**Movies in the Park**  
June 19, 2020 &  
August 28, 2020 at Dusk

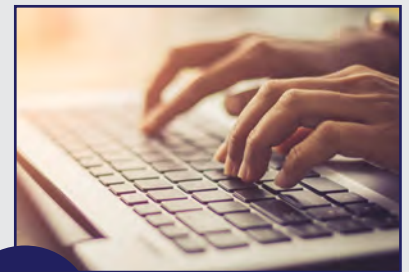


\*DATES MAY BE SUBJECT TO CHANGE.

Call the Community Center at the Fellowship House  
for more information or check the Spring/Summer  
Recreation Services Activity Guide.

## HERE'S HOW TO REGISTER FOR CLASSES, PROGRAMS & EVENTS!

*Creating Community Through  
People, Parks, & Programming*



**1**

### REGISTER ONLINE

Go to <https://conshohockenrsp.recdesk.com>. To register online, a credit card is needed. Prior to registering for any activity you must first create a customer account through the RecDesk Community Portal.

**2**

### REGISTER OVER THE PHONE

Call us at 610-828-3266. To register over the phone, a credit card is needed. If you do not already have an online account, one will be created for you.

**3**

### REGISTER IN PERSON

Visit us at the Community Center at the Fellowship House, located at 515 Harry Street, Conshohocken, PA 19428. Cash checks, and credit cards are accepted in person. If you do not already have an online account, one will be created for you.

Questions? Give us a call at 610-828-3266. Cash, credit cards, & checks accepted.

# RECREATION SERVICES CONTINUED

## GROUP FITNESS

The following are **FREE** with a Community Center Membership.

*Registration is not required. Classes are ongoing throughout the year.*

- Senior Aerobics (62+) Mondays, Wednesdays, Fridays
- H.I.I.T with Eileen (18+) Wednesdays
- Cardio & Core (18+) Fridays

The following group fitness programs are offered at an additional cost. Registration is required. Please check the Recreation Services Activity Guide or website for session dates, times, costs.

- Barre for Beginners
- Body Blast
- Krav Maga
- Low Impact Zumba
- Pilates
- Tai Chi
- Yoga I
- TRX

### Personal Training

*is offered to Community Center at the Fel members at a discounted cost.*

**CALL TODAY TO GET STARTED!**

## PROGRAMMING



### Active Older Adults (62+)

- Bingo Hosted by the St. Matthew's Seniors
- Active Fitness
- Card Games – Open Card Games

### Adults

- Corporate Lunch Time Basketball
- Sunday Morning Basketball
- Spring/Summer Men's Basketball League
- Paint in the Park
- Pickleball
- Open Gym

### Youth

- Tiny Tots Open Play
- Before and After School Care with A Child's Place
- Ballet by Lawren (Ages 3-6)
- Baseball Clinic – Hosted by Conshohocken Little League (Ages 4-12)
- Friday Night Dodgeball (Ages 7-17)
- Kid's Yoga (Ages 4-9)
- Little Dribblers by Obvious Choice Sports (Ages 3-4, 5-7)
- Mad Science Workshop
- Pain in the Park with Couleur Fuzion
- Park Explorers
- Purposeful Play (Ages 6 mo-4)
- Obvious Choice Sports
- Soccer Shots (Ages 2-6)
- Theatre Horizon





## SUMMER CAMP



## *Time for Summer Camp!*

The Borough of Conshohocken **SUMMER DAY CAMP** is back for another season of summer fun! Designed for campers ages 6-12 years old, the Conshohocken Summer Day Camp engages campers in a wide variety of recreational activities. Offering eight one-week sessions each with a unique theme, campers will participate in weekly field trips, swimming, arts and crafts, traditional camp games, and more! Camp is housed at the Community Center at the Fellowship House which features a recreational facility and an outdoor play area at Mary Wood Park. Regular camp hours are from 9am-4pm, with an option for extended day available with registration

- **2020 Camp Dates: June 22 – August 14**
- **Registration will begin January 2, 2020. Register prior to March 1st for an early bird discount.**
- **Payment plans are available.**



## COMING JANUARY 2020 *Be on the lookout for our Spring/Summer Activity Guide!*

For full program details including location, price, time, age group and min/max enrollment, please visit us at <http://conshohockenrsp.recdesk.com> or check our spring/summer activity guide. Our friendly front desk staff is also happy to assist you with registration or any questions pertaining to our facilities and programs.

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---

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## CONSHOHOCKEN FAMILY PRACTICE

612 Fayette Street, 2nd Floor  
Conshohocken, PA 19428

**P:** 484-622-6500

*Jennifer Dupre, MD*

*Joanna S. Kusmirek, MD*

*Janis W. Rubin, MD*

*Randi Zeitzer, MD*



**Call 484-622-6500 to schedule an appointment.**

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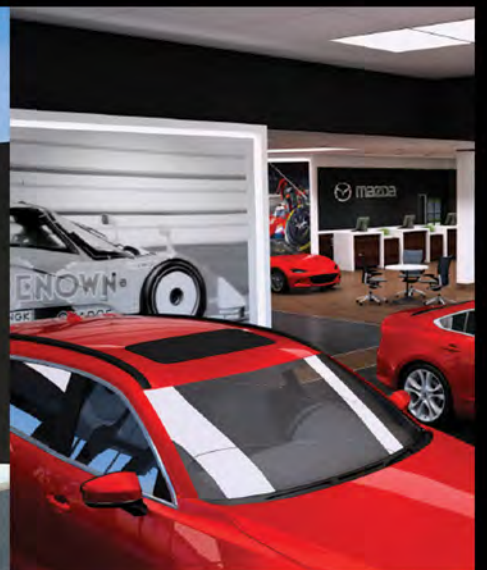


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Coming Soon! Spring 2020



**JOHN KENNEDY**  
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**Michael E. Peters, Esq.**

(215) 345-7000 ■ [mpeters@eastburngray.com](mailto:mpeters@eastburngray.com)

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*Borough of*

Fall/Winter 2020-21

# CONSHOHOCKEN

*Newsletter*



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**Borough Office: 400 Fayette Street, Suite 200, Conshohocken, Pennsylvania**

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**Dominic A. Coccia, Jr.**

Certified Public Accountant

619 Maple Street  
Conshohocken, PA 19428

[dom619@aol.com](mailto:dom619@aol.com)

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# AUBREY COLLINS MEMORIAL PARK RENOVATIONS



Changes are coming to Aubrey Collins Memorial Park! Our residents can look forward to a newly renovated park, which is expected to reopen this September. The park improvements were developed with specific needs of the community in mind, which will satisfy the Borough's functional, environmental and safety needs. The renovations will also offer more enjoyment and wellness opportunities to our residents.

Construction began this past February with the removal of all playground equipment. The park will now feature a new pavilion, all new playground equipment suitable for children of various ages, as well as new safety surfacing, ADA compliant play apparatuses, and new zip-line. The restoration of Aubrey Collins Park is another large accomplishment for the Borough of Conshohocken.

This marks the fourth park to be completely renovated within the last three years. It also supports Borough Council's overall initiative to upgrade our parks system and improve access to public health and wellness among our community.

We look forward to seeing our residents and community enjoying all that the new park has to offer! Lastly, many thanks to the Department of Public Services for all of their work in restoring another park for the Borough of Conshohocken.



## 2020 ELECTION

**ELECTION DAY**  
**Tuesday,**  
**November 3, 2020**

**VOTER REGISTRATION**  
**DEADLINE:**  
**Monday, October 19, 2020**

**ABSENTEE BALLOT**  
**APPLICATION DEADLINE**  
**Tuesday, October 27, 2020**

**REGISTER ONLINE:** Visit: <https://www.votespa.com/Register-to-Vote>

**APPLY FOR AN ABSENTEE BALLOT ONLINE:**  
<https://www.votespa.com/Voting-in-PA/Pages/Voting-by-Absentee-Ballot.aspx>

**KNOW YOUR WARD! Do you know where you're going to vote?**

**Conshohocken Borough has 7 voting wards and 6 different polling locations:**

- **WARD 1:** Marshall Lee Towers, 1 W. 3rd Avenue, Conshohocken, PA 19428
- **WARD 2 & 3:** Conshohocken Community Center at the Fellowship House, 515 Harry St, Conshohocken, PA 19428
- **WARD 4:** United Methodist Church, 20 W. 6th Avenue, Conshohocken, PA 19428
- **WARD 5:** Conshohocken Fire Company No. 2: 819 Fayette Street, Conshohocken, PA 19428
- **WARD 6:** Borough Hall, 400 Fayette Street, Conshohocken, PA 19428
- **WARD 7:** A.A. Garthwaite Stadium (A-Field), E. 11th Avenue & Harry Street, Conshohocken, PA 19428

## Borough Of Conshohocken Council Members



### **WARD 1**

#### **Karen Tutino**

484-368-3658  
ktutino@conshohockenpa.gov

#### **Voting Location:**

Marshall Lee Towers  
1 West 3rd Avenue



### **WARD 2**

#### **James Griffin**

610-828-4638  
jgriffin@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street



### **WARD 3**

#### **Tina Sokolowski**

610-828-1092 ext.133  
tsokolowski@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street



### **WARD 4**

#### **Anita Barton**

610-397-1581  
abarton@conshohockenpa.gov

#### **Voting Location:**

United Methodist Church  
20 West 6th Avenue



### **WARD 5**

#### **Jane Flanagan**

610-828-1092 x135  
jflanagan@conshohockenpa.gov

#### **Voting Location:**

Conshohocken Fire Company, #2  
819 Fayette Street



### **WARD 6**

#### **Robert Stokley**

610-636-7230  
rstokley@conshohockenpa.gov

#### **Voting Location:**

Borough Hall  
400 Fayette Street



### **WARD 7**

#### **Colleen Leonard**

610-322-0386  
cleonard@conshohockenpa.gov

#### **Voting Location:**

Fieldhouse/ "A" Field  
East 11th Avenue & Harry Street

## U.S., PA & Montgomery County Elected Officials



#### **Senator Robert Casey**

2000 Market Street, Suite 610  
Philadelphia, PA 19103  
215-405-9660  
www.casey.senate.gov



#### **Senator Patrick J. Toomey, Jr**

8 Penn Center  
1628 John F. Kennedy Blvd., Suite 1702  
Philadelphia, PA 19103  
215-241-1095 • www.toomey.senate.gov



#### **Congresswoman Madeleine Dean**

115 E. Glenside Ave., Suite 1  
Glenside, PA 19038  
215-884-4300



#### **Governor Tom Wolf**

225 Main Capitol Building  
Harrisburg, PA 17120  
1-800-932-0784  
www.governor.state.pa.us



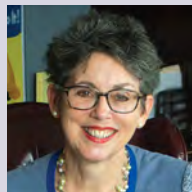
#### **Lieutenant Governor John Fetterman**

508 Main Capitol Building  
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717-787-2500  
www.portal.state.pa.us



#### **State Senator Vincent Hughes**

400 Fayette St., Conshohocken, PA 19428  
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Hrs of Operation: Wed. 12:30-4:30pm  
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Facebook: Senator Vincent Hughes  
215-879-7777 • www.senatorhughes.com



#### **Representative Mary Jo Daley**

*148th Legislative District*  
815 Fayette Street, Suite 200  
Conshohocken, PA 19428  
Office hours: 9am – 5pm, Mon. - Fri.  
Office phone: 610-832-1679  
Email: repmaryjodaley@pahouse.net

#### **Montgomery County Government**

One Montgomery Plaza, Suite 800  
Norristown, PA 19404 610-278-3000 www.montco.org

#### **Montgomery County Commissioners**

- Valerie A. Arkoosh, MD, MPH, Chair
- Kenneth E. Lawrence, Vice Chair
- Joseph C. Gale, Commissioner

#### **District Attorneys:** Court House, 4th floor

P.O. Box 311, Norristown, PA 19404-0311, Phone: 610-278-3090

- **Treasurer** - Jason Salus, Phone: 610-278-3066
- **Register of Wills** - Bruce Hanes, Phone: 610-278-3400
- **Recorder of Deeds** - Jeanne Sorg, Phone: 610-278-3289
- **Solicitor** - Joshua Stein, Phone: 610-278-3033
- **Public Safety** - Tom Sullivan, Phone: 610-631-6500
- **Health & Human Services** - Tara Gaudin, Phone: 610-278-5800
- **Voter Services** - Lee Soltysiak, Phone: 610-278-3280
- **Veterans Affairs** - Dennis Miller, Phone: 610-278-3285

# A MESSAGE FROM THE MAYOR



This past spring and summer, our community had to endure a truly historic and difficult quarantine due to the COVID-19 pandemic. It was certainly one of the most heartbreaking periods that I have experienced while in office with widespread fear and concern sweeping through our community. The seriousness of response that came from our emergency services personnel and our amazing residents from day one, made this incredibly painful time more manageable.

In the interest of safety, the Borough of Conshohocken had to close down its Community Center, rope off our parks and playgrounds, hold virtual council meetings and cancel or postpone many of our treasured community events. While our community and businesses followed Governor Wolf's stay-at-home orders and CDC's guidelines and, although restrictions have eased, there remains plenty of social distancing and mask wearing. I urge all of you to stay strong, keep positive, and maintain all health and safety guidelines issued by the Governor and CDC. Please continue to support our incredible businesses as well as our local food and clothing pantry, Colonial Neighborhood Council (107 E. 4th Avenue, 610-828-6595).

You may also consider giving to the MontCoPA COVID-19 Response Fund (<http://www.mcfoundationinc.org>), which assists community safety-net organizations impacted by the current public health crisis such as those serving low-income and food-insecure residents, senior citizens, veterans, and homeless and homebound individuals. Another option to support and donate to this fund is through ordering a #MontCoStrong t-shirt. Visit <https://www.valleyforge.org/montco-strong-t-shirts> to order a shirt online. All t-shirt sale proceeds go directly to the MontCoPA COVID-19 Response Fund.


We will emerge from this pandemic changed but better, because we are #ConshyStrong.


Please keep in touch by joining me on social media, reaching out via email or stopping by during my office hours when they resume. I hope to see you in the neighborhood!





## SPEAK WITH THE MAYOR


✉ [yaronson@conshohockenpa.gov](mailto:yaronson@conshohockenpa.gov)

 Yaniv Aronson

 yanivaronson

 conshymayor

 [ConshohockenMayor.com](http://ConshohockenMayor.com)

 484-532-8144

### OFFICE HOURS

HELD AT THE COMMUNITY CENTER AT THE FELLOWSHIP HOUSE  
3rd Saturday of each month: 10:00 AM to 12:00 PM  
4th Wednesday of each month: 4:30 PM to 6:00 PM

# BOROUGH ADMINISTRATION INFORMATION



## BOROUGH CONTACT INFORMATION

Borough Hall  
400 Fayette St, Suite 200, Conshohocken, PA 19428  
Phone: 610-828-1092 • Fax: 610-828-0920  
Website: [www.conshohockenpa.gov](http://www.conshohockenpa.gov)  
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[www.facebook.com/ConshohockenBorough](http://www.facebook.com/ConshohockenBorough)

## CONSHOHOCKEN POLICE STATION

400 Fayette St., Suite 100 • Conshohocken, PA 19428  
Phone: 610-828-4032 • Phone: 610-828-4033  
Fax: 610-828-5243 • Emergency: 911

## COMMUNITY CENTER AT THE FELLOWSHIP HOUSE

515 Harry Street • Conshohocken, PA 19428  
Phone: 610-828-3266

Website: [conshohockenrsp.recdesk.com](http://conshohockenrsp.recdesk.com)

Like us on Facebook at:

[www.facebook.com/CommunityCenterattheFel](http://www.facebook.com/CommunityCenterattheFel)

## OFFICE OF THE BOROUGH MANAGER

- **Borough Manager: Stephanie Cecco**
- **Executive Assistant to the Borough Manager: Brittany Rogers**
- **Communications Manager: Kate Kosmin**
- **Monday – Friday: 8:30 AM – 4:30 PM**

The Borough Manager is the Chief Administrative Officer of the Borough and is responsible to Council for the administration of Borough affairs. All departments, offices, and agencies of the Borough are directed and supervised by the Borough Manager. She manages the day-to-day operations, administration, and execution of policies and objectives set by Borough Council. This department also oversees Borough Boards & Commissions, Right to Know Requests, Communication and Borough Special Events.

## ADMINISTRATION SERVICES

- **Director of Administrative Services: Angela Orr**
- **Monday – Friday: 8:30 AM – 4:30 PM**

The Department of Administrative Services focuses on delivering quality, reliable, customer-oriented services to Borough residents. The Director of Administrative Services manages administrative and financial services; including human resources, and pension matters; finance records and transactions, insurance and records management. This Department is also responsible for the administration of all insurances, coordination and upkeep of all benefit contracts, and managing constituent and customer services.

## COMMUNITY DEVELOPMENT & FEDERAL GRANT PROGRAMS

- **Community Development Officer: Christine Stetler**
- **Monday- Friday: 8:30 AM – 4:30 PM**

The Community Development Officer oversees Conshohocken's Housing Rehabilitation Programs, which assists low and moderate-income homeowners in bringing their homes up to code conformance in order to enable more comfortable and safe living.

## POLICE DEPARTMENT

- **Superintendent of Police: George Metz**
- **Office Hours (non-emergencies) Monday – Friday: 8:00 AM – 4:00 PM**

The Conshohocken Police Department is committed to providing protection and services within the Borough on a 24-hour-a-day basis, with a strong emphasis on public safety and community awareness. The Police Department also hosts several community outreach initiatives to benefit Conshohocken residents.

## RECREATION SERVICES

- **Director of Recreation Services: Lauren Irizarry**
- Visit [conshohockenrsp.recdesk.com](http://conshohockenrsp.recdesk.com) for hours of operation and daily schedule of activities

The Recreation Services Department is responsible for the daily operations of the Community Center at the Fellowship House. It also provides a wide range of recreational activities, programs, events, fitness and wellness opportunities for all ages. These activities are made available to the public at the Borough's many parks and recreational facilities.

## PUBLIC SERVICES DEPARTMENT

- **Executive Director of Operations, Emergency Management Coordinator, BCO: Ray Sokolowski**

- **Administrative Assistance, Operations: Bobbi Jo Myrsiades**

The Department of Public Services delivers community services through four divisions: Emergency Management, Fire Services, Licenses & Inspections and Public Works.

### EMERGENCY MANAGEMENT

- **Emergency Management Coordinator: Ray Sokolowski**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Emergency Management develops and maintains the Borough's emergency operation plans and standard operating procedures.

### FIRE SERVICES

- **Fire Chief & Fire Marshal: Timothy Gunning**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Fire Services performs annual fire inspections on fire alarms, sprinkler and suppression systems in commercial buildings throughout the Borough. Washington Fire Company No. 1 and Conshohocken Fire Company No. 2 provide volunteer firefighting services to Conshohocken Borough. Emergency Medical Services are provided by Narberth Ambulance, Medic 313.

### LICENSES & INSPECTIONS

- **Building Code Official (BCO): Ray Sokolowski**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Licenses & Inspections is responsible for regulating various business activities through permits, licenses, certificates, and inspections to facilitate code enforcement and compliance, and decrease code violations.

### PUBLIC WORKS

- **Monday – Friday: 6:30 AM – 3:00 PM**

Public Works operates as four divisions: Buildings; Parks, Landscaping & Grounds; Sanitation and Recycling; and Streets. To learn more about what each division does, visit the Borough's website.

## SUBDIVISION AND LAND DEVELOPMENT

- **Stephanie Cecco, Borough Manager**
- **Brittany Rogers, Executive Assistant to the Borough Manager**
- **Gilmore & Associates: Karen M. MacNair, P.E., Borough Engineer**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Subdivision and Land Development ensures the orderly, efficient and harmonious development of the Borough, including buildings, streets and open space. In doing so, the Borough can plan for the needs of the community while safeguarding natural resources and historic places.

## ZONING SERVICES

- **Eric Johnson, Pennoni**
- **Monday- Friday: 8:30 AM – 4:30 PM**

Zoning regulates development and helps implement the goals of our Comprehensive Plan. Particularly, zoning refers to the division of the Borough into various districts, in accordance with the official Zoning Map. Rules for each zoning district are outlined in the Zoning Ordinance, which includes regulations governing off-street parking, landscaping, signs, fences and accessory structures.

# Stay Connected

## Conshohocken Borough E-News Articles



[www.conshohockenpa.gov](http://www.conshohockenpa.gov)

Visit the Borough's website and sign up to receive Borough News directly to your email.

## CodeRED Alert Notifications

[www.conshohockenpa.gov/CodeRED](http://www.conshohockenpa.gov/CodeRED)



We highly encourage all residents, businesses, visitors and employees working within the Borough of Conshohocken to create an account and register online to receive notifications. These alerts include critical information on both emergency and non-emergency related incidents relevant to Conshohocken Borough only. All messaging that comes from CodeRED is initiated directly from Conshohocken Borough's Administration. Sign up by visiting the above web address.

## Conshohocken Borough TV Channel



Stay up to date on news and announcements, or catch the latest Council Meeting recording from your TV. Go to Verizon channel 20, or Comcast channel 965.

## Conshohocken Borough (Facebook)



@ConshohockenBorough

Like and follow the Borough's Facebook Page to see notices, meeting announcements, agendas, community events, trash and recycling updates, holiday closures and more!

## Conshohocken Borough (Twitter)



@ConshyBorough

Follow the Borough's twitter page for news and announcements.

## Conshohocken Police Department (Facebook)



@Conshohocken Police Department

Like and follow the Conshohocken Police Department Facebook page for police events, news, and updates!

## Conshohocken Community Center at the Fellowship House (Facebook)



@CommunityCenteratthefel

Like and follow for all Recreational Department info, including programs, events, fitness opportunities, membership info, park updates and activities for all ages!



## THANK YOU TO OUR SPONSORS

*Thank you to our 2019 Platinum Funfest Sponsors!*

Conshohocken Funfest will return in 2021! Be sure to check the Borough's website at [www.conshohockenfunfest.org](http://www.conshohockenfunfest.org) for further updates and details.

## 2019 PLATINUM SPONSORS



**KYNETIC**



# ENGINEERING

## Keep Your Soil At Home

Believe it or not, one of the biggest threats to our water quality is dirt washing into our rivers from lawns, roads, driveways, and construction sites. The topsoil is an important resource for your yard. However, when the soil is lost through erosion it becomes a pollutant called “sediment.” Water flowing from your yard during rain or snow melt carries sediment, and the other pollutants that attach to sediments, to our local streams.

## What’s Wrong with Sediment?

Sediment clouds and reduces sunlight for stream plants that provide habitat and oxygen for fish. Sediments fill in the spaces between rocks in stream bottoms and take away habitats for fish and other critters that live on the bottom. Sediment also carries other pollutants such as nutrients, oil, and grease. Excess nutrients in water lead to nuisance algae growth.

## Signs of Erosion Include:

- Exposed tree roots, stones, and rocks
- Formation of small gullies
- Buildup of soil in low areas
- Widening or deepening stream channels

## What can you do to prevent erosion?

- Seed or mulch any bare soil on your property. Plant roots guard soil from rain drops and prevent erosion.
- Choose native plants that thrive in our climate. Native plants can grow deeper roots systems that protect soil from erosion. Check with a local nursery for information.
- Cover gardens with mulch or leaves over winter to protect plants and reduce erosion when snow melts.
- If you observe erosion at construction sites, contact Borough Administration at 610-828-1092.

For more information, please visit the Borough’s Stormwater Management webpage at: <http://www.conshohockenpa.gov/information/stormwater-management.aspx>



## TOWER HEALTH URGENT CARE QUALITY CARE WITHOUT THE WAIT.

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\*Altered hours on Thanksgiving and Christmas



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# ZONING SERVICES

## What Residents Should Know About Zoning Permits

There are certain types of property improvements, which do not require a Building Permit, but do require a Zoning Permit. The Zoning Ordinance regulates the installation of residential fences; retaining walls; the installation of sheds, and the installation of parking pads, patios, driveways, and sidewalks within residential lots. Some of the requirements to be aware of are as follows.

**Residential fences** may not exceed 6 feet in height; must be set back 2 feet from an alley; and may not be located between the front wall of a dwelling and the street it faces.

**Residential storage sheds** may be located in the rear yard of properties. The shed must be set back 3 feet from property lines unless there is an alley, in which case it must be set back 5 feet from the alley. A shed must be 10 feet from the residence. Sheds not greater than 125 square feet are not considered in the permitted built area or impervious coverage on a lot. If a shed is larger than 125 square feet, it may not increase the area of buildings on the lot beyond 35% of the lot's area; or 60% of the impervious coverage (areas that water cannot go through including buildings, sidewalks, parking pads, etc.) on a lot.



**Patios, parking pads, and sidewalks** other than the public sidewalk may not cause the impervious coverage on the lot to exceed 60%. Should the owner of a property choose to use porous pavers or other porous material; only half of the area to be covered will be counted as impervious.

The application for a Zoning Permit can be found on the Borough's web site, [www.conshohockenpa.gov](http://www.conshohockenpa.gov). A site plan showing the location of a fence, or the location and measurements of buildings and other impervious areas must be submitted with the Permit application. The permit fee is a flat fee of \$50.00; and permits require one to two weeks to process. *For other questions regarding Zoning Permits, contact the Borough Zoning Officer at 610-828-1092.*

# HOUSING REHABILITATION PROGRAM



The Borough of Conshohocken's Housing Rehabilitation Program has recently received funding from the Pennsylvania Department of Community and Economic Development HOME Program and Community Development Block Grant Program.

The Housing Rehabilitation Program has been in existence for over four decades and has assisted hundreds of Conshohocken homeowners bring their homes into code conformance enabling them to live more comfortably and safely. Roof repair, window and door replacement, electrical upgrades, sidewalk repair, as well as handicap accessibility, are some of the items the Program can provide to eligible single-family homeowners.

The Program is now a four-year Deferred Loan Program, which declines by twenty-five percent each year. Please know that there is no cost to the homeowner unless the home is sold within the four years.

If you are interested in obtaining more information regarding the Housing Rehabilitation Program, you may contact Ms. Christine M. Stetler, the Borough's Community Development Coordinator at 610-828-1092, or Nancy R. Nugent, the Program's Intake Coordinator at 610-246-3979.

## Housing Rehabilitation Income Guidelines

Your income must be below the following limits and includes salary, pension, Social Security, child support, and interest on assets (see chart at right):

### Other Requirements:

- You must be a Borough of Conshohocken resident.
- You must own and occupy a single-family residence.
- Your taxes and sewer fees must be current.
- You cannot be a Borough of Conshohocken employee.

There are further increases in income limits based on additional family members. The Housing Rehabilitation Program provides one-time assistance only. If the program has provided services in the past, additional work on the same property is not permitted.

### Number of Persons in Household

1 Person Household....	\$50,500.00
2 Person Household.....	\$57,700.00
3 Person Household....	\$64,900.00
4 Person Household.....	\$72,100.00
5 Person Household.....	\$77,900.00
6 Person Household.....	\$83,650.00
7 Person Household.....	\$89,450.00
8 Person Household....	\$95,200.00

*There are additional increases in the maximum permitted income for larger sized households.*

# POLICE SERVICES



**CONSHOHOCKEN POLICE STATION:** 400 Fayette Street, Suite 100 (1st floor), Conshohocken, PA 19428

**Office Hours:** Monday – Friday | 8:00 AM – 4:00 PM

**Phone:** 610-828-4032 | **Fax:** 610-828-5243 | **Emergency:** 911

## A Message On Better Policing And Serving Our Community From Chief Metz

I am outraged. Like you, I watched the nightmare of inhumanity unfold in front of my eyes on a screen and the death of man in custody of the Minneapolis police. For the life of me I do not understand why an officer could lack the basic humanity that should live in all of us. He was not trained this way. We are not trained this way. Allowing a handcuffed man, who is pleading for help, to die while kneeling on his neck is more the act of a sociopath than a police officer. If you wear a badge and you are ok with this you are the problem. If you wear a badge and you stand by and allow this, you are the problem. If a rogue, un-empathetic, brutal, racist or undisciplined officer appeared in the ranks of your department, I promise you I would use my authority to get them out.

### FEES FOR SERVICES

Police reports: .....\$.25 per page

Accident reports: ..\$15.00

Tow release: .....\$25.00 plus tow operator fee

Finger prints:.....\$10.00 by appointment only

**FREE**  
**COMMUNITY SHREDDING EVENT**  
Hosted by the Conshohocken Police Department  
**Saturday, September 12, 2020**  
**9:00 AM – 1:00 PM**  
Coldwell Banker Preferred Parking Lot  
1207 Fayette Street, Conshohocken, PA 19428

*Unwanted medications and small amounts of documents for shredding can be dropped off to the police lobby during normal business hours.*

I can assure you that this department has rigorous policies in place regarding the use of force. Our officers are equipped with the latest less than lethal technology and we train consistently to those policies and equipment. We have all received training in sensitivity and empathy practices, commonly known as “de-escalation.” We have also trained to deal with those with mental disabilities, all in an effort to minimize the use of force or otherwise negative encounters.

In an effort to maintain a positive relationship with this community, we have actively offered programs and events to establish and maintain a face-to-face relationship with residents. Examples of some of our public, community-based events include: A Bike and Trail Safety Workshop, identity theft crime prevention, CPR classes, Coffee With A Cop, National Night Out,

participation in suicide prevention panels and discussions, our annual document shredding event, and regular outreach to our youth through the public schools.

I am blessed, as is our community, to be served by great people. I send officers out on the street everyday who chose to do a sometimes very difficult job. These officers are a direct reflection of me and carry with them my expectations, which are to make every encounter with the public a positive one. In cases where that is not possible and an arrest has to be made, it occurs within the law and our department’s policies where only appropriate force is to be used.

Our authority and effectiveness as a law enforcement agency begins and ends with the support offered by our community. That relationship is a fragile existence and can be taken away with one negative incident. In other words: “we can do a thousand things right and one thing wrong and we have to begin again.” Losing that faith is what keeps me awake at night. I am open to finding ways to be better and maybe that could start with you. Please know that I hear your concerns, and that we are committed to being a model of positive, professional policing.

I encourage our residents to contact me directly so I can hear your thoughts and concerns. As a 34-year veteran of this police force I take the mission of this department, and our place within this community, as a moral imperative. We will continue to strive to do better and that starts with honest dialogue and constant reflection. I promise that the Conshohocken Police Department will be a leader on both fronts.

*George Metz, Chief of Police*

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Gulph Mills, PA 19428





# FIRE SERVICES

## October is Fire Prevention Month!

### Avoid potential fires by following these safety tips

#### Frequently monitor electric and appliance usage

- Misuse of power strips – watch out for overloading outlets
- Clean the lint from your dryer after every use.
- Remember generators are not meant for indoor use.

#### Test Smoke Alarms

- Your smoke alarm is working if it makes a noise when you press the “TEST” button

#### Test Carbon Monoxide Alarms

## Thanksgiving Holiday Safety

### Home Cooking Fires Peak on Thanksgiving Day

Home cooking fires are three times more likely to occur on Thanksgiving Day than any other day of the year. It's easy to get wrapped up with guests; however it is imperative that cooking never be left unattended. Keep a three-foot “kid free” zone around all cooking appliances and never hold children while cooking. Turn all handles toward the inside of the stove. Avoid wearing any loose clothing that could ignite. Keep all combustible items away from the stove and clean the stovetop of food and grease. The popularity of turkey fryers has increased as well as the number of fires and injuries from them. Fryers can easily tip over, overflow, overheat and ignite if they are overfilled. Follow all manufacturers' directions and safety instructions.



## 2020 FIRE PREVENTION DEMO TO BE DETERMINED

Be sure to check the Borough's website and social media pages for further details and updates regarding the event.

# NARBERTH AMBULANCE

## Why Should You Support Narberth Ambulance?

For over 75 years Narberth Ambulance has been dedicated to keeping the communities of Lower Merion, Narberth, Haverford, Conshohocken and West Conshohocken safe. Despite our name, we are your local ambulance company. Our Conshohocken Station is located in the borough at 500 E. Hector Street.

At the start of 2020, the 313-11 unit became the dedicated Conshohocken Ambulance for 911 Calls. This new unit has upgrades for safer operations for both crew and patient and has both a powered stretcher and a powered patient loading system. Thank you to the Borough for their support in this effort.

Since we formed in 1944, our expertly trained volunteers and career staff have stood prepared to respond to any emergency within a moment's notice. We operate 365 days a year, 24 hours a day for the 123,000 residents and 11,000 businesses in our region. It costs money to obtain this degree of service and life-saving medicine. Thanks to your membership support, in 2019 alone, our staff of 31 full-time, 21 part-time employees and over 70 volunteers responded to over 10,000 calls for help.

As a 501(c)(3) non-profit organization, we rely on your generous donations in order to provide the highest quality pre-hospital emergency care and medical transportation to the ill and injured. We are not funded through taxpayer dollars, and only 1% of our annual operating expenses are provided through grants from the municipalities we serve. That's why we need your help.

As we continue our fund drive, please consider becoming a subscriber or renewing your membership with Narberth Ambulance. Our membership is designed to assist you in controlling your healthcare costs while also supporting the efforts of our dedicated volunteers and career staff. We hope we can count on your support as we continue to deliver the clinical excellence and state-of-the-art urgent response you trust will always be there.

For full details on becoming a subscriber, volunteer, or any general question about our service, please visit [www.NarberthAmbulance.org](http://www.NarberthAmbulance.org) or call 610-645-7770.



# PUBLIC SERVICES

## 2020-2021 Holiday Solid Waste & Recycle Collection Schedule

When a holiday falls on a Saturday or Sunday, it is observed on the following Monday. When your trash and recycle collection day falls on a holiday, your recyclables will be collected on Wednesday and your trash will be collected on your next scheduled collection day.

LABOR DAY..... Monday, September 7, 2020	DAY AFTER THANKSGIVING.....Friday, November 27, 2020
COLUMBUS DAY..... Monday, October 12, 2020	CHRISTMAS DAY.....Friday, December 25, 2020
VETERANS DAY, observed.....Monday, November 9, 2020	NEW YEAR'S DAY .....Friday, January 1, 2021
THANKSGIVING DAY ..... Thursday, November 26, 2020	MARTIN LUTHER KING JR. DAY.....Monday, February 15, 2021

*Stickers for trash cart lids are now being distributed. Public Services will work to place stickers on Borough issued cart lids while collecting trash. Each parcel of land will receive (1) sticker only.*

## Trash & Recycling Cart Updates

Only approved containers must be used for all residential trash and recycling, unless other arrangements have been made, and approved, by the Public Services Department. Trash and recycling cans must have 2 wheels, a metal life bar and attached lid. Unapproved containers will be tagged for no future pickups until the residence comes into compliance.

## Trash Collection Rules and Regulations

- There is a limit of four (4) cans/bags per household per pick-up (200 pounds maximum)
- Each can/bag is not to be heavier than 50 pounds.
- Needles, syringes, lances and other sharp objects should be placed in a metal container with a secure lid so as not to be a hazard.
- Please place your cans/bags at curbside on your property no earlier than 5:00 PM the night before and your cans must be removed from curbside no later than 7:00 PM the day of collection.
- No clean-outs or move-outs unless prearranged 24 hours in advance. Please call (610) 828-1092.
- No construction debris or carpet unless prearranged 24 hours in advance. Please call (610) 828-1092.
- Trash will be left curbside and 'red tagged' if deemed to be too heavy, improperly placed, or in an unapproved container. Trash that is left should be returned to the property before 7:00 PM.

## Conshohocken Is Single Stream Recycling

Single stream recycling allows all of your recyclable materials to be placed into one recycling container. The best part is you don't have to separate them! Hence we get the term 'Single Stream Recycling.' Residents will see trash trucks collecting recyclables. Rest assured recycled materials will go to the recycling facility, NOT the trash-to-steam plant. Recycling carts should be left out before 7:00 AM on collection day, at the front edge of your property or nominated collection point.

**YES!** **CLEAN & EMPTY TAKE CAPS & LIDS OFF!**  
(Dispose of in trash)

<p><b>PAPER</b> Cardboard (flattened), boxboard (cereal, cake, &amp; cracker boxes), paper egg cartons, paper bags (grocery type), office and school paper (colored paper too), inserts and junk mail, newspaper, magazines, catalogs, envelopes, paperback books, &amp; phonebooks.</p>	<p><b>PLASTIC</b> All labeled plastic containers 1-7. Tubs, bottles &amp; jugs.</p>	<p><b>FOOD &amp; BEVERAGE CARTONS</b> Milk, juice &amp; other cartons.</p>	<p><b>GLASS</b> Bottles &amp; jars.</p>
<p><b>NO BULK ITEMS</b> Wood, furniture, scrap metal, propane tanks, plastic toys, sporting goods, or tools.</p>	<p><b>METAL</b> Aluminum containers, cans, and foil. Tin and steel aerosol cans (empty).</p>	<p><b>NO HAZARDOUS WASTE</b> Needles, diapers, chemicals, chemical containers, or motor oil bottles.</p>	<p><b>NO...</b> Garbage Pizza boxes Food/ liquids Used paper plates Used paper towels Used paper napkins Food tainted items Ice cream cartons Clothing/shoes Polystyrene Light bulbs Yard waste Styrofoam</p>
<p><b>NO TANGLERS</b> Hangers, hoses, wire, cords, ropes or chains.</p>	<p><b>NO PLASTIC BAGS</b> Return clean plastic bags to retailer. No plastic wrap.</p>	<p><b>NO ELECTRONICS</b> Compact discs or DVDs, TVs, phones, or batteries.</p>	<p style="text-align: center;"><b>NO!</b></p>

DO NOT BAG RECYCLABLES!

**For information on proper disposal of hazardous household waste, please visit:  
<https://www.montcopa.org/637/Recycling-Information>**

## Yard Waste Collection Rules and Regulations

Yard waste stickers are available at the Borough office to convert your old blue recycle bin into a container for yard waste disposal.

All residences must participate in the Borough's recycling programs by separating their recyclable material from their regular trash. Yard waste is recyclable, therefore the separation and collection of this material is mandated by the Commonwealth of Pennsylvania and Conshohocken Borough.

- Weeds, leaves, brush and plants should be placed in biodegradable paper composting bags. Please no trash in these bags.
- Each bag should not be heavier than 50 pounds.
- Tree branches under five (5") in diameter, not exceeding five (5') length, are to be securely tied into bundles and should not be heavier than 50 pounds.
- Christmas trees. No decorations, tree stands or plastic tree bags.
- Please place your bags, and/or bundles at curbside on your property no earlier than 5:00 PM the night before.

## GRASS CLIPPINGS ARE NO LONGER ACCEPTED WITH YARD WASTE COLLECTION

There are several options for recycling your grass clippings, here are a few ideas:

- Leave on your lawn to act as a natural fertilizer.
- Use them to fill raised vegetable gardens or flower beds.
- Spread them as mulch around the base of trees, shrubs, or potting soil.
- Add them to your compost pile as a source of "green" high nitrogen material.



## Fall Leaf Collection

This season the Borough of Conshohocken will begin utilizing our new Swaploader for leaf collection. The addition of this new vehicle means a significant improvement to the Borough's leaf and yard waste recycling program. Along with a leaf vacuum chassis, it includes a commercial wood-chipper attachment that will eliminate the need to rent equipment for fallen trees or limbs. It can also be used for snow plowing and salting, clearing out storm water inlets, and aiding in potential emergency type situations.

Public Works collects fall leaves beginning in October and ending in December. The fall leaf collection schedule will be posted on the Borough's website just prior to the start of collection.



## Leaf Collection Rules and Regulations:

- Leaf pile may extend along the length of your entire property. Please rake your piles to the curb but not into the street.
- Do not mix limbs, brush, and other debris in the leaf piles. This may result in damage to equipment and injuries to employees.
- Adverse weather conditions may cause delays on posted leaf collection dates.
- Once the leaf-collecting machine passes it will NOT return.
- Leaves will not be collected in the trash. Trash with leaves commingled will not be collected.
- Motorists should obey the posted 'no parking' signs and be cautious on all roads during leaf collection season.

## Christmas Tree Recycling

Public Works will begin collecting and recycling Christmas trees with yard waste on Wednesday, December 30, 2020. Please put used Christmas trees out on Tuesday night before Wednesday yard waste pick-up. All tree bags, ornaments, lights and stands must be removed. Collected trees are chipped and composted.

## Snow Removal

When it snows it is our goal is to clear all Borough and state roads within six to 10 hours after snow has stopped falling. Please refrain from parking on the street if you have off-street parking available. This allows Public Works to clear more snow from the road. Residents should clear their sidewalks after plowing has been completed. A three-foot-wide path on the sidewalk must be cleared on your property within 24 hours after the snow has stopped. Don't forget your crosswalks, handicapped ramps, and alley crossing. The Borough does not plow snow in alleys.

It is illegal to shovel, throw or plow snow from sidewalks onto street parking, driveways, allies and into the street or right-of way. Dumping snow or ice on Borough property, or plowing snow across a street is also prohibited. When the Mayor declares a Snow Emergency, remember to remove your vehicle from any posted "**Snow Emergency Routes.**" Vehicles must be removed until after the parking lanes have been completely cleared.



# LICENSES & INSPECTIONS

The Licenses & Inspections Department personnel work diligently to preserve and protect the health, safety, and welfare of the public throughout all facets of property ownership, residency, development, construction and business operation within Conshohocken Borough.

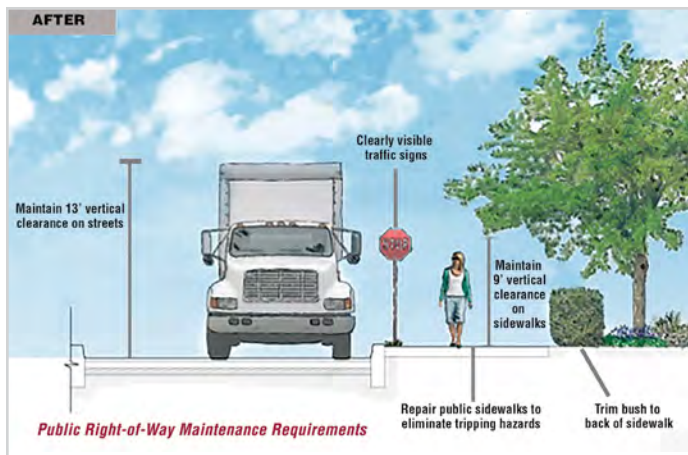
## Frequently Asked Questions

**Do I need a permit for...?** Any work beyond a basic repair or a non-structural alteration may require a building permit issued by the Borough's Building Code Official for both residential and commercial properties. The best course of action is to contact the Borough at (610) 828-1092, and ask a building inspector if a permit is required for your project. Be prepared to provide a detailed scope of work for the project, and identify the property as residential or commercial. Change in use may require zoning approval.

**Am I responsible for maintaining the alley behind my house?** Yes. Typically, the property owners on each side of an alley are responsible to maintain to the center of the alley for the width of each respective property. This includes the alley pavement surface (e.g. potholes), as well as grass, weeds, trash, etc., that may be found in an alley, regardless of how it ended up there. Weeds on the other side of your fence along the alley are still part of your property, and therefore your responsibility to trim and/or spray. The Borough does not plow snow in alleys.

**Why does the Borough need to inspect the home I'm selling?** Borough Ordinance Chapter 11, Part 1 governs Transfer of Real Estate and Real Estate Certification. Per §11-111, anyone selling a property in the Borough is responsible to certify that there are no uncorrected violations of any housing, building, zoning, and safety or fire codes. The Borough performs an inspection based on a Real Estate Certification Checklist, which was adopted by Borough Council and records any apparent violations. It is required that all violations be corrected prior to settlement, or the responsibility to correct said violations may be transferred to the buyer, who will have 12 months to complete the work. The terms of such a transfer are private and fall outside of the Borough's authority.

**Where exactly is my property line?** Absent physically apparent monuments or property corner pins, the Borough cannot independently verify property lines on behalf of private property owners. Property owners are encouraged to engage a Professional Land Surveyor to prepare a site plan and physically set corner markers. This information is useful for locating potential property improvements such as fences and garages, laying out additions to the primary structure, and to satisfy property line disputes, if necessary. Plans for newer homes may be available at the Borough office. File a Right-to-Know Request, and the Borough staff will search the archives.



**How do I register a new rental property?** Borough Ordinance Chapter 11, Part 2 governs Residential Rental License Permits. Visit the Borough website and download the Rental Packet for New Rentals from the "Forms" list under the Permits & Licenses section.

## Property Maintenance & Safety

As a property owner, you are responsible for mowing, trimming and spraying, as necessary to keep your property, as well as the public street frontage, clean and safe. The illustration below highlights some of the requirements for private maintenance of public rights-of-way.

**For more information related to services provided by the Borough of Conshohocken Department of Public Services please visit our website: [www.conshohockenpa.gov](http://www.conshohockenpa.gov).**

## REAR HOUSE NUMBER ORDINANCE

Residential rental properties in the Borough of Conshohocken are now required to have house numbers installed and maintained on the front and rear of dwelling structures used for residential rental unit(s). The ordinance requires separate identification of each unit for structures with separate entrances for multiple units, and requires placement of the applicable house number on structures blocking visibility of the rear entrance, where applicable. The house numbers required by the ordinance must be installed before a residential rental license may be issued or renewed.

## DEPARTMENT STAFF

### Ray Sokolowski

Executive Director of Operations, Emergency Management  
Coordinator, Building Code Official

### Bobbi Jo Myrsiades

Administrative Assistant, Operations

### Michelle Summers

Licenses and Inspections Administrative Specialist

### Christopher Small

Code Enforcement Officer & Residential Building Inspector

### Kristen Davis

Code Enforcement Officer & Rental Property Inspector

### John Robitaille

Commercial Building Inspector (3rd party)

# FRIENDS OF CONSHOHOCKEN PARKS



Now more than ever our community parks are a valuable resource to our physical and mental health. The Friends of Conshohocken Parks is working hard to find creative and safe ways to advocate for our parks. As we move forward through the COVID-19 pandemic, we hope to resume safe, community engagement opportunities. Over the spring and summer months our team began collaborating on a new design for a t-shirt fundraiser campaign. A limited number of t-shirts will be available for purchase. All proceeds will go towards preserving and protecting our parks for this and future generations. For more information on purchasing a t-shirt please email us at [friendsofconshohockenparks@gmail.com](mailto:friendsofconshohockenparks@gmail.com) or find us on Facebook and Instagram @ [friendsofconshohockenparks](#).



The Friends of Conshohocken Parks was established as an official nonprofit organization to help raise funds for all eight (8) of the public parks in the Borough of Conshohocken. If you would like to make a donation to one of our parks, you can find us on Venmo at [friendsofconshohockenparks@gmail.com](https://venmo.com/friendsofconshohockenparks) or by check. Checks

must be payable to Friends of Conshohocken Parks and mailed to Borough Hall, 400 Fayette Street, Suite 200, Conshohocken, PA 19428.

thank  
you

## THANK YOU TO THE BUSINESSES!

The Borough Council and Administration thank the businesses that appear in this newsletter and recognize each as supporters of our community. For it is with their participation that this newsletter has been published at no cost to our residents.



## Youth and Adult Lessons, Individuals and Groups, 1-on-1 Instruction

Conshohocken Rowing Center provides programming for athletes of all ages and experience levels. Due to current regulations and restrictions we are offering limited programming for the fall and winter. Check our website for updates and program offerings. **Go CRC!**

*Be sure to ask about Conshohocken Resident Discounts!*



[conshohockenrowingcenter.org](http://conshohockenrowingcenter.org)

[rowingcrc@gmail.com](mailto:rowingcrc@gmail.com)

# RECREATION SERVICES

## Live, Work & Play!

## Creating Community Through People, Parks and Programming!

Welcome to the Department of Recreation Services. Our Department's mission is to "enhance the quality of life for all residents through physical, mental, cultural, social and environmental development."

What a year 2020 has turned out to be so far! As we move into the fall and winter season, there will be new guidelines and procedures for programs, rentals, and access to the Community Center at the Fel. Information on COVID-19 is ever-changing and we will adjust as need be. Please check the Borough's website for any operational updates as it pertains to COVID-19 and the use of recreational facilities and programming. All programs, events, and offerings will be contingent on the aforementioned. Our main goal is to keep our patrons safe. We will continue to monitor the information that is being released and make our decisions based on what is best for the entire community.

The Recreation Services Department asks for your patience and understanding during this time. We are eager to get back to our regularly scheduled programs!



### Recreational Facilities

Looking for a location for your next event? Check out our facilities available for rent. For a complete fee schedule and list of available buildings, parks and amenities please visit us at [www.conshohockenpa.gov](http://www.conshohockenpa.gov).

- The Community Center at the Fellowship House
- Mary Wood Park House
- Mary Wood Park
- Sutcliffe Park
- Aubrey Collins Park
- 2nd Avenue Meadows
- A-Field
- B-Field



### Conshohocken Riverside Dog Park

- Available for use for members only 7 days a week.
- Located at 300 Washington St. along the Schuylkill River behind the Londonbury Apartments.
- Features one large fenced area.
- Registration for memberships will be taken at the Conshohocken Community Center at the Fel or you can register online at [www.conshohockenrsp.recdesk.com/Community/Membership](http://www.conshohockenrsp.recdesk.com/Community/Membership). Dog Park Handbooks are available online or at the Community Center at the Fellowship House. Payment can be made by check, cash, or credit card. Once all necessary forms and documents are received you will be issued an access code. Memberships will begin January 1st and will expire December 31st.

### Parties & Event

Hold your next party or event at the Conshohocken Community Center at the Fellowship House! Book now or check out available birthday party packages. Space is limited so call today! For rental fees and polices contact 610-828-3266 or email [RecServices@conshohockenpa.gov](mailto:RecServices@conshohockenpa.gov).



### Memberships

Daily, monthly and annual passes are available. SIGN UP NOW! Purchase or renew a Community Center at the Fel membership today! For memberships and pricing, visit [www.conshohockenpa.gov](http://www.conshohockenpa.gov) or contact us directly at 610-828-3266.

### Open Gym

The Community Center has open gym times based off the daily schedule. For information on the daily schedule you can contact the Community Center at the Fel at 610-828-3266 or you can view it at <https://conshohockenrsp.recdesk.com/Community/Calendar>. Please note that some reservations may be private and not included on the schedule.



### Silver Sneakers and Prime

The Community Center at the Fel is a participating member of Silver Sneakers and Prime. Take advantage of this great opportunity and sign up today!



# RECREATION SERVICES CONTINUED

## Discount Tickets

The Recreation Services Department in conjunction with Pennsylvania Parks & Recreation Society (PRPS) will be selling discount ski tickets for the winter season (mid-December to early March). Tickets will include Blue Mountain, Big Boulder/Jack Frost, Bear Creek etc. Limited amusement park tickets will be sold until December. Call today to check on availability!

## 2020-2021 Recreation Services Special Events

*Make sure you mark your calendar for these Recreation Services special events!*



### AMERICAN RED CROSS BLOOD DRIVE

October 11, 2020 | 9:00 AM – 2:00 PM

### MEDICARE SEMINAR

October 14, 2020 | 6:30 PM

October 15, 2020 | 10:30 AM

### HALLOWEEN PUMPKIN PAINTING

October 17, 2020 | 12:00 PM – 2:00 PM



### THANKSGIVING SENIOR LUNCHEON

November 11, 2020 | 12:00 PM – 2:00 PM

### HOLIDAY SENIOR LUNCHEON

December 9, 2020 | 12:00 PM – 2:00 PM

### WINTER WONDERLAND

December 12, 2020 | 12:00 PM – 2:00 PM



### GEORGE SNEAR GIRLS

### HOLIDAY BASKETBALL TOURNAMENT

December 28 & December 29, 2020 | 6:00 PM – 9:00 PM



**\*DATES MAY BE SUBJECT TO CHANGE.**

*Call the Community Center at the Fellowship House for more information or check the Fall/Winter Recreation Services Activity Guide.*

## HERE'S HOW TO REGISTER FOR CLASSES, PROGRAMS & EVENTS!

*Creating Community Through People, Parks, & Programming*

**1**

### REGISTER ONLINE

Go to <https://conshohockensp.recdesk.com>. To register online, a credit card is needed. Prior to registering for any activity you must first create a customer account through the RecDesk Community Portal.

**2**

### REGISTER OVER THE PHONE

Call us at 610-828-3266. To register over the phone, a credit card is needed. If you do not already have an online account, one will be created for you.

**3**

### REGISTER IN PERSON

Visit us at the Community Center at the Fellowship House, located at 515 Harry Street, Conshohocken, PA 19428. Cash checks, and credit cards are accepted in person. If you do not already have an online account, one will be created for you.

*Questions? Give us a call at 610-828-3266. Cash, credit cards, & checks accepted.*

# RECREATION SERVICES CONTINUED

## GROUP FITNESS

The following are **FREE** with a Community Center Membership.

*Registration is not required. Classes are ongoing throughout the year.*

- Senior Aerobics (62+) Mondays, Wednesdays, Fridays
- H.I.I.T with Eileen (18+) Wednesdays
- Cardio & Core (18+) Fridays

The following group fitness programs are offered at an additional cost. Registration is required. Please check the Recreation Services Activity Guide or website for session dates, times, costs.

- Body Blast
- Boot Camp
- Kick + Core
- Krav Maga
- Low Impact Zumba
- Yoga with Yoga Home

**Personal Training**  
*is offered to Community Center at the Fel members at a discounted cost.*  
**CALL TODAY TO GET STARTED!**

## PROGRAMMING



Below is a general listing of fall and winter programs, however, due to COVID19, these are subject to change. For full program details including location, price, time, age group and min/max enrollment, please visit us at <http://conshohockenrsp.recdesk.com> or check our fall/winter activity guide. Our friendly front desk staff is also happy to assist you with registration or any questions pertaining to our facilities and programs.

### Active Older Adults (62+)

- Bingo Hosted by the St. Matthew's Seniors
- Active Fitness
- Card Games – Open Card Games

### Adults

- Corporate Lunch Time Basketball
- Sunday Morning Basketball
- Fall/Winter Men's Basketball League
- Paint in the Park
- Pickleball
- Infant CPR Training

### Youth

- Baseball Clinic – Hosted by Conshohocken Little League (Ages 4-12)
- Before and After School Care with A Child's Place
- Friday Night Dodgeball (Ages 7-17)
- Kid's Yoga (Ages 4-9)
- Little Dribblers by Obvious Choice Sports (Ages 3-4, 5-7)
- Mad Science Workshop (6-12)
- Obvious Choice Sports Days Off Programs
- Paint in the Park with Couleur Fuzion (Ages 2-4, 5-10)
- Park Explorers
- Playing for Smiles Special Needs (Ages 7-19)
- Purposeful Play (Ages 6 mo-4)
- Reds Camp (Ages 8-13)
- Storytime Yoga (Ages 2-5)
- Soccer Shots (Ages 2-6)
- Theatre Horizon (Ages 7-12)
- Tiny Tots Open Play
- Young Rembrandts Drawing (Ages 4-14)

Program dates may be subject to change. Programs will only run if the minimum enrollment figure is satisfied. Cancellations will occur 5 days prior to the scheduled start date if applicable. A full refund will only be given when the Borough of Conshohocken cancels a program. A refund request made at least ten (10) business days prior to the program beginning, will receive a refund less 5%. No refunds will otherwise be given.



## SUMMER CAMP

# Summer Day Camp

The Borough of Conshohocken Summer Day Camp is back for its 3rd season of summer fun! Designed for campers ages 6-12 years old, the Conshohocken Summer Day Camp engages campers in a wide variety of recreational activities. Offering eight one-week sessions each with a unique theme, campers will participate in weekly field trips, swimming, arts and crafts, traditional camp games, and more! Camp is housed at the Community Center at the Fellowship House, which features a recreational facility and an outdoor play area at Mary Wood Park. **Regular camp hours are from 9:00 AM – 4:00 PM, with an option for extended day available with registration.**

**2021 Camp Dates: June 21 – August 13**



Registration will begin **December 15, 2020**. Register prior to March 1, 2021 for an early bird discount. Call to inquire about our payment plan option at 610-828-3266.



**COMING AUGUST 2020**

Be on the lookout for our

## **FALL/WINTER DIGITAL ACTIVITY GUIDE!**

Due to ever-changing circumstances related to COVID-19, the Department of Recreation Services has decided to release a digital only activity guide for the fall and winter season. The guide will be available for viewing online at [www.conshohockenpa.gov](http://www.conshohockenpa.gov). It will include full program details regarding location, price, time, age group and min/max enrollment requirements.

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**All the soap, scum, and oily grit runs along the curb. Then into the storm drain and directly into our lakes, streams and into coastal waters including the Chesapeake Bay. And that causes pollution which is unhealthy for fish. So how do you avoid this whole mess? Easy. Wash your car on grass or gravel instead of the street. Or better yet, take it to a car wash where the water gets treated and recycled.**

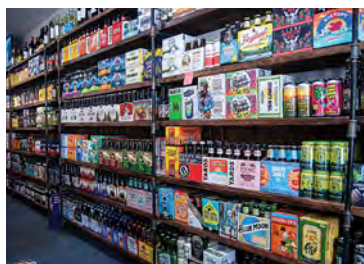
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If you have questions regarding storm water, please contact your municipality or Pennsylvania Department of Environmental Protection's Regional Office. For general questions, you may also contact DEP's Bureau of Water Management at (717) 772-5661 or visit [www.dep.state.pa.us](http://www.dep.state.pa.us). Thanks to the Washington State Water Consortium for permission to adapt and use this poster



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[www.conshyparty.com](http://www.conshyparty.com)



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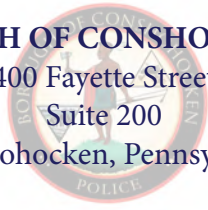
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[www.eastburngray.com](http://www.eastburngray.com)

# Borough of

Spring/Summer 2021

# CONSHOHOCKEN

## Newsletter



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Certified Public Accountant

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[dom619@aol.com](mailto:dom619@aol.com)

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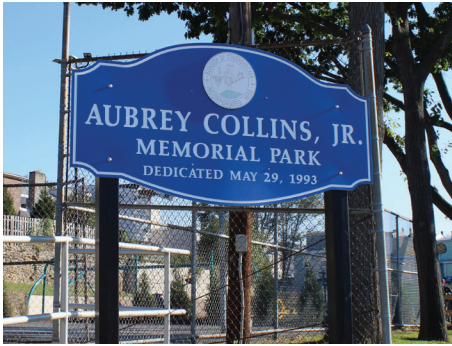
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# NEWLY RENOVATED AND READY FOR USE



Aubrey Collins Memorial Park officially reopened this past fall on Saturday, October 10, 2020. The renovated park features a new pavilion, all new playground equipment suitable for children of various ages, as well as new safety surfacing, ADA compliant play apparatuses, and new zip-line. Thank you to our Public Services Department for their meticulous work and effort during this renovation process. We would also like to thank our Borough Council for all their initiatives in upgrading and improving our parks system.

Aubrey Collins Memorial Park is the fourth park to be completely renovated within the last three years. We look forward to our residents enjoying this beautiful park and hope it will become another place to create long-lasting memories.



# 2021

## PRIMARY ELECTION

### PRIMARY ELECTION DAY

**Tuesday,  
May 18, 2021**

### VOTER REGISTRATION DEADLINE:

**Monday, May 3, 2021**

### ABSENTEE BALLOT APPLICATION DEADLINE

**Tuesday, May 11, 2021**

### APPLY FOR AN ABSENTEE BALLOT ONLINE:

<https://www.votespa.com/Voting-in-PA/Pages/Voting-by-Absentee-Ballot.aspx>

### KNOW YOUR WARD! *Do you know where you're going to vote?*

#### Conshohocken Borough has 7 voting wards and 5 different polling locations:

- **WARD 1 & 4:** Conshohocken Community Center at the Fellowship House (Gymnasium), 515 Harry Street, Conshohocken, PA 19428
- **WARD 2 & 3:** Conshohocken Community Center at the Fellowship House (Multipurpose Room), 515 Harry St, Conshohocken, PA 19428
- **WARD 5:** Conshohocken Fire Company No. 2: 819 Fayette Street, Conshohocken, PA 19428
- **WARD 6:** Borough Hall, 400 Fayette Street, Conshohocken, PA 19428
- **WARD 7:** A.A. Garthwaite Stadium (A-Field), E. 11th Avenue & Harry Street, Conshohocken, PA 19428

Please note that polling locations may change due to COVID-19. Any changes will be posted to the Borough's website.

## Borough Of Conshohocken Council Members



### **WARD 1**

#### **Karen Tutino**

484-368-3658  
ktutino@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street (Gymnasium)



### **WARD 2**

#### **James Griffin**

610-828-4638  
jgriffin@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street (Multipurpose Rm.)



### **WARD 3**

#### **Tina Sokolowski**

610-828-1092 ext.133  
tsokolowski@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street (Multipurpose Rm.)



### **WARD 4**

#### **Anita Barton**

610-397-1581  
abarton@conshohockenpa.gov

#### **Voting Location:**

Community Center at the Fel  
515 Harry Street (Gymnasium)



### **WARD 5**

#### **Jane Flanagan**

610-828-1092 x135  
jflanagan@conshohockenpa.gov

#### **Voting Location:**

Conshohocken Fire Company, #2  
819 Fayette Street



### **WARD 6**

#### **Robert Stokley**

610-636-7230  
rstokley@conshohockenpa.gov

#### **Voting Location:**

Borough Hall  
400 Fayette Street



### **WARD 7**

#### **Colleen Leonard**

610-322-0386  
cleonard@conshohockenpa.gov

#### **Voting Location:**

Fieldhouse/ "A" Field  
East 11th Avenue & Harry Street

## U.S., PA & Montgomery County Elected Officials



#### **Senator Robert Casey**

2000 Market Street, Suite 610  
Philadelphia, PA 19103  
215-405-9660  
www.casey.senate.gov



#### **Senator Patrick J. Toomey, Jr**

8 Penn Center  
1628 John F. Kennedy Blvd., Suite 1702  
Philadelphia, PA 19103  
215-241-1095 • www.toomey.senate.gov



#### **Congresswoman Madeleine Dean**

115 E. Glenside Ave., Suite 1  
Glenside, PA 19038  
215-884-4300



#### **Governor Tom Wolf**

225 Main Capitol Building  
Harrisburg, PA 17120  
1-800-932-0784  
www.governor.state.pa.us



#### **Lieutenant Governor John Fetterman**

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Harrisburg, PA 17120  
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www.portal.state.pa.us



#### **State Senator Vincent Hughes**

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Facebook: Senator Vincent Hughes  
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#### **Representative Mary Jo Daley**

148th Legislative District  
815 Fayette Street, Suite 200  
Conshohocken, PA 19428  
Office hours: 9am – 5pm, Mon. - Fri.  
Office phone: 610-832-1679  
Email: repmaryjodaley@pahouse.net

#### **Montgomery County Government**

One Montgomery Plaza, Suite 800  
Norristown, PA 19404 610-278-3000 www.montco.org

#### **Montgomery County Commissioners**

- Valerie A. Arkoosh, MD, MPH, Chair
- Kenneth E. Lawrence, Vice Chair
- Joseph C. Gale, Commissioner

#### **District Attorneys:** Court House, 4th floor

P.O. Box 311, Norristown, PA 19404-0311, Phone: 610-278-3090

- **Treasurer** - Jason Salus, Phone: 610-278-3066
- **Register of Wills** - Bruce Hanes, Phone: 610-278-3400
- **Recorder of Deeds** - Jeanne Sorg, Phone: 610-278-3289
- **Solicitor** - Joshua Stein, Phone: 610-278-3033
- **Public Safety** - Michael Vest, Phone: 610-278-6500
- **Health & Human Services** - Tara Gaudin, Phone: 610-278-5800
- **Voter Services** - Lee Soltysiak, Phone: 610-278-3280
- **Veterans Affairs** - Dennis Miller, Phone: 610-278-3285

# A MESSAGE FROM THE MAYOR

As we continue to deal with the COVID-19 pandemic, I wanted to share some of the amazing ways Conshohocken has come together over the past few months. We have an incredible community. Please help continue to spread the power of positivity. We will emerge from this stronger than ever!

- Through your support of my Conshy Strong initiatives, my nonprofit organization, Destination Conshohocken, was able to donate \$2,000 to the Colonial Neighborhood Council, our local food pantry. The Conshohocken Sewer Authority, in honor of Conshy Strong, donated an additional \$1,000 to Colonial Neighborhood Council.
- The Virtual Holiday Wine Tasting, presented by Destination Conshohocken and Pieri Hospitality, raised \$1,000 for Colonial Neighborhood Council and the Conshohocken Art League.
- The Hispanic Heritage Association of Southeastern PA, based in Conshohocken, hosted a virtual Parranda (a Latin American style of Christmas caroling).
- ConshyStuff and The Hussey Team hosted their annual food drive to benefit the Colonial Neighborhood Council and Conshohocken VFW Post 1074, collecting much-needed food and grocery store gift cards.
- The Conshohocken Community Garden started a program to donate fresh, locally grown produce to the Colonial Neighborhood Council.
- Conshohocken AMBUCS partnered with our Borough staff to help put on the Conshohocken Virtual Tree Lighting, Santa included! You can watch the video on the Borough's website and social media.
- Giovanni Algarin, an amazing young man with a rare genetic disorder, visited the Conshohocken Italian Bakery to take a tour and get some delicious baked goods. It was an honor to meet him and we hope to have him back in our Borough soon!
- My wife, Sarah, hosted a free QPR (Question, Persuade, Refer) Suicide Prevention Training at the Conshohocken VFW Post 1074 and hopes to continue hosting them for residents on a regular basis.
- The Conshohocken Police Department and Coldwell Banker Preferred Conshohocken hosted a free Community Shredding and Electronics Recycling event, which saw record turnout.
- The Conshohocken Fire Department hosted a food collection drive for the Colonial Neighborhood Council and continued their tradition of touring Santa around the Borough.



- Conshohocken VFW Post 1074 hosted their annual Marine Corps Toys for Tots drive. VFW social memberships are open to all residents for just \$20 a year!
- The Borough of Conshohocken hosted a Holiday House Decorating Contest and Christmas Drive-in Movie, starting two new holiday traditions, and gave out more than 90 "Holiday in a Bag" packages to our seniors.
- West Conshohocken Mayor Danelle Fournier and I started the "Battle of the Bridge" contest so that we can highlight businesses in Conshohocken and West Conshohocken. You can catch our regular Facebook Live sessions on our social media pages.
- We had four new Conshohocken business openings: Bar Sera, Conshohocken Candy Company, Conshohocken Smoke Shop and Shack in the Back.
- The Conshohocken Environmental Advisory Council hosted a Virtual Fall Community Cleanup, picking up 475 pounds of trash and recycling.
- The Conshohocken Dog Park Committee worked with Borough staff to implement a new fob entry system at the Riverside Dog Park as well as have a shade feature installed.
- The Conshohocken Shade Tree Team planted six trees at Sutcliffe Park to go with 20 new trees planted at the park in 2019.

This is only a small sampling of the amazing activity happening in our Borough. Thank you and keep up the great work, Conshohocken! We are #ConshyStrong.

Please keep in touch by joining me on social media, reaching out via email or stopping by during my office hours when they resume. I hope to see you in the neighborhood.

-Yaniv

## SPEAK WITH THE MAYOR



yanonson@conshohockenpa.gov



conshymayor



Yaniv Aronson



ConshohockenMayor.com



yanivaronson



484-532-8144



conshymayor

## OFFICE HOURS

(may differ based on COVID-19 safety guidelines):  
HELD AT THE COMMUNITY CENTER AT THE  
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3rd Saturday of each month:  
10:00 AM to 12:00 PM  
4th Wednesday of each month:  
4:30 PM to 6:00 PM

# BOROUGH ADMINISTRATION INFORMATION



## BOROUGH CONTACT INFORMATION

Borough Hall  
400 Fayette St, Suite 200, Conshohocken, PA 19428  
Phone: 610-828-1092 • Fax: 610-828-0920  
Website: [www.conshohockenpa.gov](http://www.conshohockenpa.gov)  
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Phone: 610-828-4032 • Phone: 610-828-4033  
Fax: 610-828-5243 • Emergency: 911

## COMMUNITY CENTER AT THE FELLOWSHIP HOUSE

515 Harry Street • Conshohocken, PA 19428  
Phone: 610-828-3266

Website: [conshohockensrp.recdesk.com](http://conshohockensrp.recdesk.com)

Like us on Facebook at:

[www.facebook.com/CommunityCenterattheFel](http://www.facebook.com/CommunityCenterattheFel)

## OFFICE OF THE BOROUGH MANAGER

- **Borough Manager: Stephanie Cecco**
- **Executive Assistant to the Borough Manager: Brittany Rogers**
- **Communications Manager: Kate Kosmin**
- **Monday – Friday: 8:30 AM – 4:30 PM**

The Borough Manager is the Chief Administrative Officer of the Borough and is responsible to Council for the administration of Borough affairs. All departments, offices, and agencies of the Borough are directed and supervised by the Borough Manager. She manages the day-to-day operations, administration, and execution of policies and objectives set by Borough Council. This department also oversees Borough Boards & Commissions, Right to Know Requests, Communication and Borough Special Events.

## ADMINISTRATION SERVICES

- **Director of Administrative Services: Angela Orr**
- **Monday – Friday: 8:30 AM – 4:30 PM**

The Department of Administrative Services focuses on delivering quality, reliable, customer-oriented services to Borough residents. The Director of Administrative Services manages administrative and financial services; including human resources, and pension matters; finance records and transactions, insurance and records management. This Department is also responsible for the administration of all insurances, coordination and upkeep of all benefit contracts, and managing constituent and customer services.

## COMMUNITY DEVELOPMENT & FEDERAL GRANT PROGRAMS

- **Community Development Officer: Christine Stetler**
- **Monday- Friday: 8:30 AM – 4:30 PM**

The Community Development Officer oversees Conshohocken's Housing Rehabilitation Programs, which assists low and moderate-income homeowners in bringing their homes up to code conformance in order to enable more comfortable and safe living.

## POLICE DEPARTMENT

- **Superintendent of Police: George Metz**
- **Office Hours (non-emergencies) Monday – Friday: 8:00 AM – 4:00 PM**

The Conshohocken Police Department is committed to providing protection and services within the Borough on a 24-hour-a-day basis, with a strong emphasis on public safety and community awareness. The Police Department also hosts several community outreach initiatives to benefit Conshohocken residents.

## RECREATION SERVICES

- **Director of Recreation Services: Lauren Irizarry**
- Visit [conshohockensrp.recdesk.com](http://conshohockensrp.recdesk.com) for hours of operation and daily schedule of activities

The Recreation Services Department is responsible for the daily operations of the Community Center at the Fellowship House. It also provides a wide range of recreational activities, programs, events, fitness and wellness opportunities for all ages. These activities are made available to the public at the Borough's many parks and recreational facilities.

## OPERATIONS DEPARTMENT

- **Executive Director of Operations, Emergency Management Coordinator, BCO: Z Raymond Sokolowski**

• **Administrative Assistance, Operations: Bobbi Jo Myrsiades**  
The Department of Operations delivers community services through four divisions: Emergency Management, Fire Services, Licenses & Inspections and Public Works.

## EMERGENCY MANAGEMENT

- **Emergency Management Coordinator: Z Raymond Sokolowski**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Emergency Management develops and maintains the Borough's emergency operation plans and standard operating procedures.

## FIRE SERVICES

- **Fire Chief & Fire Marshal: Timothy Gunning**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Fire Services performs annual fire inspections on fire alarms, sprinkler and suppression systems in commercial buildings throughout the Borough.

## LICENSES & INSPECTIONS

- **Building Code Official (BCO): Z Raymond Sokolowski**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Licenses & Inspections is responsible for regulating various business activities through permits, licenses, certificates, and inspections to facilitate code enforcement and compliance, and decrease code violations.

## PUBLIC SERVICES

- **Monday – Friday: 6:30 AM – 3:00 PM**

Public Services operates as four divisions: Buildings; Parks, Landscaping & Grounds; Sanitation and Recycling; and Streets. To learn more about what each division does, visit the Borough's website.

## SUBDIVISION AND LAND DEVELOPMENT

- **Stephanie Cecco, Borough Manager**
- **Brittany Rogers, Executive Assistant to the Borough Manager**
- **Gilmore & Associates: Karen M. MacNair, P.E., Borough Engineer**
- **Monday – Friday: 8:30 AM – 4:30 PM**

Subdivision and Land Development ensures the orderly, efficient and harmonious development of the Borough, including buildings, streets and open space. In doing so, the Borough can plan for the needs of the community while safeguarding natural resources and historic places.

## ZONING SERVICES

- **Eric Johnson, Zoning Officer**
- **Monday- Friday: 8:30 AM – 4:30 PM**

Zoning regulates development and helps implement the goals of our Comprehensive Plan. Particularly, zoning refers to the division of the Borough into various districts, in accordance with the official Zoning Map. Rules for each zoning district are outlined in the Zoning Ordinance, which includes regulations governing off-street parking, landscaping, signs, fences and accessory structures.

# Stay Connected

## Conshohocken Borough E-News Articles




[www.conshohockenpa.gov](http://www.conshohockenpa.gov)

Visit the Borough's website and sign up to receive Borough News directly to your email.

## CodeRED Alert Notifications

[www.conshohockenpa.gov/CodeRED](http://www.conshohockenpa.gov/CodeRED)

 CodeRED alerts include critical information on both emergency and non-emergency related incidents. These alerts are relevant to Conshohocken Borough only. We highly encourage all residents, businesses, visitors, and employees working within the Borough to register. Visit [www.conshohockenpa.gov](http://www.conshohockenpa.gov) to register online.

## Conshohocken Borough TV Channel

Stay up to date on news and announcements, or catch the latest Council Meeting recording from your TV. Go to Verizon channel 20, or Comcast channel 965.



## Conshohocken Borough (Facebook)



@ConshohockenBorough

Like and follow the Borough's Facebook Page to see notices, meeting announcements, agendas, community events, trash and recycling updates, holiday closures and more!

## Conshohocken Borough (Twitter)



@ConshyBorough

Follow the Borough's twitter page for news and announcements.

## Conshohocken Community Center at the Fellowship House (Facebook)



@CommunityCenteratthefel

Like and follow for all Recreational Department info, including programs, events, fitness opportunities, membership info, park updates and activities for all ages!

## Conshohocken Police Department (Facebook)



@Conshohocken Police Department

Like and follow the Conshohocken Police Department Facebook page for police events, news, and updates!

## 2021 SUMMER CONCERT SERIES



The Borough of Conshohocken will host six (6) outdoor music concerts, which will take place at Sutcliffe and Mary Wood Parks. Concerts will be held on Thursdays from 7:00 PM to 9:00 PM. Don't forget to bring your own blanket or lawn chair!

Limited off-street parking at Sutcliffe Park can be accessed from W. 10th Avenue and Freedly Street. On-street parking is also available surrounding the park. On-street parking *only* is available at Mary Wood Park.

*CHECK THE BOROUGH'S WEBSITE AND SOCIAL MEDIA OUTLETS FOR A FINAL BAND SCHEDULE AND FOR ANY UPDATES REGARDING CANCELLATIONS DUE TO WEATHER CONDITIONS.*

### MARK YOUR CALENDAR!

**SUTCLIFFE PARK**

July 8th  
July 15th  
July 22nd

**MARY WOOD PARK**

July 29th  
August 5th  
August 12th



**SAVE THE DATE**

**CONSHOHOCKEN  
FIREWORKS DISPLAY  
SATURDAY, JULY 3, 2021  
SUTCLIFFE PARK**

*Check the Borough's website and social media for additional event updates or contact us at 610-828-1092.*

# ENGINEERING

Per the requirements of the Clean Water Act and Pennsylvania Clean Streams Law, the Borough is required to enforce a Stormwater Management Program, which is designed to reduce the discharge of pollutants from the public storm sewer system in order to protect water quality. The public storm sewer system includes storm sewer inlets, piping, swales, catch basins, channels, and even roads. Pollutants include soil, garbage, sewage, and nutrients found in fertilizers.

As part of this Program, the Borough submits periodic reports to the Pennsylvania Department of Environmental Protection detailing how it complies with the following Minimum Control Measure categories: Public Education and Outreach on Stormwater Impacts; Public Involvement/Participation; Illicit Discharge Detection and Elimination; Construction Site Stormwater Runoff Control; Construction Stormwater Management; and Pollution Prevention/Good Housekeeping. The Borough also enforces a Pollution Reduction Plan to reduce the amount of sediment reaching the Plymouth Creek via the public storm sewer system.

## How can you help?

The most important thing to keep in mind is that the public storm sewer system does not get treated - anything that enters the Borough's system eventually reaches the Plymouth Creek or Schuylkill River. This includes litter, pet waste, leaking oil, lawn fertilizer, pesticides, and car cleaning soaps. When taking care of your lawn, consider mulching lawn clippings to provide natural fertilizer and reducing the use of commercial fertilizer and pesticide use or toxicity. Use only as much water as you need when watering your lawn and outdoor plants since water that runs off sidewalks and roadways carries pollutants into the public storm sewer system.

If you notice water flowing in the public storm sewer system during times of dry weather, this is a potential sign that there could be a problem. Please report any concerns to Conshohocken Borough at 610-828-1092.

For more information, you can check out the Borough's Stormwater Management webpage: <http://www.conshohockenpa.gov/information/stormwater-management.aspx>



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**[www.CantorsDrivingSchool.com](http://www.CantorsDrivingSchool.com)**

*The Longest Operated Driving  
School in SE Pennsylvania*



**Certified 3rd Party  
Testing Center**



The Borough Council and Administration thank the businesses that appear in this newsletter and recognize each as supporters of our community. For it is with their participation that this newsletter has been published at no cost to our residents.

# ZONING SERVICES

## What Residents Should Know About Zoning Permits

There are certain types of property improvements, which do not require a Building Permit, but do require a Zoning Permit. The Zoning Ordinance regulates the installation of residential fences; retaining walls; the installation of sheds, and the installation of parking pads, patios, driveways, and sidewalks within residential lots. Some of the requirements to be aware of are as follows.

Residential fences may not exceed 6 feet in height; must be set back 2 feet from an alley; and may not be located between the front wall of a dwelling and the street it faces.

Residential storage sheds may be located in the rear yard of properties. The shed must be set back 3 feet from property lines unless there is an alley, in which case it must be set back 5 feet from the alley. A shed must be 10 feet from the residence. Sheds not greater than 125 square feet are not considered in the permitted built area or impervious coverage on a lot. If a shed is larger than 125 square feet, it may not increase the area of buildings on the lot beyond 35% of the lot's area; or 60% of the impervious coverage (areas that water cannot go through including buildings, sidewalks, parking pads, etc.) on a lot.

Patios, parking pads, and sidewalks other than the public sidewalk may not cause the impervious coverage on the lot to exceed 60%. Should the owner of a property choose to use porous pavers or other porous material; only half of the area to be covered will be counted as impervious.

The application for a Zoning Permit can be found on the Borough's web site, [www.conshohockenpa.gov](http://www.conshohockenpa.gov). A site plan showing the location of a fence, or the location and measurements of buildings and other impervious areas must be submitted with the Permit application. The permit fee is a flat fee of \$50.00; and permits require one to two weeks to process. For other questions regarding *Zoning Permits*, contact the Borough Zoning Officer at 610-828-1092.



# HOUSING REHABILITATION PROGRAM



The Conshohocken Housing Rehabilitation Program is seeking General Contractors to work with the Program. Housing Rehabilitation has been in operation for well over 30 years and has brought over 200 properties. Property rehabilitation is designed to bring the homes of single-family, low-moderate income households into compliance with the building code and State established housing quality standards.

Construction activities include roof and window replacement, electrical upgrades, plumbing and kitchen improvements, accessibility improvements, heater replacement, exterior concrete work, etc. All properties are tested for lead based paint and radon. Remediation measures for unacceptable levels of lead paint and/or radon are included in technical specifications for the property to be rehabilitated. While not required; contractors are encouraged to be trained in lead paint safe work practices, or to be certified as a lead paint abatement contractor.

The Program completes between 5 and 8 projects per year. Payment is made based on satisfactory completion of technical specification developed for each individual property. Funding for housing rehabilitation is provided by HUD through the Pennsylvania Department of Community and Economic Development. Conshohocken is an equal opportunity employer. Minority and women businesses are encouraged to apply as are Section 3 businesses.

Interested Contractors should contact Chris Stetler at 610-828-1092 or [cstetler@conshohockenpa.gov](mailto:cstetler@conshohockenpa.gov). Residents interested in learning more about the Program or wishing to apply for rehabilitation services should contact Chris Stetler or Nancy Nugent at 610-828-1092.



# POLICE SERVICES



**CONSHOHOCKEN POLICE STATION:** 400 Fayette Street, Suite 100 (1st floor), Conshohocken, PA 19428

**Office Hours:** Monday – Friday | 8:00 AM – 4:00 PM

**Phone:** 610-828-4032 | **Fax:** 610-828-5243 | **Emergency:** 911

## Did you know you can file a police report online?

Citizens or victims of a crime, which occurred within the limits of the Borough of Conshohocken, can file a police report online. After completing all necessary information, you may print the report for your records. If the incident you wish to report is an emergency; a crime in progress; or involves any type of significant injury, please do not submit an online report and instead dial 9-1-1. Additionally, the loss or theft of prescription medications, narcotics or other controlled substances, CANNOT be reported online. To file a police report online, please visit the Borough's website at [www.conshohockenpa.gov](http://www.conshohockenpa.gov) and go to the "Resources & Links" page found under Police Services.

For non-emergency incidents that require a police officer to respond, you may also dial the Police Department's non-emergency number at 610-828-4032.

*If a crime is in progress or if there is a life-threatening emergency, call 9-1-1 immediately.*

### FEES FOR SERVICES

Police reports: .....	\$.25 per page
Accident reports: .....	\$15.00
Tow release: .....	\$25.00 plus tow operator fee
Finger prints: .....	\$10.00 by appointment only

# NARBERTH AMBULANCE

## Why Should You Support Narberth Ambulance?

For over 75 years Narberth Ambulance has been dedicated to keeping the communities of Lower Merion, Narberth, Haverford, Conshohocken, and West Conshohocken safe. Despite our name, we are your local ambulance company.

At the start of 2020, the 313-11 (pictured) became the newest vehicle in our fleet and was the dedicated ambulance for 9-1-1 calls within Conshohocken. Thank you to the Borough for their support in this effort. Our Conshohocken Borough station is located at 500 E Hector Street.

The Covid-19 pandemic challenged us in different ways from medical care to PPE costs. Providing the same cutting edge, pre-hospital medicine took on a new level of commitment from our paramedics, EMT's, officers and medical directors. We are grateful to the Borough and the community for their support over the past year.

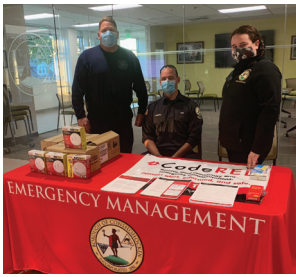
As we continue our fund drive, please consider becoming a subscriber or renewing your membership with Narberth Ambulance. Our membership is designed to assist you in controlling your healthcare costs while also supporting the efforts of our dedicated volunteers and career staff. We hope we can count on your support as we continue to deliver the clinical excellence and state-of-the-art urgent response you trust will always be there.



*For full details on becoming a subscriber, volunteer, or any general question about our service, please visit [www.NarberthAmbulance.org](http://www.NarberthAmbulance.org) or call 610-645-7770.*



# EMERGENCY MANAGEMENT



Emergency Management develops, implements and maintains the Borough's emergency operation plans and standard operating procedures for large scale incidents and events.

The Emergency Management Team exists to support our First Responders and Emergency

Personnel. The department consists of Police, Fire, EMS, Borough Administration and Public Services personnel in combination with our Borough Council.

Our goal is to ensure that our Emergency Team has access to the equipment and resources needed to respond to emergencies. Our biggest objective overall is to prepare the community for large-scale emergency situations.

Emergency Management also supports many initiatives, such as the CodeRED Alerts system. These alerts include critical

information on both emergency and non-emergency activity taking place within the Borough. Notifications are relevant to our Borough only. We highly encourage residents, businesses, visitors, and employees working within Conshohocken to register to receive alerts.

For more information, please visit our website or contact our Emergency Management team at 484-238-6069.



Emergency Management Rapid Response Team



Communication Planning



Surveillance and Intelligence



Software and Pre-Planning Systems



Proper Equipment and Resources



Emergency Operations Center



Daily Training | Simulations

# FIRE SERVICES



## SPRINKLER NIGHTS WITH THE CONSHOHOCKEN FIRE DEPARTMENT

Beat the summer heat by joining us at the park for one of our Sprinkler Nights! You'll get a chance to meet your local firefighters, tour the fire trucks and shoot the water house. Don't forget to wear your bathing suit! Dates and times TBA on the Borough's website and social media.

## Home & Fire Safety

### Electric and Appliances

- Overloading outlets, circuits and extension cords can cause an electrical fire. Never use multiple extension cords in one outlet.
- Check the condition of all electrical cords. Make sure none are broken or cut.
- Check your plug outlets. Call an electrician if outlets are warm to the touch.
- Clean the lint from your dryer after each use.

### Smoke Alarms

- Put smoke alarms on every level of the home.
- Put smoke alarms inside and outside sleeping areas.
- Test smoke alarms each month.
- Change smoke alarm batteries as needed.
- Make sure smoke alarms are less than 10 years old.

### Carbon Monoxide Alarms

- Put carbon monoxide alarms on each level of the home.
- Make sure carbon monoxide alarms are less than 7 years old.

### Fireworks Safety

Residents are reminded to use caution when interacting with fireworks. Fireworks, and/or sparklers can cause fires, burns, dismemberment or death if handled improperly. Pennsylvania residents are permitted to purchase and use consumer grade fireworks that contain a maximum of 50 milligrams of explosive material. Furthermore, the use and discharge of all display fireworks, including sparklers, is prohibited on all Borough property and parks.

### TEST YOUR ALARM REGULARLY:

*Your smoke alarm is working if it makes a noise when you press the "test" button.*



# PUBLIC SERVICES

## 2021 Holiday Solid Waste & Recycle Collection Schedule

When a holiday falls on a Saturday or Sunday, it is observed on the following Monday. When your trash and/ or recycling day falls on a holiday, your recyclables will be collected on **Wednesday** and your trash will be collected on your next scheduled collection day.

EASTER MONDAY .....Monday, April 5, 2021      INDEPENDENCE DAY, observed..... Monday, July 5, 2021  
 MEMORIAL DAY ..... Monday, May 31 2021      LABOR DAY.....Monday, September 6, 2021

*Stickers for trash & recycling carts lids are now available at Borough Hall for residents to pick up and use.*

## Trash & Recycling Cart Updates

Borough approved containers must be used for all residential trash and recycling unless other arrangements have been made, and approved, by the Public Services Department. Trash and recycling carts must have 2 wheels, a metal life bar and attached lid. Unapproved containers will be tagged for no future pickups until the residence comes into compliance.

## Trash Collection Rules and Regulations

- There is a limit of four (4) cans/bags per household per pick-up (200 pounds maximum)
- Each can/bag is not to be heavier than 50 pounds.
- Needles, syringes, lances and other sharp objects should be placed in a metal container with a secure lid so as not to be a hazard.
- Please place your cans/bags at curbside on your property no earlier than 5:00 PM the night before. Cans must be removed from curbside no later than 7:00 PM the day of collection.
- No clean-outs or move-outs unless prearranged 24 hours in advance. Please call (610) 828-1092.
- No construction debris or carpet unless prearranged 24 hours in advance. Please call (610) 828-1092.
- Trash will be left curbside and 'red tagged' if deemed to be too heavy, improperly placed, or in an unapproved container. Trash that is left should be returned to the property before 7:00 PM.
- For information on proper disposal of hazardous household waste, please visit: <https://www.montcopa.org/637/Recycling-Information>

## Conshohocken Is Single Stream Recycling

Single stream recycling allows all of your recyclable materials to be placed into one recycling container. Residents will see trash trucks collecting recyclables. Rest assured recycled materials will go to the recycling facility, NOT the trash-to-steam plant. Recycling carts should be left out before 7:00 AM on collection day, at the front edge of your property or designated collection point.

YES!

### CLEAN & EMPTY TAKE CAPS & LIDS OFF!

(Dispose of in trash)

<p><b>PAPER</b> Cardboard (flattened), boxboard (cereal, cake, &amp; cracker boxes), paper egg cartons, paper bags (grocery type), office and school paper (colored paper too), inserts and junk mail, newspaper, magazines, catalogs, envelopes, paperback books, &amp; phonebooks.</p>	<p><b>PLASTIC</b> All labeled plastic containers 1-7. Tubs, bottles &amp; jugs.</p>	<p><b>FOOD &amp; BEVERAGE CARTONS</b> Milk, juice &amp; other cartons.</p>	<p><b>GLASS</b> Bottles &amp; jars.</p>
<p><b>NO BULK ITEMS</b> Wood, furniture, scrap metal, propane tanks, plastic toys, sporting goods, or tools.</p>	<p><b>METAL</b> Aluminum containers, cans, and foil. Tin and steel aerosol cans (empty).</p>	<p><b>NO HAZARDOUS WASTE</b> Needles, diapers, chemicals, chemical containers, or motor oil bottles.</p>	<p><b>NO...</b> Garbage Pizza boxes Food/ liquids Used paper plates Used paper towels Used paper napkins Food tainted items Ice cream cartons Clothing/shoes Polystyrene Light bulbs Yard waste Styrofoam</p>
<p><b>NO PLASTIC BAGS</b> Return clean plastic bags to retailer. No plastic wrap.</p>	<p><b>NO TANGLERS</b> Hangers, hoses, wire, cords, ropes or chains.</p>	<p><b>NO ELECTRONICS</b> Compact discs or DVDs, TVs, phones, or batteries.</p>	<div style="font-size: 2em; font-weight: bold; color: white;">NO!</div>

DO NOT BAG RECYCLABLES!

# PUBLIC SERVICES CONTINUED

## Yard Waste Collection Rules and Regulations

Yard waste stickers are available at the Borough office to convert your old blue recycle bin into a container for yard waste disposal.

All residences must participate in the Borough's recycling programs by separating their recyclable material from their regular trash. Yard waste is recyclable, therefore the separation and collection of this material is mandated by the Commonwealth of Pennsylvania and Conshohocken Borough.

- Weeds, leaves, brush and plants should be placed in biodegradable paper composting bags. Please no trash in these bags.
- Each bag should not be heavier than 50 pounds.
- Tree branches under five (5") in diameter, not exceeding five (5') in length, are to be securely tied into bundles and should not be heavier than 50 pounds.
- Christmas trees. No decorations, tree stands or plastic tree bags.
- Please place your bags, and/or bundles at curbside on your property no earlier than 5:00 PM the night before.

### GRASS CLIPPINGS ARE NO LONGER ACCEPTED WITH YARD WASTE COLLECTION

There are several options for recycling your grass clippings, here are a few ideas:

- Leave on your lawn to act as a natural fertilizer.
- Use them to fill raised vegetable gardens or flower beds.
- Spread them as mulch around the base of trees, shrubs, or potting soil.
- add them to your compost pile as a source of "green" high nitrogen material.



### Youth and Adult Lessons, Individuals and Groups, 1-on-1 Instruction

Conshohocken Rowing Center provides programming for athletes of all ages and experience levels. Due to current regulations and restrictions we are offering limited programming for the spring and summer. Check our website for updates and program offerings. **Go CRC!**

*Be sure to ask about Conshohocken Resident Discounts!*



[conshohockenrowingcenter.org](http://conshohockenrowingcenter.org)

[rowingcrc@gmail.com](mailto:rowingcrc@gmail.com)

# LICENSES & INSPECTIONS

The Licenses & Inspections Department personnel work diligently to preserve and protect the health, safety and welfare of the public throughout all facets of property ownership, residency, development, construction and business operation within Conshohocken Borough.

## Frequently Asked Questions

***Do I need a permit for...?*** Any work beyond a basic repair or a non-structural alteration may require a building permit issued by the Borough's Building Code Official for both residential and commercial properties. The best course of action is to contact the Borough at (610) 828-1092, and ask a building inspector if a permit is required for your project. Be prepared to provide a detailed scope of work for the project, and identify the property as residential or commercial. Change in use may require zoning approval.

***Am I responsible for maintaining the alley behind my house?*** Yes. Typically, the property owners on each side of an alley are responsible to maintain to the center of the alley for the width of each respective property. This includes the alley pavement surface (e.g. potholes), as well as grass, weeds, trash, etc., that may be found in an alley, regardless of how it ended up there. Weeds on the other side of your fence along the alley are still part of your property, and therefore your responsibility to trim and/or spray. The Borough does not plow snow in alleys.

### ***Why does the Borough need to inspect the home I'm selling?***

Borough Ordinance Chapter 11, Part 1 governs Transfer of Real Estate and Real Estate Certification. Per §11-111, anyone selling a property in the Borough is responsible to certify that there are no uncorrected violations of any housing, building, zoning, safety or fire codes. The Borough performs an inspection based on a Real Estate Certification Checklist, which was adopted by Borough Council and records any apparent violations. It is required that all violations be corrected prior to settlement, or the responsibility to correct said violations may be transferred to the buyer, who will have 12 months to complete the work. The terms of such a transfer are private and fall outside of the Borough's authority.

***Where exactly is my property line?*** Absent physically apparent monuments or property corner pins, the Borough cannot independently verify property lines on behalf of private property owners. Property owners are encouraged to engage a Professional Land Surveyor to prepare a site plan and physically set corner markers. This information is useful for locating potential property improvements such as fences and garages, laying out additions to the primary structure, and to satisfy property line disputes, if necessary. Plans for newer homes may be available at the Borough office. File a Right-to-Know Request, and the Borough staff will search the archives.

### ***How do I register a new rental property?***

Borough Ordinance Chapter 11, Part 2 governs Residential Rental License Permits. Visit the Borough website and download the Rental Packet for New Rentals from the "Forms" list under the Permits & Licenses section.

## DEPARTMENT STAFF

### **Z Raymond Sokolowski**

*Executive Director of Operations, Emergency Management Coordinator, Building Code Official*

### **Bobbi Jo Myrsiades**

*Administrative Assistant, Operations*

### **Michelle Summers**

*Licenses and Inspections Administrative Specialist*

### **Christopher Small**

*Code Enforcement Officer & Residential Building Inspector*

### **Kristen Davis**

*Code Enforcement Officer & Rental Property Inspector*

### **John Robitaille**

*Commercial Building Inspector (3rd party)*



## Property Maintenance & Safety

As a property owner, you are responsible for mowing, trimming and spraying, as necessary to keep your property, as well as the public street frontage, clean and safe.

*For more information related to services provided by the Borough of Conshohocken Department of Public Services please visit our website: [www.conshohockenpa.gov](http://www.conshohockenpa.gov).*

### REAR HOUSE NUMBER ORDINANCE

Residential rental properties in the Borough of Conshohocken are now required to have house numbers installed and maintained on the front and rear of dwelling structures used for residential rental unit(s). The ordinance requires separate identification of each unit for structures with separate entrances for multiple units, and requires placement of the applicable house number on structures blocking visibility of the rear entrance, where applicable. The house numbers required by the ordinance must be installed before a residential rental license may be issued or renewed.

## ENVIRONMENTAL ADVISORY COUNCIL

The Conshohocken Environmental Advisory Council (EAC) is dedicated to improving the environment in our community, through volunteer events, education and advising Borough Council on environmentally friendly changes. The EAC hosts many environmentally focused events each year where the public is invited to participate, learn and have some fun.

Included in these events are two community cleanups, which usually take hundreds of pounds of trash off our streets each time! Our members, in conjunction with the Borough Public Services Department, also hosts two tree plantings each year. Friends and families can get their hands dirty all while learning proper planting technique! We've planted dozens of trees in Sutcliffe Park and the "B" Field in just the last two years. This is in addition to numerous environmental workshops held throughout the year for children and adults alike. Recent topics have included the Spotted Lanternfly, stormwater management, solar energy and others.

We invite you to participate in our other community events like tree plantings, cleanups and workshops. Anyone can become a Friend of the EAC! Learn more by visiting our page on the Borough website or by visiting our on Facebook at [www.Facebook.com/ConshyEAC](http://www.Facebook.com/ConshyEAC). You can also email us at [greenconshohocken@gmail.com](mailto:greenconshohocken@gmail.com).



# RECREATION SERVICES

## Live, Work & Play!

## Creating Community Through People, Parks and Programming!

Welcome to the Department of Recreation Services. Our Department's mission is to "enhance the quality of life for all residents through physical, mental, cultural, social and environmental development."

The Recreation Services Department offers many programs and events focused on providing wellness opportunities to our community. Last year, our staff successfully implemented a 10-week summer camp while focusing on safety measures. Programs and fitness classes were moved outdoors. We hosted new events and virtual programs for all ages. Lastly, we introduced a new Virtual Enrichment Program to help support families with school-aged students.

We invite our community to sign up for our monthly electronic newsletters, which include details about upcoming programs and events.



### Recreational Facilities

- The Community Center at the Fellowship House
- Mary Wood Park House
- Mary Wood Park
- Sutcliffe Park
- Aubrey Collins Park
- 2nd Avenue Meadows
- A-Field
- B-Field

### Conshohocken Riverside Dog Park



- Available for use for members only 7 days a week.
- Located at 300 Washington St. along the Schuylkill River behind the Londonbury Apartments.
- Features one large fenced area.
- Registration for memberships will be taken at the Conshohocken Community Center at the Fel or you can register online at [www.conshohockenrsp.recdesk.com/Community/Membership](http://www.conshohockenrsp.recdesk.com/Community/Membership). Dog Park Handbooks are available online or at the Community Center at the Fel. Payment can be made by check, cash, or credit card. Once all necessary forms and documents are received you will be issued an access code. Memberships will begin Jan. 1 and will expire Dec. 31.



### Silver Sneakers and Prime

The Community Center at the Fel is a participating member of Silver Sneakers and Prime. Take advantage of this great opportunity and sign up today!



- **SilverSneakers LIVE** - From the comfort of your home, enjoy virtual classes and workshops directly through the SilverSneakers website, [www.silversneakers.com](http://www.silversneakers.com). Since it's included in the SilverSneakers benefit, SilverSneakers LIVE is available at no additional cost to members and offers virtual classes and workshops via Zoom.

# RECREATION SERVICES CONTINUED

## 2021 Recreation Services Special Events

Make sure you mark your calendar for these Recreation Services special events!



### BUNNY HOP THRU

Saturday, March 27, 2021 | 10:00 AM – 1:00 PM

### AMERICAN RED CROSS BLOOD DRIVE

Sunday, May 16, 2021 | 9:00 AM – 2:00 PM

### MOVIES IN THE PARK

June 18th, Dusk, B Field | August 27th, Dusk, Sutcliffe Park



\*DATES MAY BE SUBJECT TO CHANGE.

Call the Community Center at the Fellowship House for more information or check the Recreation Services page on the Borough's website.

## Summer Camp

The Borough of Conshohocken Summer Day Camp is back for its 3rd season of summer fun! Designed for campers ages 6-12 years old, the Conshohocken Summer Day Camp engages campers in a wide variety of recreational activities. Offering eight one-week sessions each with a unique theme, campers will participate in weekly field trips, swimming, arts and crafts, traditional camp games, and more! Camp is housed at the Community Center at the Fellowship House which features a recreational facility and an outdoor play area at Mary Wood Park. Regular camp hours are from 9am-4pm, with an option for extended day available with registration.



### 2021 Camp Dates: June 21 – August 13

Registration will begin January 11th. Register prior to March 1st for an early bird discount. Call to inquire about our payment plan option.

## HERE'S HOW TO REGISTER FOR CLASSES, PROGRAMS & EVENTS!

*Creating Community Through People, Parks, & Programming*

1

### REGISTER ONLINE

Go to <https://conshohockenrsp.recdesk.com>. To register online, a credit card is needed. Prior to registering for any activity you must first create a customer account through the RecDesk Community Portal.

2

### REGISTER OVER THE PHONE

Call us at 610-828-3266. To register over the phone, a credit card is needed. If you do not already have an online account, one will be created for you.

3

### REGISTER IN PERSON

Visit us at the Community Center at the Fellowship House, located at 515 Harry Street, Conshohocken, PA 19428. Cash checks, and credit cards are accepted in person. If you do not already have an online account, one will be created for you.

Questions? Give us a call at 610-828-3266. Cash, credit cards, & checks accepted.

# RECREATION SERVICES CONTINUED

## FITNESS

Fitness looks a little different these days! The Conshohocken Recreation Services Department is encouraging you to continue (or even begin) your fitness journey. As a benefit to our residents and members of the Community Center at the Fel, we are informing you of community classes that are being held virtually by our partnering fitness providers.

**Zumba –** Our Low Impact Zumba instructor, Elaine, is offering virtual Zumba classes on Zoom.

- Tuesdays and/or Thursdays
- 10:00 AM
- Fee: \$50 for 2 days/week; \$25 for 1 day/week; \$6 drop in fee
- To register, contact Elaine at Freckles124@aol.com

**Spin with Hope –** Join Hope for her free live virtual spin instruction on Instagram at [motivatehopestrength](https://www.instagram.com/motivatehopestrength) or Facebook, [MotivateHopeStrength](https://www.facebook.com/MotivateHopeStrength). Hope also offers virtual personal training and is adding a boot camp class.

Eileen, our in-house fitness instructor is offering multiple zoom classes. Cost is \$40/month per household or \$5 drop in. For information on how to register for her classes email [RecServices@conshohockenpa.gov](mailto:RecServices@conshohockenpa.gov) or call 610-828-3266.

- Tuesdays at 10:00 AM - Tabata
- Thursdays at 10:00 AM - HIIT
- Thursdays at 6:00 PM - Body Blast
- Saturdays at 10:00 AM - Cardio and Core



## PROGRAMMING

### Youth Programs 2021

Below is a list of winter and spring programs that will be offered. For full program details including location, price, time, age group and min/max enrollment, please visit us at <http://conshohockenrsp.recdesk.com> or check our monthly electronic newsletters. Our friendly front desk staff is also happy to assist you with registration or any questions pertaining to our facilities and programs.

#### Programs

- Baseball Clinic – Hosted by Conshohocken Little League (Ages 6 and under)
- Beginner Marital Arts with DeStolfo's (Ages 5-12) - Virtual
- Gymnastics with Reflex Sports (Ages 1-2.5, 2-3, 4-7)
- Kid's Yoga (Ages 6-9, 7-11)
- Kitchen Wizards (Ages 8-12) - Virtual
- Little Dribblers by Obvious Choice Sports (Ages 3-4, 5-7)
- Mad Science Workshop (6-12) - Virtual
- Math SAT Prep Course (Ages 15-18) - Virtual
- Paint in the Park with Couleur Fuzion (Ages 2-4, 5-10)
- Purposeful Play (Ages 6 mo-4)
- Spanish Music & Storytime (Ages Infant 2-4) - Virtual
- Soccer Shots (Ages 2-6)



**Note:** Programs will only run if the minim enrollment figure is satisfied. **Register today so that these fun and exciting programs are not canceled.** Cancellations will occur 5 days prior to the scheduled start date if applicable. A full refund will only be given when the Borough of Conshohocken cancels a program. A refund request made at least five (5) business days prior to the program beginning, will receive a refund less 55. No refunds will otherwise be given. Refunds may take up to thirty (30) business days to process. Cash, credit, check or money orders are accepted. Register online or in-person and pay at the Community Center at the Fel. There will be a 2.65% charge on all credit card transactions. Dates may be subject to change.



# FRIENDS OF CONSHOHOCKEN PARKS



This year, one of our Borough's oldest parks, Mary Wood Park, marked its centennial year. Parks continue to be a valuable resource in our community as we enter the second year of the COVID-19 Pandemic. Over the past year, residents have found safe ways to gather and recreate. This past year brought drive-in movies, Girl Scout meetings, music concerts, little league, yoga, soccer, book club meetings and more.

The Friends of Conshohocken Parks will continue to find creative, socially distant ways to fundraise for our parks. Our t-shirt fundraiser, which started last summer, has raised over \$300 so far. Shirts are still available in men's, women's and child sizes. A link to our order form can be found on our Facebook page (@friendsofconshohockenparks). The Friends of Conshohocken Parks was also added as a charity organization on Amazon Smile. Residents can shop through smile.amazon.com and a percentage of the sale will come to us. Search "Friends of Conshohocken Parks" and select it as your nonprofit of choice.

Lastly, mark your calendars! Friends of Conshohocken Parks will host a Give Back Night on Tuesday May 18, 2021 at the Conshohocken Brewery in Bridgeport. Keep an eye out for more events on our Instagram and Facebook pages!

Donations are accepted any time through our Venmo account @friendsofconshohockenparks. Check donations must be payable to Friends of Conshohocken Parks and mailed to Borough Hall, 400 Fayette Street, Suite 200, Conshohocken, PA 19428.



## FRIENDS OF CONSHOHOCKEN PARKS

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**BB**  
*Binnie Bianco*

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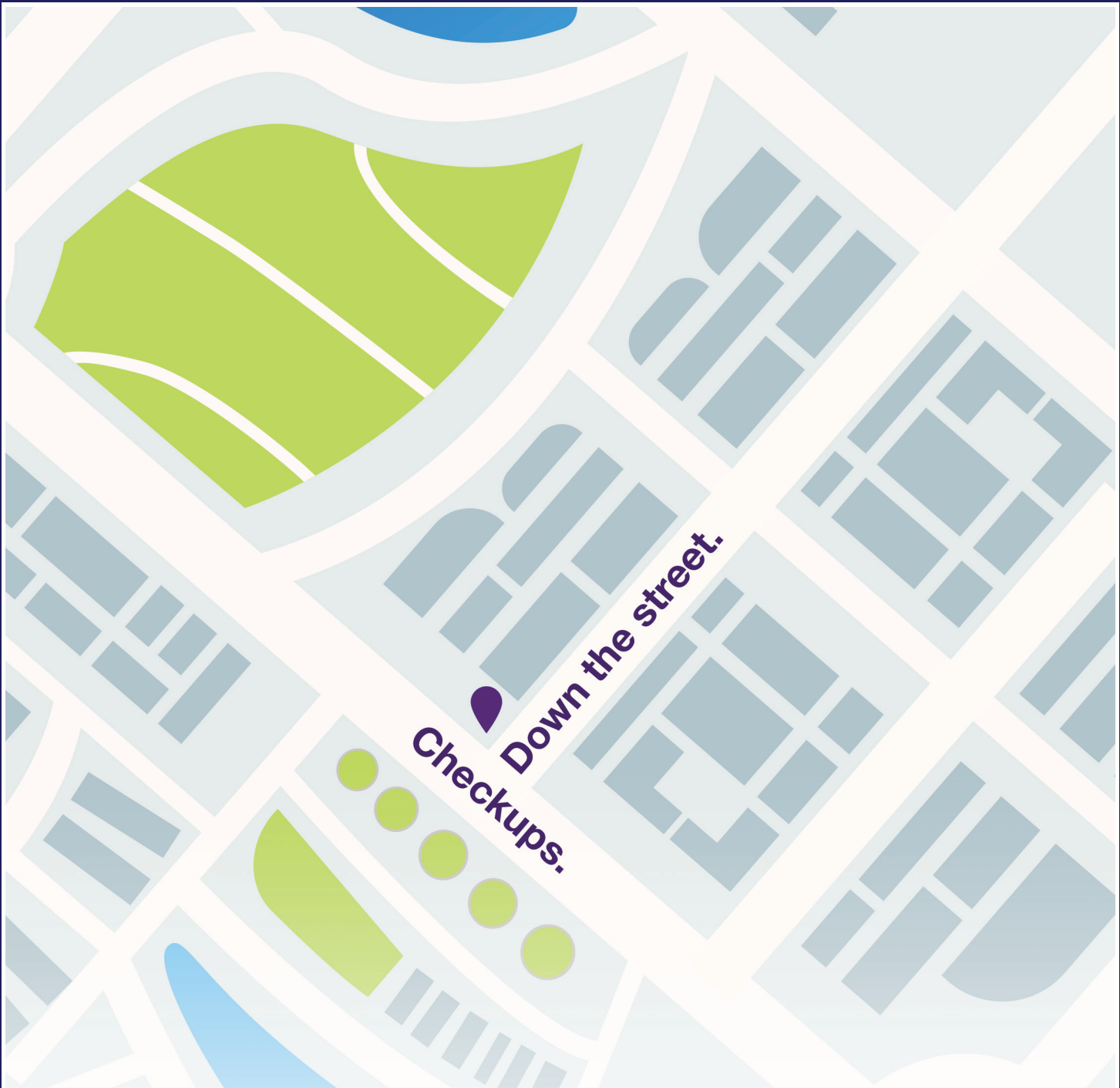
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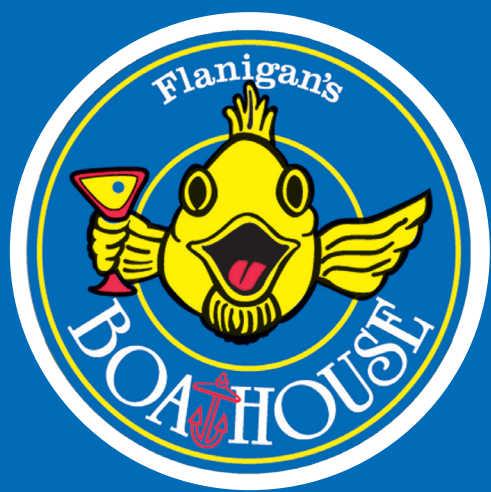
Joanna Kusmirek, MD  
Jennifer M. McCarthy, MD  
Dalia Mohammed, MD

Janis Rubin, MD  
Dolores R. Tornambe, DO  
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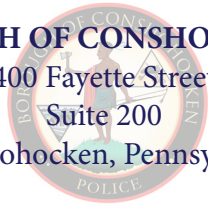
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**PHASE II STORM WATER MANAGEMENT PROGRAM PUBLIC EDUCATION AND PARTICIPATION PLAN:  
QUESTIONS FOR DEVELOPING YOUR PLAN**

**PUBLIC PARTICIPATION COMPONENT**

<b>Who Are We Trying to Involve?</b>	<b>What Organizations Do They Belong To?</b>	<b>What Volunteer Programs Do These Organizations Run?</b>	<b>What is the Scope of these Programs and How Often Do They Take Place?</b>	<b>Strategies for Partnering with Community Organizations to Involve the Public in Storm Water Management</b>
Municipal Employees	What groups do local government employees belong to (e.g., unions; local watershed organizations; churches; special committees; nature centers; block clubs; etc.)? <b>AFSCME Union</b>	List the volunteer programs that each organization listed in Column 1 administers within the community. <b>N/A</b>	Describe the goals of each program listed in Column 2 and provide details on when and where volunteer activities take place. <b>N/A</b>	<ul style="list-style-type: none"> <li>Using the information in Columns 2, 3, and 4, describe the most appropriate ways to establish partnerships with existing volunteer programs in the community and incorporate storm water activities such as storm drain stenciling, stream clean-ups, and volunteer water quality monitoring.</li> </ul> <b>Work with the Environmental Advisory Council to advocate for volunteers to help with Borough-wide clean-ups via social media</b>
Residents	What groups exist that target homeowners (e.g., homeowners associations; block clubs; neighborhood development associations; recreational groups; etc.)? <b>Homeowners associations Borough Council Dog Park Advisory Committee Environmental Advisory Council Human Relations Commission Mark Wood Park Commission Friends of Conshohocken Parks Planning Commission Community Center at the Fellowship House Conshohocken Rowing Center Conshohocken Veterans Association Conshohocken Bocce Club</b>	<b>Borough Council seeks volunteers for all other Borough Commissions, Boards, and Committees, including the Dog Park Advisory Committee, Environmental Advisory Council, Friends of Conshohocken Parks, Planning Commission, etc.</b>	<b>This information is available to the public and can be found on the Borough website at: <a href="https://www.conshohockenpa.gov/government/citizen-boards-commissions/">https://www.conshohockenpa.gov/government/citizen-boards-commissions/</a></b>	<b>All Borough Council, Commission, Board, and Committee meetings are public and therefore any stormwater related discussions at these meetings are public. The Borough's Environmental Advisory Council advocates for volunteers to help with Borough-wide clean-ups at its public meetings, Council meetings, and on social media. The Borough's webpage includes a Citizen Concern &amp; Request for Services page. The Borough's Newsletter includes articles which encourage readers to contact the Borough related to any stormwater and water quality concerns.</b>
Schools	What groups might students belong to at all levels (e.g., boy/girl scouts; 4-H Club; Junior Achievement; student councils; school environmental clubs; local chapters of environmental organizations; nature centers, etc.)? <b>Boy/Girl Scouts Colonial Soccer Club Plymouth Swim Club School clubs</b>	<b>Boy Scout/Eagle Scout projects Sports programs</b>	<b>Youth sports programs holds numerous sporting activities throughout the year. Boy Scout projects are also scheduled throughout the year and Eagle Scout projects are planned as individual projects.</b>	<b>Coordinate with the Boy Scouts to schedule clean-ups and/or storm drain stenciling</b>

Who Are We Trying to Involve?	What Organizations Do They Belong To?	What Volunteer Programs Do These Organizations Run?	What is the Scope of these Programs and How Often Do They Take Place?	Strategies for Partnering with Community Organizations to Involve the Public in Storm Water Management
Businesses	<p>What groups or associations might businesses belong to or communicate with businesses (e.g., chamber of commerce; trade associations; rotary club; community foundations; small business associations; etc.)?</p> <p><b>Chamber of Commerce – “Love Conshy”</b> <b>CPW Rotary Club</b></p>	<p><b>Volunteer programs change on an annual basis. Full list of activities and events can be found at this location: <a href="https://cpwrotary.com/">https://cpwrotary.com/</a></b></p>	<p><b>Volunteer programs change on an annual basis. Full list of activities and events can be found at this location: <a href="https://cpwrotary.com/">https://cpwrotary.com/</a></b></p>	<p><b>The Borough’s Newsletter includes articles which encourage readers to contact the Borough related to any stormwater and water quality concerns. Encourage businesses to display storm water management educational materials</b></p>
Developers	<p>What groups or associations might developers belong to or communicate with developers (e.g., chamber of commerce; trade associations; rotary club; community foundations; small business associations; etc.)?</p> <p><b>Home Builders Association of Bucks &amp; Montgomery Counties</b></p>	<p><b>N/A</b></p>	<p><b>N/A</b></p>	<p><b>Encourage Developers to consult with the Borough prior to submission of applications.</b></p>





# BOROUGH OF CONSHOHOCKEN

## *BOROUGH COUNCIL Regular Public Work Session Meeting*

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### *AGENDA*

*June 2, 2021*

*7:00 PM*

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**1.) Call to Order**

**2.) Council President Announcements**

**3.) Council Business:**

- a. Conduct an interview for the Vacancy Board

**4.) Land Use Matters, Public Hearings and Ordinances:**

- a. Consider granting conditional use approval for 261-263 East Elm Street
- b. Discussion on adopting a nuisance ordinance relative to animal control

**5.) Presentations:**

- a. MS4 Presentation, Karen MacNair, Borough Engineer

**6.) Manager Matters:**

- a. Consider approving Resolution 2021-10 approving an extension of temporary parking regulations within the Borough
- b. Consider approving the second and final financial security escrow release for 130 West Fifth Avenue in the amount of \$17,615.70
- c. Consider accepting the resignation of Dog Park Advisory Committee member
- d. Consider approving SORA West Parking Garage signage that extends into the Right-of-Way
- e. Discussion on Hometown Heroes Banner Program

**7.) Department Matters:**

**8.) Legal Matters:**

**9.) Council Member and Mayor Matters:**

**10.) Public Comment:**

**11.) Adjournment:**



# BOROUGH OF CONSHOHOCKEN

## *BOROUGH COUNCIL Regular Public Work Session Meeting*

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### COUNCIL POLICY ON AGENDA ITEMS

#### *For information Purposes Only*

#### **Council President Announcements**

*This item on the Council Agenda is reserved for the Council President to make announcements that are required under law for public disclosure, such as announcing executive sessions, or for matters of public notice.*

#### **Public Comment**

*Public comment is taken at the end of each Council Work Session and Voting Session. Constituent comments are important to Borough Council, and therefore we urge constituents to attend and comment during the regularly scheduled Work Session. This will ensure that Council is able to consider the content of your comment prior to their consideration of a formal vote at the applicable Voting Session.*

#### **Presentations**

*Should Council have an issue or entity that requires time to present an issue to full Council, that is more than an oral description relating to an agenda item under consideration, Council may have that matter listed under Presentations. If nothing is listed under presentations, then there is no business to conduct in that manner.*

#### **Consent Agenda**

*Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired by Council Members, that item is to be identified by the Council member and will be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.*

#### **New Business**

*Items for consideration as new business are matters that have been considered for action at the work session. It is council practice to not introduce new business at the regular business meeting where votes are taken.*

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL  
MINUTES OF THE PUBLIC MEETING

Wednesday, June 2, 2021

PUBLIC MEETING held via GoToMeeting video/teleconference

PRESENT: Colleen Leonard, Council President  
Tina Sokolowski, Council Vice-President  
Robert Stokley, Senior Council Member  
Anita Barton, Council Member  
Jane Flanagan, Council Member  
James Griffin, Council Member  
Karen Tutino, Council Member  
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager  
Michael E. Peters, Borough Solicitor

**CALL TO ORDER**

The Public Meeting of the Conshohocken Borough Council duly advertised, was held remotely using the GoToMeeting platform. Colleen Leonard, Council President, called the meeting to order at 7:05 PM.

**COUNCIL PRESIDENT ANNOUNCEMENTS**

Ms. Leonard thanked everyone for attending the virtual Council meeting. She reviewed the meeting logistics and participation instructions. She announced that Council held Executive Session prior to the regularly scheduled meeting on legal matters.

**COUNCIL BUSINESS**

**a.) Conduct an interview for the Vacancy Board**

Ms. Leonard introduced Holly Holst who was present to interview for the Vacancy Board. Ms. Holst shared that she currently serves on the Friends of Conshohocken Parks and the Conshohocken Elementary PTO and is an active member of St. Marks Lutheran Church. She discussed the importance of the Vacancy Board as it ensures that Borough business can continue without delay in the event of a vacancy on Borough Council. Ms. Holst acknowledged that the position is non-partisan and discussed her approach at decision-making.

**LAND USE MATTERS, PUBLIC HEARINGS AND ORDINANCES**

**a.) Consider granting conditional use approval for 261-263 East Elm Street**

Mr. Peters opened the public hearing for the continued hearing for the conditional use application for 261-263 Elm Street. Mr. Peters stated that the applicant is seeking approval to permit a modern multifamily housing development in the Limited Industrial Zoning District pursuant to the provisions of the Residential Overlay District and to permit a building height greater than 35 feet. He reminded Council that the relief for building height is being requested to accommodate scissors lifts underneath the building to provide additional parking. He reviewed the proposed conditions of approval.

**Ms. Leonard made a motion to grant conditional use for 261-263 East Elm Street pursuant to Zoning Ordinance 27-1902-B and 27-1903-B.11 to permit a modern multifamily housing development as presented by Borough Council with a height of 45 feet (on the Elm Street façade) subject to nine (9) conditions of approval, seconded by Ms. Sokolowski. The motion carried 7-0.**

**b.) Discussion on adopting a nuisance ordinance relative to animal control**

Ms. Cecco shared that Administration has received complaints regarding feral cats in the Borough. She explained that residents have health and safety concerns regarding neighbors feeding stray cats and have requested that Borough Council consider an ordinance that would regulate feral cats. Ms. Cecco reviewed similar ordinances in place in neighboring municipalities. She discussed the concept of hiring an animal control officer and allowing residents to commence civil action to enforce the provisions of the ordinance.

Members of Borough Council and Mayor Aronson discussed feedback that they have received from residents on the topic. Mayor Aronson reported that residents are personally hiring animal control professionals to address the issue. Ms. Flanagan stated that controlling the situation should not be a burden on the residents. Ms. Sokolowski acknowledged that establishing rules and regulations relative to animal control is necessary to protect the health, safety and welfare of the residents. Ms. Barton asked that Administration look into regulations that would prohibit animals from running at large. Mayor Aronson requested including provisions related to the keeping of roosters in the ordinance. Ms. Leonard stressed the importance creating provisions for effective enforcement.

Council authorized Administration to continue working on amending the Borough Ordinance to establish additional rules and regulations relative to animal control.

**PRESENTATIONS**

a.) **MS4 Presentation, Karen MacNair, Borough Engineer**

Karen MacNair, Borough Engineer, was present to provide an update on the Municipal Separate Storm Sewer System (MS4). Ms. MacNair stated that the MS4 permit authorizes the Borough to discharge stormwater to the Plymouth Creek and Schuylkill River. She discussed the permit requirements, which include the reduction of discharge of pollutants and the removal of hazardous connections. She reviewed the six (6) Minimum Control Measures that the Borough must implement in order to meet the requirements of the permit.

Ms. MacNair explained that the Borough is also required to implement a Pollutant Reduction Plan to reduce sediment carried in stormwater within the Plymouth Creek watershed by ten percent. She confirmed that the Borough's Pollutant Reduction Plan, to construct an underground basin at Sutcliffe Park, has been approved by PennDOT.

## MANAGER MATTERS

a.) **Consider approving Resolution 2021-10 approving an extension of temporary parking regulations within the Borough**

Ms. Cecco explained that Borough established temporary "No Parking" areas on the East side of Fayette Street between East First Avenue and East Second Avenue to support our restaurants with takeout and outdoor dining options during the pandemic. With those temporary no parking regulations set to expire, Ms. Cecco requested that Council consider approving an extension of the no parking regulations for a period of 90 days. She shared that the Parking Task Force would evaluate the temporary regulations and make a recommendation to Council for future regulations.

**Ms. Barton made a motion to approve Resolution 2021-10 extending temporary parking regulations within the Borough, seconded by Mr. Stokley. The motion carried 7-0.**

b.) **Consider approving the second and final security escrow release for 130 West Fifth Avenue in the amount of \$17,615.70**

Ms. Cecco shared that the Borough Engineer completed a final site inspection and prepared an escrow release recommendation for approval by Borough Council. Ms. Cecco stated that the release is contingent upon receipt of the 18-month maintenance bond.

**Mr. Griffin made a motion to approve the second and final security escrow release for 130 West Fifth Avenue in the amount of \$17,615.70, seconded by Ms. Barton. The motion carried 7-0.**

c.) **Consider accepting the resignation of a Dog Park Advisory Committee member**

Ms. Cecco stated that the Borough received the resignation of Georgina Weber from the Dog Park Advisory Committee.

**Ms. Tutino made a motion to accept the resignation of Georgina Weber from the Dog Park Advisory Committee, seconded by Ms. Flanagan. The motion carried 7-0.**

d.) **Consider approving SORA West Parking Garage signage that extends into the Right-of-Way**

Ms. Cecco shared that the SORA West project submitted a building permit application for ground level parking garage signage. She explained that some of the proposed signs were located within the ultimate right-of-way of the abutting streets, which is not permitted unless approved by Borough Council.

**Ms. Flanagan made a motion to approve SORA West Parking Garage signage that extends into the Right-of-Way, seconded by Ms. Barton. Mr. Stokley recused himself. The motion carried 6-0.**

e.) **Discussion on Hometown Heroes Banner Program**

Ms. Cecco shared that Administration received a request from the Hometown Heroes Banner Program and VFW Post 1074 to bring the banner program to Conshohocken on Fayette Street. She stated that the banner program is a living tribute to recognize and honor veterans who are serving or who have served in the armed forces. She explained that the Hometown Heroes organization, in conjunction with the VFW, would handle the administrative duties and the production and delivery of the banners and that the Borough would be responsible for hanging and storing the banners. She reviewed costs associated with program, which included specialized brackets for the banners and fees for a bucket truck to install and remove the banners. Ms. Cecco identified a scheduling conflict with hanging the banners on Fayette Street.

Walt Harnett of the VFW asked Council to consider launching a pilot program for 2021 to be limited to outside of the VFW. Borough Council supported the idea of a pilot program for 2021 and asked Ms. Cecco work with the Hometown Heroes and the VFW on a 2022/2023 cycle to be highlighted at different locations other than Fayette Street.

## DEPARTMENT MATTERS

There were no department matters.

## LEGAL MATTERS

There were no legal matters.

## COUNCIL MEMBER AND MAYOR MATTERS

Mayor Aronson recognized the success of the Flag Planting event at Calvary cemetery and the VFW Memorial Day Services. He reminded everyone that the Arts Festival and Car Show is on June 5, 2021.

Mr. Stokley shared that an auction is scheduled for a property on Maple Street, which includes a vacant parcel that runs to the edge of Sutcliffe Park. He asked if the Borough would consider purchasing the property for open space. Ms. Cecco responded that Administration has a meeting scheduled with the property owner and will follow-up with Council.

Ms. Flanagan recognized Mayor Aronson and his Committee for all their hard work with the Arts Festival and Car Show.

Ms. Sokolowski shared that the Friends of Conshohocken Parks will have a gift basket raffle at the Arts Festival and Car Show to raise money for a zip line at Sutcliffe Park. Mr. Stokley offered to donate \$500.00 to the Friends of Conshohocken Parks for the zip line.

Ms. Leonard recognized Lauren Irizarry, Director of Recreation Services, for the success of the Senior Barbeque.

## PUBLIC COMMENT

Brittany Rogers, Executive Assistant to the Borough Manager, stated that four (4) individuals submitted written public comment. Ms. Rogers read the comments.

Erik Stalford, 350 West Elm Street, stated that he is in full support of an ordinance to control the stray cat problem in Conshohocken. He reported seeing 10-15 cats around Haines and Salvati Park being fed by a neighbor.

Sam Nagle, 350 West Elm Street, stated that he observed a neighbor feeding approximately 15-20 cats at Haines and Salvati Park. He asked Council for their support to regulate the feeding of stray cats.

Katie Kirlin, 331 Spring Mill Avenue, discussed the potential health related issues associated with feral cats. She asked Council for their support to regulate the feeding of stray cats.

Dennis Hannan, 448 West 6<sup>th</sup> Avenue, reported a neighbor who throws food on the sidewalk when he is walking his dog.

Seth Piechowski, 335 Spring Mill Avenue, discussed how feeding stray cats contributes to the challenge of increased feral cat populations. He also discussed health related issues and property damage associated with feral cats.

Walt Hartnett with the VFW Post 1074 reported an incident with a neighbor related to music during events at the VFW. Ms. Cecco responded that the Police Department purchased a decibel meter and will be monitoring the VFW to ensure that the noise level is in compliance with the noise ordinance.

Scott Langstein, 200 West Elm Street, commented that the double left turn lane from Fayette Street on to West Elm Street merges into one (1) lane pretty quickly after the intersection.

Sean Purcell, 226 East 5<sup>th</sup> Avenue, acknowledged that rules and regulations relative to feral cats must be established in order to control the issue. He questioned why Borough Council continues to approve major residential developments that would only add to Conshohocken's traffic problems.

## ADJOURNMENT

The meeting was adjourned at 8:22 PM.

Respectfully Submitted,

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Stephanie Cecco,  
Borough Secretary

# ILLICIT DISCHARGE DETECTION & ELIMINATION MANUAL

PREPARED FOR

## CONSHOHOCKEN BOROUGH MONTGOMERY COUNTY, PENNSYLVANIA

JUNE 2021



Prepared By:

Gilmore & Associates, Inc.  
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## INTRODUCTION & PURPOSE

Polluted stormwater runoff has been identified by the US Environmental Protection Agency (EPA) as one of the main causes of the nation's water quality problems. To help alleviate this situation, the EPA requires communities with municipal separate storm sewer systems (MS4s) to obtain a permit under the National Pollutant Discharge Elimination System (NPDES) program authorizing their stormwater discharges.

As a requirement of the NPDES MS4 General Permit, the Borough of Conshohocken must develop a written Illicit Discharge Detection and Elimination Manual. This document will serve to establish procedures for reporting, screening, identifying, eliminating, and preventing illicit discharges to the Borough's municipal separate storm sewer system.

This Manual was prepared by utilizing the *Illicit Discharge Detection & Elimination Manual: A Guidance for Program Development & Technical Assistance*, prepared by the Center for Watershed Protection, dated October 2004 ("Guidance Manual"). The full text of the Guidance Manual can be found by following the link below:

[https://www3.epa.gov/npdes/pubs/idde\\_manualwithappendices.pdf](https://www3.epa.gov/npdes/pubs/idde_manualwithappendices.pdf)

## DEFINITION & TYPES OF ILLICIT DISCHARGE

For the purpose of this Manual, "illicit discharge" is defined as a storm drain that has measurable flow during dry weather containing contaminants and/or pathogens. A storm drain that has flow during dry weather, but the flow does not contain contaminants and/or pathogens, is simply considered a discharge. Below is a list of common sources of dry weather flow:

- Sewage and septic flows.
- "Washwater" flows from residential laundry, commercial car washes, shop floor drains, etc.
- Liquid wastes such as oil, paint, and process water.
- Potable water entering the storm sewer.
- Landscape irrigation runoff from overwatering.
- Groundwater and spring flows.
- Firefighting activities.
- Air conditioning condensate.

All types of dry weather flow can be characterized into three types of flow:

- **Continuous** flows are present most or all of the time and are generally the easiest to detect.
- **Intermittent** flows occur over a short period of time, maybe a few hours a day or a few days out of the year. These flows are often harder to find due to their shortened flow time.
- **Transitory** flows are one-time flows caused by a spill or other event. Examples of transitory flows include: sewer breaks, storage tank leaks, traffic accidents, etc. These types of flows are rarely detected during routine monitoring, but have the potential to have severe impacts on the waterway.

Dry weather flows can either enter the storm sewer system directly or indirectly.

- **Direct** flows occur through a sewer pipe, shop drain, or other conveyance method and are many times the result of an improper plumbing connection. Older industrial and commercial areas often contain direct illicit connections to the storm sewer system.



- **Indirect** flow is generated outside of the storm sewer system and enters through drain inlets or groundwater infiltration. Examples of indirect flows include: groundwater seepage, spills, illegal dumping into storm drains, outdoor washing runoff, overuse of irrigation systems.

Note again that the presence of dry weather flow does not mean that an illicit discharge is present. Testing is required to determine whether a dry weather flow contains contaminants and/or pathogens.

Prohibited discharges and connections to the Borough's MS4, and related enforcement and penalties, are to be defined in Borough Ordinances.

## **IDENTIFIED PRIORITY AREAS**

The Borough encompasses an area of approximately 1 square mile and drains to the Plymouth Creek and Schuylkill River. Current land uses within the Borough are primarily residential, commercial, and open space, with limited high-risk activities such as industrial land uses. Incorporated in 1850, the Borough did have industrial uses along the Schuylkill River but most of these areas have been or are being redeveloped for residential and commercial uses.

The Borough has 29 mapped outfalls, including 6 dry weather flows. Through annual testing, there has been no evidence of illicit discharges being associated with the dry weather flows; however, they will continue to be monitored. The Borough also televised the mapped public storm sewer system in 2018 and found no evidence of illicit connections.

Based on the historic uses and proximity to the rivers, the priority areas for the Borough would be the high illicit discharge potential within the lands of the former industrial uses along the Schuylkill River which have not yet been redeveloped. The Borough will continue to utilize any reported potential illicit discharges and the results of the outfall screening and related dry weather flow testing to identify future illicit discharges.

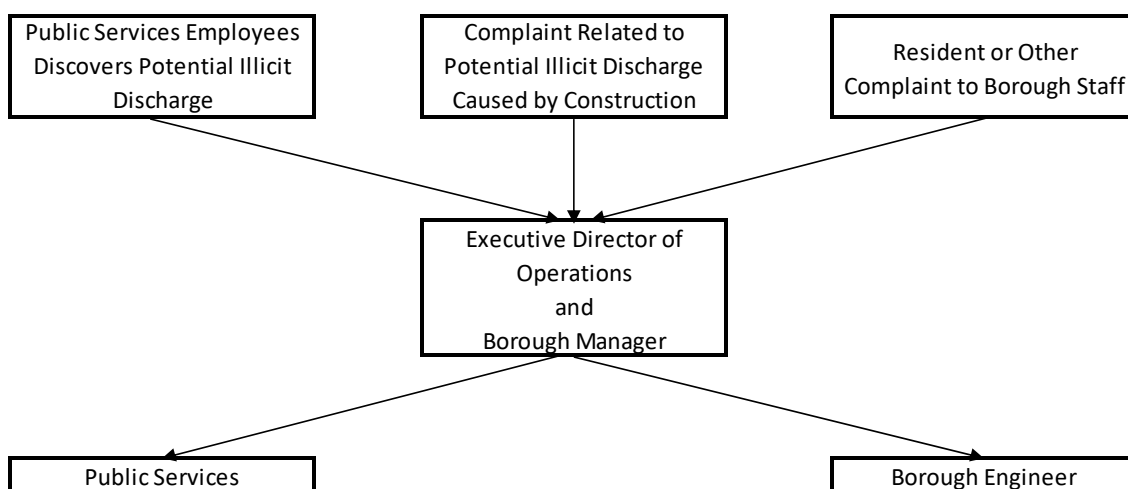
## **PROCEDURES FOR REPORTING OF ILLICIT DISCHARGES**

Potential illicit discharges and stormwater pollution may be discovered and reported to the Borough through a variety of ways, including: routine outfall inspections, discovery by Borough staff during regular activities, reporting by emergency personnel, resident complaints, etc. No matter where the report originates, the flow chart on the next page is to be followed in order to guarantee that the discharge is investigated thoroughly.

The Borough Manager and the Borough's Executive Director of Operations are aware of the Borough's obligations related to the MS4 permit. All reports of illicit discharges made to the Borough will go to the Borough Manager and/or Executive Director of Operations. They will be responsible for assessing the specific situation and involving either Borough Public Services or the Borough Engineer as necessary. This Manual will advise the Borough on the proper mode of investigation and removal in the event that an illicit discharge is discovered.

An Illicit Discharge Reporting Form, attached as Appendix A, shall be filled out as completely as possible each time an illicit discharge is discovered by and/or reported to the Borough. If the illicit discharge is reporting to the Borough, the Borough or its Borough Engineer will complete a follow up investigation to complete the form. Screening, identification, and elimination of the source shall be completed using the following sections of this Manual.

In the event that no illicit discharges are discovered within any given permit year, the Borough may choose to complete one Illicit Discharge Inspection Summary Report detailing no activity within that permit year.



## OUTFALL SCREENING PROCEDURES

Per direction from the Borough, the Borough Engineer performs the required outfall screening in accordance with the Guidance Manual. The Borough Engineer screens each dry weather flow on an annual basis and all other outfalls a minimum of once per permit term. Dry weather flow sampling collection is completed when there has been 72 hours without rainfall, snow, or observable snow melt. It is not anticipated that sampling will need to be adjusted to account of groundwater influence. Obtaining an outfall screening in response to a report of stormwater pollution will be completed as soon as possible.

The Borough Engineer purchases monitoring equipment for collection of samples, collects samples, and submits any collected samples to a private lab for analysis, following the procedures in Appendix G of the Guidance Manual.

Inspection reports for each screened outfall will be completed by the Borough Engineer, using the most recent version of the DEP's MS4 Outfall Screening Report, and will be submitted to the DEP with the required progress reports. A copy of this Report is attached as Appendix B.

## IDENTIFYING THE SOURCE OF AN ILLICIT DISCHARGE

Once a contaminated flow is detected, the next step is to trace it back to the source of the illicit discharge.

Using the information collected on the Illicit Discharge Reporting Form and/or MS4 Outfall Field Screening Report, via photographs, and laboratory testing results from any collected samples, the Borough will look for identifying factors to help identify the potential source. For example, the table included on the next page was taken from the Guidance Manual and outlines potential types of illicit discharges based on land use.

The Borough will then determine whether a drainage area investigation, trunk investigation, and/or on-site discharge investigation will be the next step in identifying the source. One, all or a combination of these methods may necessary to identify the source of a single illicit discharge.

A drainage area investigation would be used first where the drainage area to the outfall is large or complex and the flow type in the discharge appears to be specific to a certain type of land use or generating site. A trunk investigation would be appropriate to search the source of the illicit discharge from the storm sewer system. This could be completed by televising the storm sewer line, visual inspection at manholes or inlets to determine where the dry weather flow begins, or non-toxic dye testing in search of the illicit discharge source. On-site investigation could be completed by non-toxic dye testing the plumbing system from inside a building. Communication with other local agencies, such as when and where the testing is to take place, is to be considered prior to any non-toxic dye testing to avoid concern regarding a spill or pollution episode.

If the Borough believes the source of the illicit discharge is caused by the interaction of the sanitary sewer system, the same investigation methods as identified above would be sufficient. However, if it is believed that on-lot sanitary systems are interacting with the storm sewer system, a surface condition analysis should be conducted. This analysis would including analyzing for obvious indicators such as foul odors; wet, spongy ground; particularly lush plant growth or burnt grass; algal blooms; cave-ins or exposes system components; and system bypasses.

The Borough and Borough Solicitor will evaluate on a case-by-case basis the best mechanism for gaining access to private property to inspect illicit discharge, such as verbal or signed consent from the property owner.

Once the source of an illicit discharge has been identified, steps should be taken to fix or eliminate the discharge.

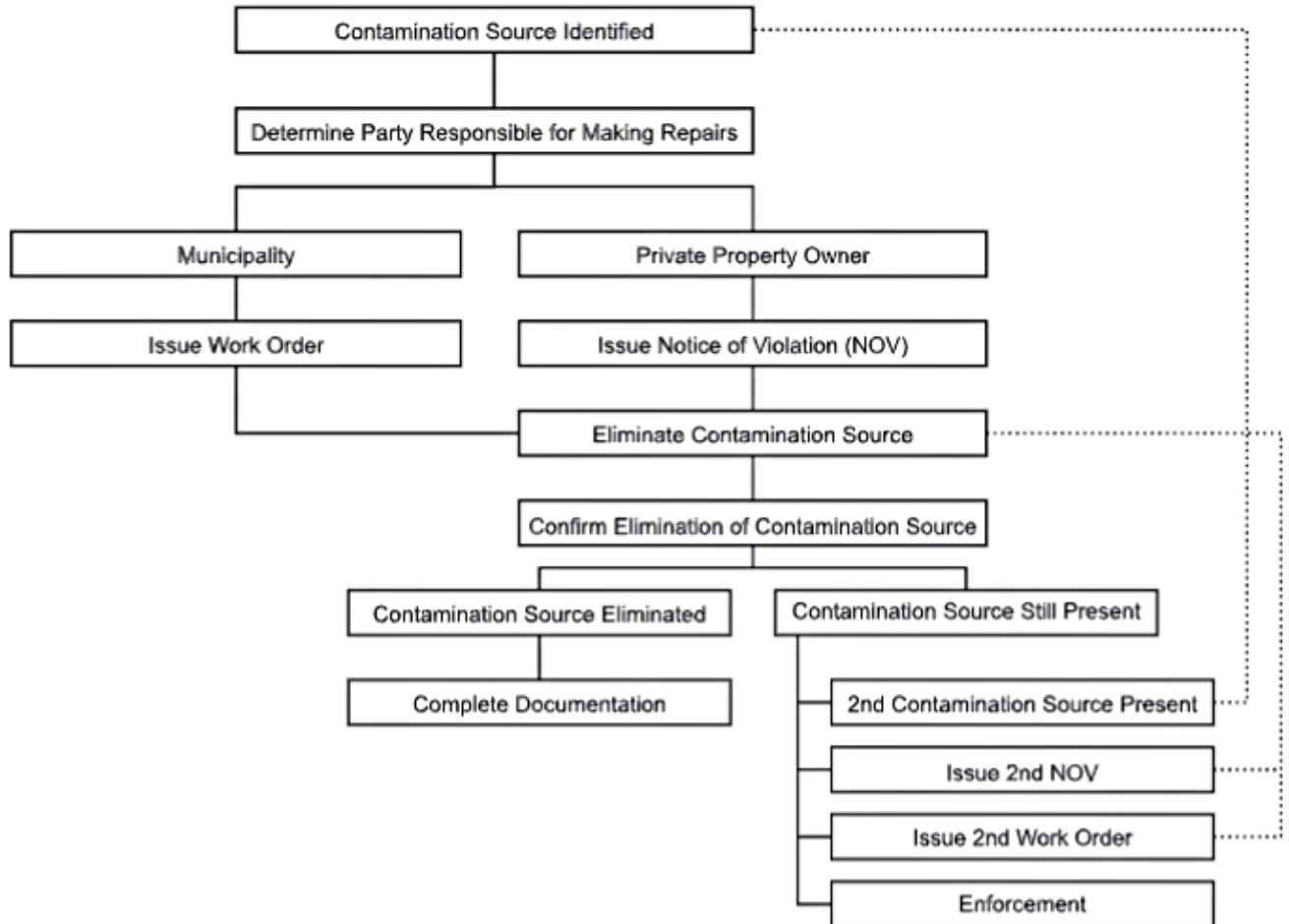
Land Use	Generating Site	Activity that Produces Discharge
Residential	<ul style="list-style-type: none"> <li>• Apartments</li> <li>• Multi-family</li> <li>• Single Family Detached</li> </ul>	<ul style="list-style-type: none"> <li>• Car Washing</li> <li>• Driveway Cleaning</li> <li>• Dumping/Spills (e.g., leaf litter and RV/boat holding tank effluent)</li> <li>• Equipment Washdowns</li> <li>• Lawn/Landscape Watering</li> <li>• Septic System Maintenance</li> <li>• Swimming Pool Discharges</li> </ul>
Commercial	<ul style="list-style-type: none"> <li>• Campgrounds/RV parks</li> <li>• Car Dealers/Rental Car Companies</li> <li>• Car Washes</li> <li>• Commercial Laundry/Dry Cleaning</li> <li>• Gas Stations/Auto Repair Shops</li> <li>• Marinas</li> <li>• Nurseries and Garden Centers</li> <li>• Oil Change Shops</li> <li>• Restaurants</li> <li>• Swimming Pools</li> </ul>	<ul style="list-style-type: none"> <li>• Building Maintenance (power washing)</li> <li>• Dumping/Spills</li> <li>• Landscaping/Grounds Care (irrigation)</li> <li>• Outdoor Fluid Storage</li> <li>• Parking Lot Maintenance (power washing)</li> <li>• Vehicle Fueling</li> <li>• Vehicle Maintenance/Repair</li> <li>• Vehicle Washing</li> <li>• Washdown of greasy equipment and grease traps</li> </ul>
Industrial	<ul style="list-style-type: none"> <li>• Auto recyclers</li> <li>• Beverages and brewing</li> <li>• Construction vehicle washouts</li> <li>• Distribution centers</li> <li>• Food processing</li> <li>• Garbage truck washouts</li> <li>• Marinas, boat building and repair</li> <li>• Metal plating operations</li> <li>• Paper and wood products</li> <li>• Petroleum storage and refining</li> <li>• Printing</li> </ul>	<ul style="list-style-type: none"> <li>• All commercial activities</li> <li>• Industrial process water or rinse water</li> <li>• Loading and un-loading area washdowns</li> <li>• Outdoor material storage (fluids)</li> </ul>
Institutional	<ul style="list-style-type: none"> <li>• Cemeteries</li> <li>• Churches</li> <li>• Corporate Campuses</li> <li>• Hospitals</li> <li>• Schools and Universities</li> </ul>	<ul style="list-style-type: none"> <li>• Building Maintenance (e.g., power washing)</li> <li>• Dumping/Spills</li> <li>• Landscaping/Grounds Care (irrigation)</li> <li>• Parking Lot Maintenance (power washing)</li> <li>• Vehicle Washing</li> </ul>
Municipal	<ul style="list-style-type: none"> <li>• Airports</li> <li>• Landfills</li> <li>• Maintenance Depots</li> <li>• Municipal Fleet Storage Areas</li> <li>• Ports</li> <li>• Public Works Yards</li> <li>• Streets and Highways</li> </ul>	<ul style="list-style-type: none"> <li>• Building Maintenance (power washing)</li> <li>• Dumping/Spills</li> <li>• Landscaping/Grounds Care (irrigation)</li> <li>• Outdoor Fluid Storage</li> <li>• Parking Lot Maintenance (power washing)</li> <li>• Road Maintenance</li> <li>• Spill Prevention/Response</li> <li>• Vehicle Fueling</li> <li>• Vehicle Maintenance/Repair</li> <li>• Vehicle Washing</li> </ul>

## ELIMINATING AN ILLICIT DISCHARGE

In order to eliminate an illicit discharge, the Borough will need to determine who is responsible for the elimination, the method of removal, and how the removal will be confirmed. In the event the Borough determines that an unpermitted discharge significantly contributes pollutants to the MS4, the Borough will notify the responsible person to cease the discharge.

The Borough can utilize the following flow chart to move through these steps. A Notice of Violation would be issued by Borough staff. If desired, the Borough may elect to utilize the Borough Solicitor's office to notify a land owner of the illicit discharge coming from their property and request access to the subject property to further investigate the situation prior to taking further action.

### Flow Chart for Corrective Action



The Borough and Borough Solicitor will evaluate on a case-by-case basis the best mechanism for gaining access to private property to eliminate illicit discharges where the owner refuses compliance. Prohibited discharges and connections to the Borough's MS4, and related enforcement and penalties, are to be defined in Borough Ordinances.

The Borough will also provide educational outreach to its employees and the general public about what is considered an illicit discharge and steps that can be taken to eliminate them in hopes of preventing future illicit discharges before they occur.

## PROGRAM EVALUATION & ASSESSMENT

This Manual is intended to be a dynamic document that will be reviewed each year by the Borough MS4 Coordinator and other pertinent Borough staff to determine whether a revision to the document is needed. Any comments received, including those from Borough staff, Borough

Engineer, DEP, residents, etc., will be evaluated and incorporated in a revised Manual as the Borough deems necessary.

# Appendix A

## Illicit Discharge Reporting Form





# Appendix B

## MS4 Outfall Field Screening Report



## MS4 OUTFALL FIELD SCREENING REPORT

### BACKGROUND INFORMATION

Permittee Name:	NPDES Permit No.: PA
Date of Inspection:	Outfall ID No.:
Land Uses in Outfall Drainage Area (Select All):  <input type="checkbox"/> Industrial <input type="checkbox"/> Urban Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Suburban Residential <input type="checkbox"/> Open Space <input type="checkbox"/> Other:	Latitude: _____° _____' _____"
	Longitude: _____° _____' _____"
	Dry Weather Inspection? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date of Previous Precipitation:
	Amount of Previous Precipitation: _____ in
Inspector Name(s):	Were Photographs Taken? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are Photographs Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No

### OUTFALL DESCRIPTION

TYPE	MATERIAL	SHAPE	DIMENSIONS	SUBMERGED
<input type="checkbox"/> Closed Pipe	<input type="checkbox"/> RCP <input type="checkbox"/> CMP	<input type="checkbox"/> Circular <input type="checkbox"/> Single	Diameter: _____ in	<input type="checkbox"/> In Water <input type="checkbox"/> With Sediment
	<input type="checkbox"/> PVC <input type="checkbox"/> HDPE	<input type="checkbox"/> Elliptical <input type="checkbox"/> Double		
	<input type="checkbox"/> Steel <input type="checkbox"/> Other	<input type="checkbox"/> Box <input type="checkbox"/> Triple		
		<input type="checkbox"/> Other <input type="checkbox"/> Other		
<input type="checkbox"/> Open Channel	<input type="checkbox"/> Concrete	<input type="checkbox"/> Trapezoid	Depth: _____ in Top Width: _____ in Bottom Width: _____	
	<input type="checkbox"/> Earthen	<input type="checkbox"/> Parabolic		
	<input type="checkbox"/> Rip-Rap	<input type="checkbox"/> Other		
	<input type="checkbox"/> Other			

Dry Weather Flow Present at Outfall During Inspection?     Yes     No    *(If No, skip to Certification Section)*

Description of Flow Rate:     Trickle     Moderate     Significant     N/A

### DRY WEATHER FLOW EVALUATION

Does the dry weather flow contain color?     Yes     No    If Yes, provide a description below.

Does the dry weather flow contain an odor?     Yes     No    If Yes, provide a description below.

Is there an observed change in the receiving waters as a result of the discharge?     Yes     No  
If Yes, provide a description below.

Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?     Yes     No  
If Yes, provide a description below.

Were sample(s) collected of the dry weather flow?  Yes  No (If Yes, No. Samples: \_\_\_\_\_)

**FIELD / LABORATORY ANALYSIS**

PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U.	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD5		mg/L
Conductivity		µmhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: _____			Oil and Grease		mg/L
Other: _____			Other: _____		

Indicate the parameters above that were analyzed by a DEP-certified laboratory:

**ILLICIT DISCHARGES**

Is the dry weather flow an illicit discharge?  Yes  No  
If Yes, describe efforts made to determine the source(s) of the illicit discharge.

Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.

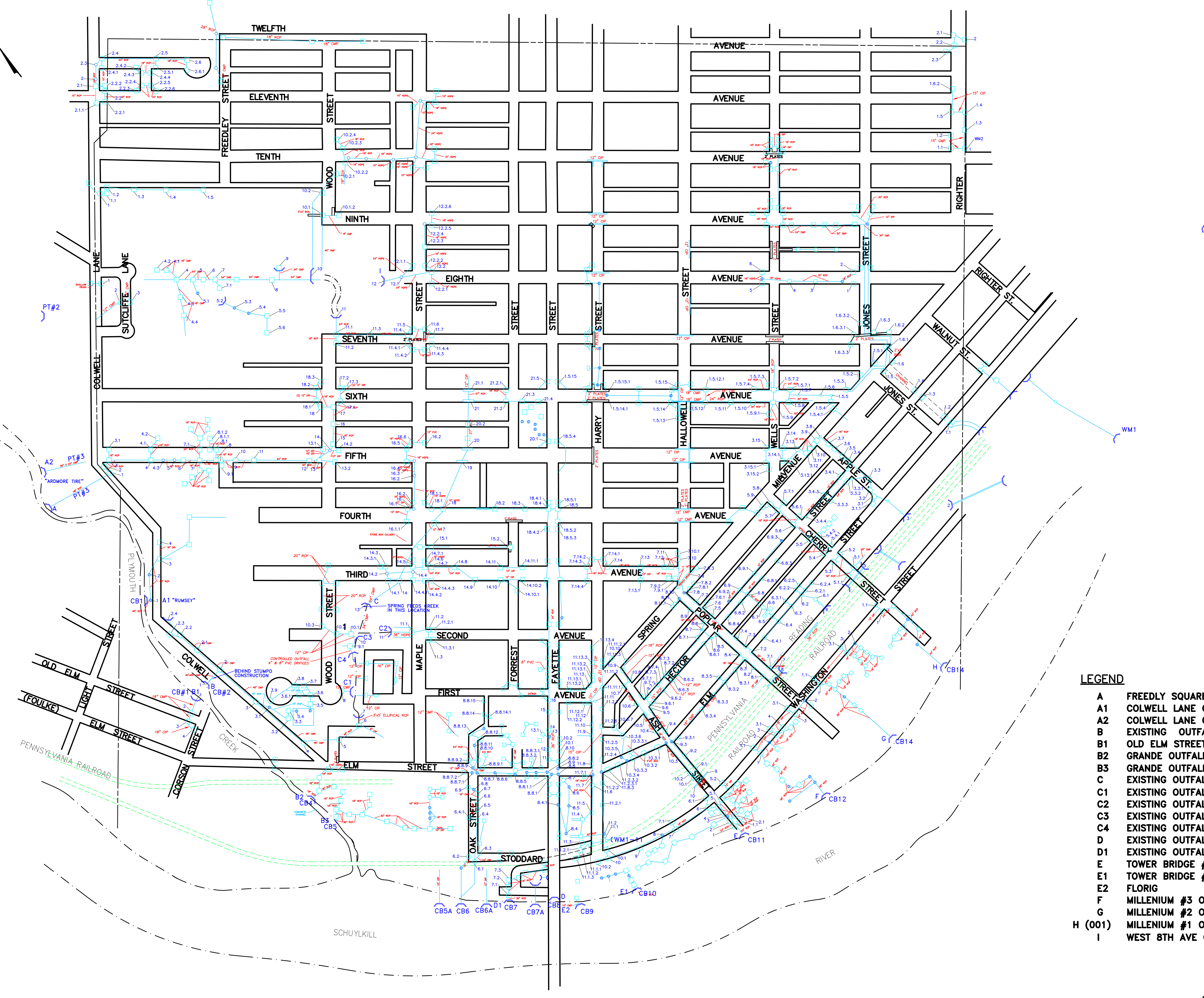
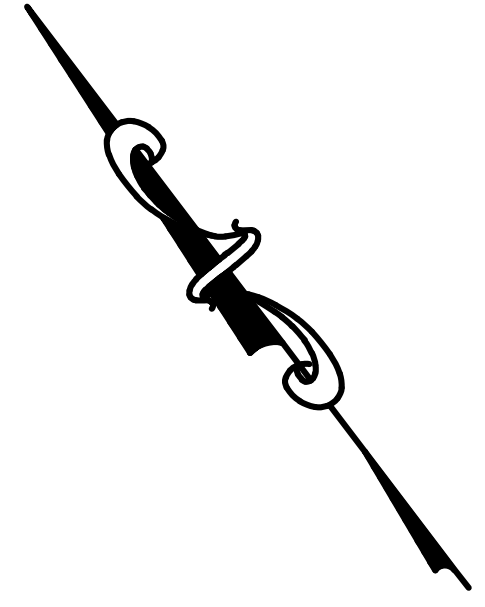
Inspector Comments:

**RESPONSIBLE OFFICIAL CERTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

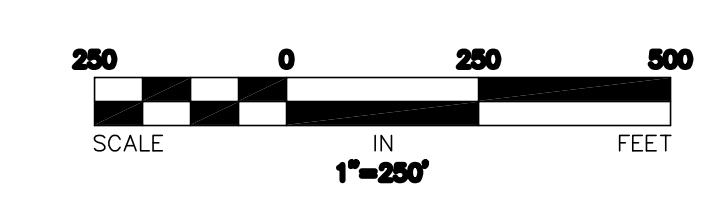
Responsible Official Name \_\_\_\_\_ Signature \_\_\_\_\_

Telephone No. \_\_\_\_\_ Date \_\_\_\_\_



**LEGEND**

- A FREEDLY SQUARE OUTFALL
- A1 COLWELL LANE OUTFALL
- A2 COLWELL LANE OUTFALL
- B EXISTING OUTFALL
- B1 OLD ELM STREET OUTFALL
- B2 GRANDE OUTFALL
- B3 GRANDE OUTFALL
- C EXISTING OUTFALL
- C1 EXISTING OUTFALL
- C2 EXISTING OUTFALL
- C3 EXISTING OUTFALL
- C4 EXISTING OUTFALL
- D EXISTING OUTFALL
- D1 EXISTING OUTFALL
- E TOWER BRIDGE #1 OUTFALL
- E1 TOWER BRIDGE #2 OUTFALL
- E2 FLORIG
- F MILLENNIUM #3 OUTFALL
- G MILLENNIUM #2 OUTFALL
- H (001) MILLENNIUM #1 OUTFALL
- I WEST 8TH AVE OUTFALL



\\NBI.gilmore.local\SERVER1\MUNICIPAL\2018\1803042-CB MS4 Permit\Received\STORM-MAP.dwg Layout: 30 x 42 BORBER Plotted By: wasposito, on Wed Jul 07, 2021 at 7:18am

REV.	DESCRIPTION	DATE	BY

**CONSHOHOCKEN BOROUGH  
 STORMWATER MAP**  
 CONSHOHOCKEN BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA



JOB NO.:	18-03042
TAX MAP PARCEL NO.:	
TOTAL AREA:	TOTAL LOTS:
DATE:	SCALE:
07/06/2021	1"=250'
DRAWN BY:	CHECKED BY:
VAE	KJM
SHEET NO.:	1 OF 1



## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	5.2
Land Uses in Outfall Drainage Area:	Commercial, Suburban Residential,	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0826683043468	Longitude	-75.3061551201131
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Open Channel				Diameter: in	
	Earthen	Parabolic		Depth: 36 in Top Width: 80 in Bottom Width: 40 in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					
If Yes, describe efforts made to determine the source(s) of the illicit discharge.					

Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.

Inspector Comments:

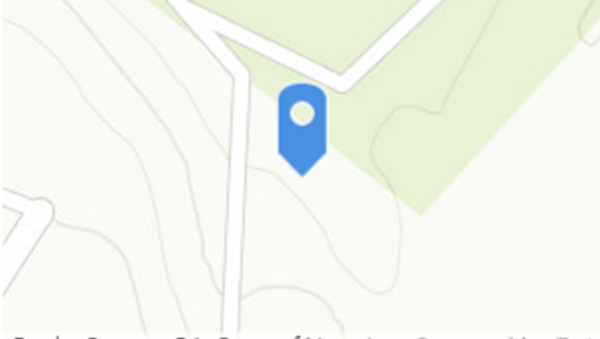


**RESPONSIBLE OFFICIAL CERTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	10
Land Uses in Outfall Drainage Area:	Suburban Residential, Open Space	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0820415856759	Longitude	-75.3048460800842
Photo 1			
			
Photo 2			
			



OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	CMP	Circular	Single	Diameter: 36 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

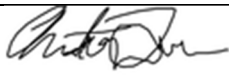
If Yes, describe efforts made to determine the source(s) of the illicit discharge.

Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.

Inspector Comments:

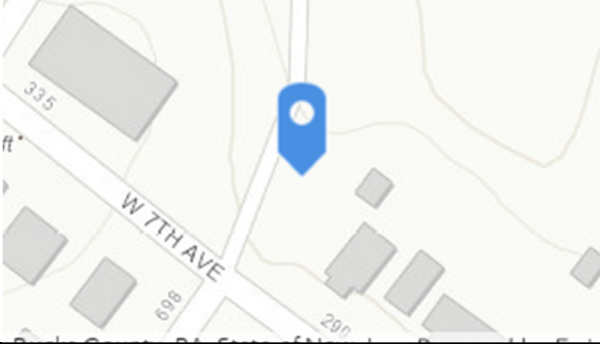


**RESPONSIBLE OFFICIAL CERTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).


Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



### MS4 OUTFALL FIELD SCREENING REPORT

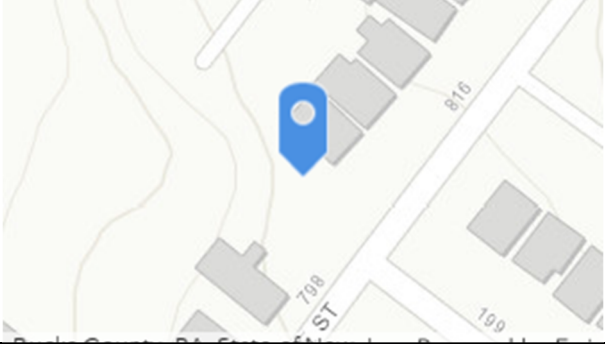


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	11
Land Uses in Outfall Drainage Area:	Dry Weather Inspection:	No	
Suburban Residential	Date of Previous Precipitation:	June 23, 2021	
Inspectors Name:	Chris Freer	Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0813303518415	Longitude	-75.3050331233282
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 24 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					


If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	12
Land Uses in Outfall Drainage Area:	Dry Weather Inspection:	No	
Suburban Residential	Date of Previous Precipitation:	June 23, 2021	
Inspectors Name:	Chris Freer	Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0812769811889	Longitude	-75.3030946717185
Photo 1			
			
Photo 2			
			

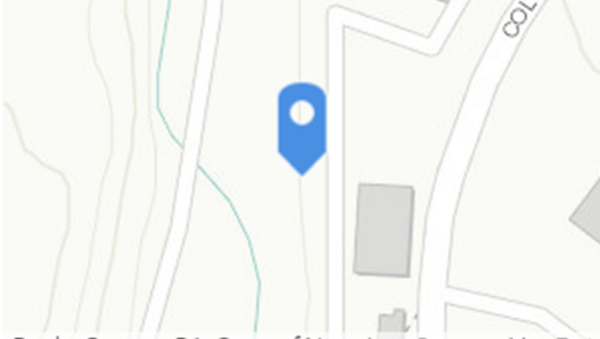


OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	HDPE	Circular	Single	Diameter: 24 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	Outfall location overgrown.
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date





## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 25, 2021	Outfall ID No.:	A
Land Uses in Outfall Drainage Area:	Industrial, Commercial	Dry Weather Inspection:	Yes
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0812686	Longitude	-75.3115458
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 48 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			Yes	If No, skip to Certification Section.	
Description of Flow Rate:			Significant		
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?			No	If Yes, provide a description below.	
Does the dry weather flow contain an odor?			No	If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?			No	If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?			No	If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?			Yes	If Yes, No. Samples: 1	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate	8	GPM	Fecal Coliform	100	No./100 mL
pH	8.62	S.U	COD		mg/L
Total Residual Chlorine (TRC)	0.2	mg/L	BOD <sub>5</sub>		mg/L
Conductivity	970	umhos/cm	TSS		mg/L
Ammonia-Nitrogen	0	mg/L	TDS	621	mg/L
Other: Turbidity	4.0	NTU	Oil and Grease		mg/L
Other: Temperature	21.67	C	Dissolved O <sub>2</sub>	9.75	mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory: Fecal coliform					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?		No			

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	

Inspector Comments:	
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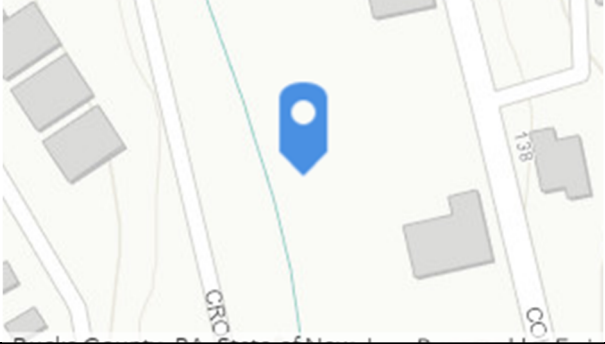


<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>
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I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).


Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 25, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

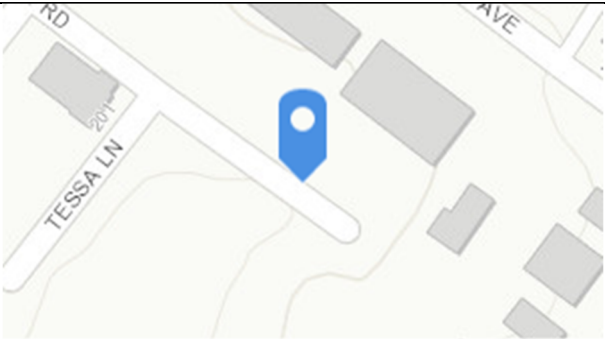

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	B
Land Uses in Outfall Drainage Area:	Industrial, Suburban Residential	Dry Weather Inspection:	Yes
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0770814	Longitude	-75.312279
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	CMP	Elliptical	Single	Diameter: 36 in	Yes - the outfall is submerged in water
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			Yes	If No, skip to Certification Section.	
Description of Flow Rate:			Moderate		
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?		No		If Yes, provide a description below.	
Does the dry weather flow contain an odor?		No		If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?		No		If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?		No		If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?		No		If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate	1	GPM	Fecal Coliform	415	No./100 mL
pH	8.73	S.U	COD		mg/L
Total Residual Chlorine (TRC)	0.3	mg/L	BOD <sub>5</sub>		mg/L
Conductivity	1,090	umhos/cm	TSS		mg/L
Ammonia-Nitrogen	0	mg/L	TDS	699	mg/L
Other: Turbidity	21.54	NTU	Oil and Grease		mg/L
Other: Temperature	6	C	Dissolved O <sub>2</sub>	14.89	mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory: Fecal coliform					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?		No			

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	Water quality sample collected from receiving waters. Outfall location
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date

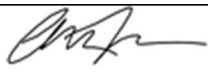


## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	C
Land Uses in Outfall Drainage Area:	Suburban Residential, Open Space	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0769758	Longitude	-75.308168
Photo 1			
			
Photo 2			
			

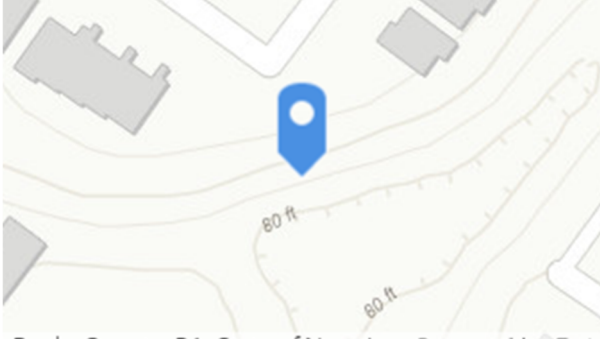


OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	CMP	Elliptical	Single	Diameter: 56 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					




If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	Interaction with mapped spring.
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

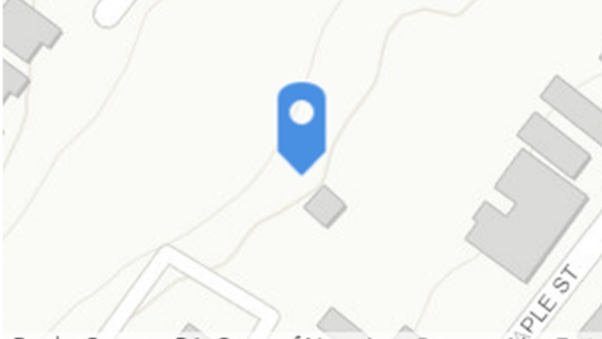


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	C1
Land Uses in Outfall Drainage Area:	Suburban Residential	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0758880390992	Longitude	-75.3100489572169
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	CMP	Circular	Single	Diameter: 12 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					


If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	Unable to locate outfall location. Upstream road inlet dry.
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

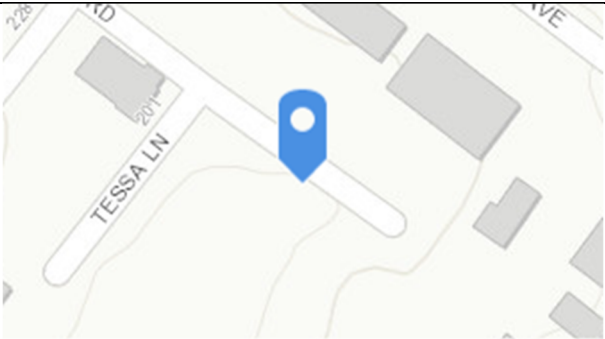


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	C2
Land Uses in Outfall Drainage Area:	Suburban Residential, Open Space	Dry Weather Inspection:	No
		Date of Previous Precipitation:	June 23, 2021
Inspectors Name:	Chris Freer	Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.076449021391	Longitude	-75.3084282588217
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	HDPE	Circular	Single	Diameter: 36 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	C3
Land Uses in Outfall Drainage Area:	Dry Weather Inspection:	No	
Suburban Residential	Date of Previous Precipitation:	June 23, 2021	
Inspectors Name:	Chris Freer	Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0769642	Longitude	-75.3082911
Photo 1			
			
Photo 2			
			



OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	HDPE	Circular	Single	Diameter: 24 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

If Yes, describe efforts made to determine the source(s) of the illicit discharge.

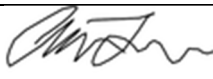
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.

Inspector Comments:

Inspector Comments:

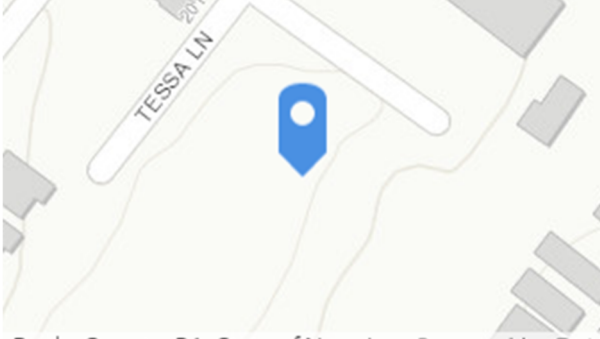
**RESPONSIBLE OFFICIAL CERTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

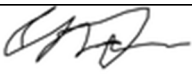
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

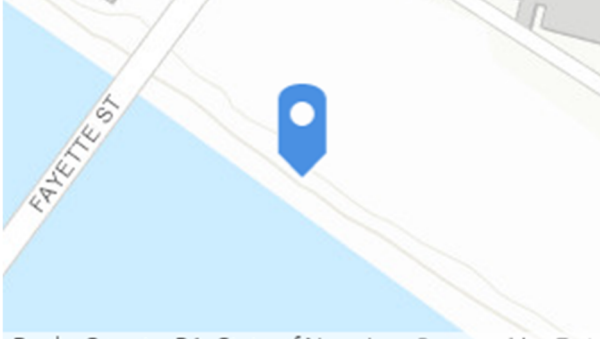


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	C4
Land Uses in Outfall Drainage Area:	Dry Weather Inspection:	No	
Suburban Residential	Date of Previous Precipitation:	June 23, 2021	
Inspectors Name:	Chris Freer	Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0767667904509	Longitude	-75.3084090081605
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	HDPE	Circular	Single	Diameter: 18 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					


If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
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Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	CB-9
Land Uses in Outfall Drainage Area:	Commercial, Suburban Residential	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0707461509065	Longitude	-75.3086548779909
Photo 1			
			
Photo 2			
			

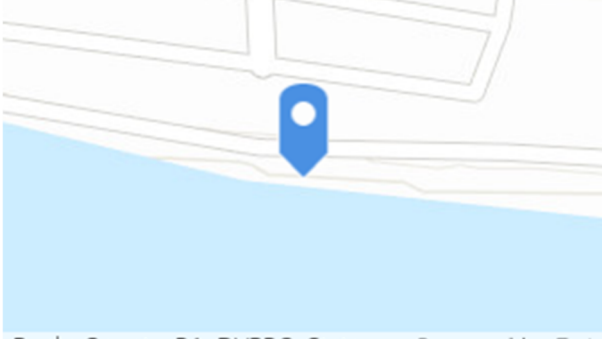


OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 24 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date

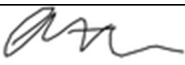




## MS4 OUTFALL FIELD SCREENING REPORT

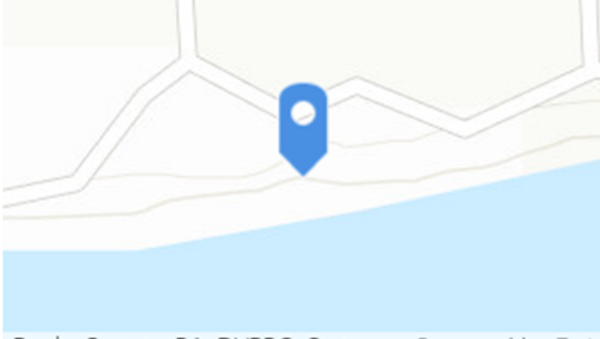


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 25, 2021	Outfall ID No.:	CB11
Land Uses in Outfall Drainage Area:	Commercial, Suburban Residential	Dry Weather Inspection:	Yes
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0693706	Longitude	-75.3044957
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 36 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			Yes	If No, skip to Certification Section.	
Description of Flow Rate:			Significant		
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?			No	If Yes, provide a description below.	
Does the dry weather flow contain an odor?			No	If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?			No	If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?			No	If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?			Yes	If Yes, No. Samples: 1	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate	15	GPM	Fecal Coliform	180	No./100 mL
pH	7.85	S.U	COD		mg/L
Total Residual Chlorine (TRC)	0.7	mg/L	BOD <sub>5</sub>		mg/L
Conductivity	2,200	umhos/cm	TSS		mg/L
Ammonia-Nitrogen	0	mg/L	TDS	1,410	mg/L
Other: Turbidity	20.69	NTU	Oil and Grease		mg/L
Other: Temperature	2.3	C	Dissolved O <sub>2</sub>	5.09	mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory: Fecal Colifor.					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?		Yes			

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Field screening	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Recommend tracking and tracing	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
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Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 25, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 25, 2021	Outfall ID No.:	CB12F
Land Uses in Outfall Drainage Area:	Dry Weather Inspection:	Yes	
Suburban Residential, Open Space	Date of Previous Precipitation:	June 23, 2021	
Inspectors Name:	Chris Freer	Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0694229	Longitude	-75.3020863
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 36 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			Yes	If No, skip to Certification Section.	
Description of Flow Rate:			Moderate		
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?		No		If Yes, provide a description below.	
Does the dry weather flow contain an odor?		No		If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?		No		If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?		No		If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?		Yes		If Yes, No. Samples: 1	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate	4	GPM	Fecal Coliform	13	No./100 mL
pH	7.62	S.U	COD		mg/L
Total Residual Chlorine (TRC)	0	mg/L	BOD <sub>5</sub>		mg/L
Conductivity	1,480	umhos/cm	TSS		mg/L
Ammonia-Nitrogen	0.6	mg/L	TDS	947	mg/L
Other: Turbidity	19.51	NTU	Oil and Grease		mg/L
Other: Temperature	1.9	C	Dissolved O <sub>2</sub>	4.04	mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory: Fecal coliform					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?		Yes			

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
. Perform field screening	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
. Recommend tracking and tracing investigation to determine the source.	
Inspector Comments:	

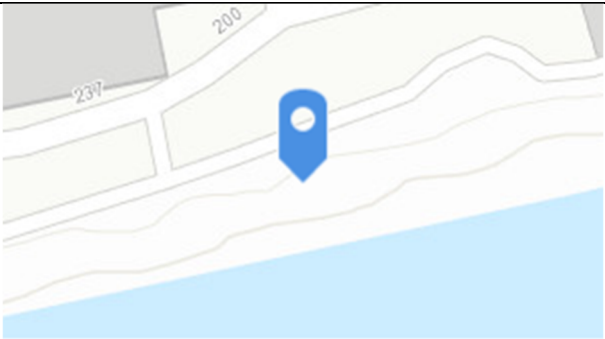


**RESPONSIBLE OFFICIAL CERTIFICATION**

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Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 25, 2021
Telephone Number	Date




## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	CB14G
Land Uses in Outfall Drainage Area:	Commercial, Suburban Residential	Dry Weather Inspection:	Yes
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.069776	Longitude	-75.3002243
Photo 1			
			
Photo 2			
			

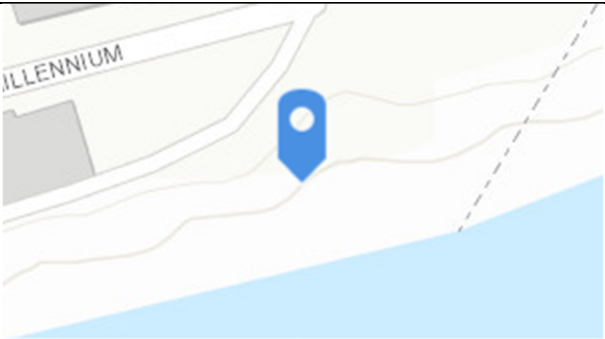


OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 36 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			Yes	If No, skip to Certification Section.	
Description of Flow Rate:			Trickle		
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?		No		If Yes, provide a description below.	
Does the dry weather flow contain an odor?		No		If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?		No		If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?		No		If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?		No		If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate	0.25	GPM	Fecal Coliform		No./100 mL
pH	7.96	S.U	COD		mg/L
Total Residual Chlorine (TRC)	0	mg/L	BOD <sub>5</sub>		mg/L
Conductivity	1,790	umhos/cm	TSS		mg/L
Ammonia-Nitrogen	0	mg/L	TDS	1,140	mg/L
Other: Turbidity	19.16	NTU	Oil and Grease		mg/L
Other: Temperature	150	C	Dissolved O <sub>2</sub>	10.11	mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory: Fecal coliform					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?		No			




If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
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Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

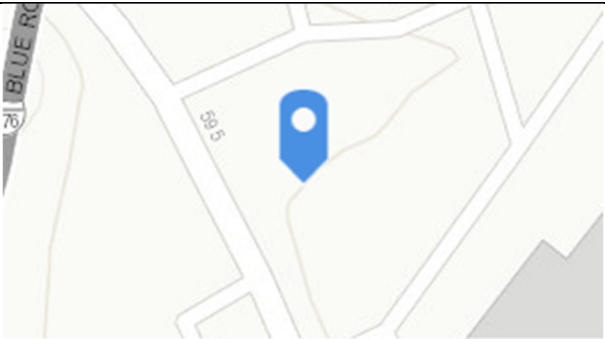


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	CB14H
Land Uses in Outfall Drainage Area:	Commercial, Urban Residential	Dry Weather Inspection:	Yes
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0701207592868	Longitude	-75.298445724725
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 40 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			Yes	If No, skip to Certification Section.	
Description of Flow Rate:			Significant		
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?			Yes	If Yes, provide a description below.	
Orange iron forming bacteria					
Does the dry weather flow contain an odor?			No	If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?			No	If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?			No	If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?			Yes	If Yes, No. Samples: 1	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate	10	GPM	Fecal Coliform	28	No./100 mL
pH	8.34	S.U	COD		mg/L
Total Residual Chlorine (TRC)	0	mg/L	BOD <sub>5</sub>		mg/L
Conductivity	1,160	umhos/cm	TSS		mg/L
Ammonia-Nitrogen	0	mg/L	TDS	743	mg/L
Other: Turbidity	16.18	NTU	Oil and Grease		mg/L
Other: Temperature	70.3	C	Dissolved O <sub>2</sub>	6.96	mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory: Fecal coliform					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?		No			

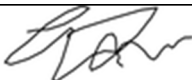
If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
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Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## MS4 OUTFALL FIELD SCREENING REPORT

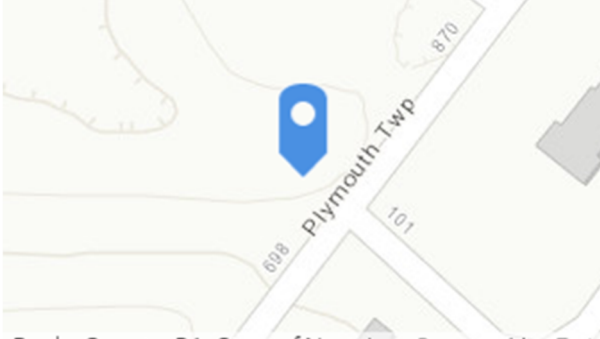


BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	PT
Land Uses in Outfall Drainage Area:	Industrial, Commercial	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0855555	Longitude	-75.3089752
Photo 1			
			
Photo 2			
			

OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 12 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date




## MS4 OUTFALL FIELD SCREENING REPORT

BACKGROUND INFORMATION			
Permittee Name:	Conshohocken Borough	NPDES Permit No.:	PAG130013
Date of Inspection:	June 24, 2021	Outfall ID No.:	PT#2
Land Uses in Outfall Drainage Area:	Commercial, Suburban Residential	Dry Weather Inspection:	No
Inspectors Name:	Chris Freer	Date of Previous Precipitation:	June 23, 2021
		Amount of Previous Precipitation:	0.15 in
Location			
			
Latitude	40.0833390598266	Longitude	-75.3094031142652
Photo 1			
			
Photo 2			
			



OUTFALL DESCRIPTION					
TYPE	MATERIAL	SHAPE		DIMENSIONS	SUBMERGED
Closed Pipe	RCP	Circular	Single	Diameter: 18 in	No - the outfall is not submerged
				Depth: in Top Width: in Bottom Width: in	
Dry Weather Flow Present at Outfall During Inspection?			No	If No, skip to Certification Section.	
Description of Flow Rate:					
DRY WEATHER FLOW EVALUATION					
Does the dry weather flow contain color?				If Yes, provide a description below.	
Does the dry weather flow contain an odor?				If Yes, provide a description below.	
Is there an observed change in the receiving waters as a result of the discharge?				If Yes, provide a description below.	
Does the dry weather flow contain floating solids, scum, sheen or substances that result in deposits?				If Yes, provide a description below.	
Were sample(s) collected of the dry weather flow?				If Yes, No. Samples:	
FIELD / LABORATORY ANALYSIS					
PARAMETER	RESULTS	UNITS	PARAMETER	RESULTS	UNITS
Flow Rate		GPM	Fecal Coliform		No./100 mL
pH		S.U	COD		mg/L
Total Residual Chlorine (TRC)		mg/L	BOD <sub>5</sub>		mg/L
Conductivity		umhos/cm	TSS		mg/L
Ammonia-Nitrogen		mg/L	TDS		mg/L
Other: Turbidity		NTU	Oil and Grease		mg/L
Other: Temperature		C	Dissolved O <sub>2</sub>		mg/L DO
Indicate the parameters above that were analyzed by a DEP-certified laboratory:					
ILLICIT DISCHARGES					
Is the dry weather flow an illicit discharge?					

If Yes, describe efforts made to determine the source(s) of the illicit discharge.	
Describe corrective actions taken by the permittee in response to the finding of an illicit discharge.	
Inspector Comments:	
<b>RESPONSIBLE OFFICIAL CERTIFICATION</b>	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowledge of violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).	
Chris Freer	
Responsible Official Name	Signature
215-369-3955	June 24, 2021
Telephone Number	Date



## Results Report

Order ID: 1F05838

Gilmore & Associates Inc  
65 E. Butler Avenue  
New Britain, PA 18901

Project: Conshohocken Boro MS4

Attn: Chris Freer

Regulatory ID:

Sample Number: 1F05838-01  
Collector: CRF

Site: CB-14G  
Collect Date: 06/25/2021 10:30 am

Sample ID:  
Sample Type: Grab

Department / Test / Parameter	Result	Units	Method	R.L.	DF	Prep Date	By	Analysis Date	By
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Microbiology

Fecal Coliform	59	cfu/100ml	SM 9222-D	1	1	06/25/21	RMB	06/25/21 18:11	TAH
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Sample Number: 1F05838-02  
Collector: CRF

Site: CB-12F  
Collect Date: 06/25/2021 10:40 am

Sample ID:  
Sample Type: Grab

Department / Test / Parameter	Result	Units	Method	R.L.	DF	Prep Date	By	Analysis Date	By
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Microbiology

Fecal Coliform	13	cfu/100ml	SM 9222-D	1	1	06/25/21	RMB	06/25/21 18:11	TAH
----------------	----	-----------	-----------	---	---	----------	-----	----------------	-----

Sample Number: 1F05838-03  
Collector: CRF

Site: CB-11  
Collect Date: 06/25/2021 10:50 am

Sample ID:  
Sample Type: Grab

Department / Test / Parameter	Result	Units	Method	R.L.	DF	Prep Date	By	Analysis Date	By
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Microbiology

Fecal Coliform	180	cfu/100ml	SM 9222-D	1	1	06/25/21	RMB	06/25/21 18:11	TAH
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Sample Number: 1F05838-05  
Collector: CRF

Site: B  
Collect Date: 06/25/2021 11:40 am

Sample ID:  
Sample Type: Grab

Department / Test / Parameter	Result	Units	Method	R.L.	DF	Prep Date	By	Analysis Date	By
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Microbiology

Fecal Coliform	415	cfu/100ml	SM 9222-D	1	1	06/25/21	RMB	06/25/21 18:11	TAH
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**Sample Receipt Conditions:**

- One or more containers was received broken or leaking. Analyses performed from these containers (if applicable) are reported with a comment.
- Sample(s) received with insufficient volume or mass to perform all analyses. Affected analyses are reported with increased reporting limits or have been cancelled.

Report Generated On: 06/28/2021 9:00 am  
STL\_Results Revision #1.9

1F05838  
Effective: 04/16/2020





# SUBURBAN TESTING LABS

The test *pH, Lab* is performed in the Laboratory as soon as possible. These results are not appropriate for compliance with NPDES, SDWA, or other regulatory programs that require analysis within 15 minutes of sample collection and should be considered for informational purposes only.

\**pH, Final* for ASTM leachate is performed by method SM 4500-H-B.

All results meet the requirements of STL's TNI (NELAC) Accredited Quality System unless otherwise noted. If your results contain any data qualifiers or comments, you should evaluate useability relative to your needs.

If collectors initials include "STL", samples have been collected in accordance with STL SOP SL0015.

All results reported on an As Received (Wet Weight) basis unless otherwise noted.

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Results are considered Preliminary unless report is signed by authorized representative of STL.

**Reviewed and Released By:**

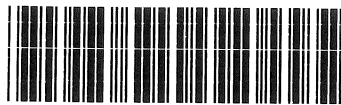
DRAFT

Report Generated On: 06/28/2021 9:00 am 1F05838  
STL\_Results Revision #1.9 Effective: 04/16/2020





**SUBURBAN TESTING LABS**



1F05838  
Ryan F Knerr

6

TAT (Circle One):  Standard  24hr  48hr  72hr  Other  
(Additional charges may apply for rush TAT. If not specified, standard TAT will apply)

Order ID: \_\_\_\_\_

Client Name: Gilmore & Assoc, Inc  
Address: 65 E. Butler Ave  
New Britain PA  
Contact Name: Chris Enca

Phone: 215 605 3622  
Fax: \_\_\_\_\_  
Email: cfreer@gilmore

Project Name: W-1-A COASTAL HOCKEY BOWL MSA  
Address: \_\_\_\_\_  
Payment / P.O. Info: 18-03042

Comments: \_\_\_\_\_

STL Sample Number	Sample Description / Site ID:	Date Sampled	Time Sampled	Samplers Initials	Test(s) Requested:	Bottle Quantity	See Codes Below				Comments / Field Data:
							Matrix	Sample Type	Bottle Type	Preservative	
	CB-14G	6/25/21	1030	CRF	FECAL COLIFORM	1	NPW	G	P	N	
	CB-12F		1040	CRF	DU ALL SAMPLES	1					
	CB-11		1050	CRF		1					
	CB-14H * Lid not secured volume loss		1120	CRF		1					
	B	cmv 6-25-21	1140	CRF		1					
	A - not enough volume	cmv 6-25-21	1215	CRF		1					

Relinquished By: <u>B. Vert G&amp;A</u>	Date: <u>6/25/21</u>		<b>Sample Conditions</b>	<b>Matrix Key</b>	<b>Bottle Type Key</b>	<b>Reporting Options</b>
Received By: <u>L. Young</u>	Date: <u>6-25-21</u>	Temp °C: <u>12.6</u>	Submitted with COC? <input checked="" type="radio"/> Y / <input type="radio"/> N	NPW = Non-Potable Water	P = Plastic	<input type="checkbox"/> SDWA Reporting
	Time: <u>14:55</u>	Acceptable: <u>Y/N</u>	Number of containers match number on COC? <input checked="" type="radio"/> Y / <input type="radio"/> N	Solid = Raw Sludge, Dewatered sludge, soil, etc. (reported as mg/kg)	G = Glass	PWSID: _____
Relinquished By: _____	Date: <u>6-25-21</u>	Temp °C: <u>8.6 ICE</u>	All containers in tact? <input checked="" type="radio"/> Y / <input type="radio"/> N	PW = Potable Water (not for SDWA compliance)	O = Other	<input type="checkbox"/> Fax
	Time: <u>16:57</u>	Acceptable: <u>Y/N</u>	Tests within holding times <input checked="" type="radio"/> Y / <input type="radio"/> N	SDWA = Safe Drinking Water Act Potable Sample		<input checked="" type="checkbox"/> Email
Received in Lab By: <u>cmv (4)</u>	Date: <u>6-25-21</u>	Temp °C: <u>8.4</u>	40 mL VOA vials free of headspace? <input type="radio"/> Y / <input type="radio"/> N	<b>Sample Type Key</b>	<b>SDWA Sample Types</b>	<input type="checkbox"/> Other: <u>EDD</u>
	Time: <u>16:57</u>	Acceptable: <u>Y/N</u>		G = Grab	D=Distribution	<input type="checkbox"/> Return a copy of this form with Report
				E=Entry Point	OH = NaOH	<u>Standard T. AIT</u>
				C=Check	O = Other	
				S=Special	NA = None	
				M=Maximum Residence	Required	

Signing this form indicates your agreement with STL's Standard Terms and Conditions unless otherwise specified in writing. SLF059 Rev. 1.3 Effective May 16, 2013.

Shaded areas are for STL use only.



### Results Report

Order ID: 1F06133

Gilmore & Associates Inc  
65 E. Butler Avenue  
New Britain, PA 18901

Project: Conshohocken MS4

Attn: Chris Freer

Regulatory ID:

Sample Number: 1F06133-01  
Collector: CRF

Site: CB-14H  
Collect Date: 06/29/2021 9:30 am

Sample ID:  
Sample Type: Grab

Department / Test / Parameter	Result	Units	Method	R.L.	DF	Prep Date	By	Analysis Date	By
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Microbiology

Fecal Coliform	28	cfu/100ml	SM 9222-D	1	1	06/29/21	DCJ	06/29/21 15:16	RMB
----------------	----	-----------	-----------	---	---	----------	-----	----------------	-----

Sample Number: 1F06133-02  
Collector: CRF

Site: A  
Collect Date: 06/29/2021 9:45 am

Sample ID:  
Sample Type: Grab

Department / Test / Parameter	Result	Units	Method	R.L.	DF	Prep Date	By	Analysis Date	By
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Microbiology

Fecal Coliform	100	cfu/100ml	SM 9222-D	1	1	06/29/21	DCJ	06/29/21 15:16	RMB
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**Sample Receipt Conditions:**

All samples met the sample receipt requirements for the relevant analyses.

The test *pH, Lab* is performed in the Laboratory as soon as possible. These results are not appropriate for compliance with NPDES, SDWA, or other regulatory programs that require analysis within 15 minutes of sample collection and should be considered for informational purposes only.

\**pH, Final* for ASTM leachate is performed by method SM 4500-H-B.

All results meet the requirements of STL's TNI (NELAC) Accredited Quality System unless otherwise noted. If your results contain any data qualifiers or comments, you should evaluate useability relative to your needs.

If collectors initials include "STL", samples have been collected in accordance with STL SOP SL0015.

All results reported on an As Received (Wet Weight) basis unless otherwise noted.

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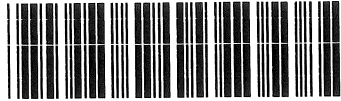
Results are considered Preliminary unless report is signed by authorized representative of STL.

**Reviewed and Released By:**

Ryan F Knerr  
Project Manager II

Report Generated On: 07/01/2021 2:18 pm 1F06133  
STL\_Results Revision #1.9 Effective: 04/16/2020





1F06133  
Ryan F Knerr

TAT (Check One):  Standard  24hr  48hr  72hr  Other  
(Additional charges may apply for rush TAT. If not specified, standard TAT will apply)

Order ID: \_\_\_\_\_

Client Name: Gilmore & Assoc Inc Project Name: COUSHO HOUSE #1 MSA  
 Address: 65 E. Butler Ave Phone: 215 345 4330 Address: \_\_\_\_\_  
NEW BRITAIN PA 18901 Email: cfreer@gilmoreassoc.com  
 Contact Name: CHRIS GREEN P.O. Info: 1803542 Regulatory ID (SDWA/Permit #): \_\_\_\_\_

Comments:

STL Sample Number	Sample Description / Site ID:	Date Sampled	Time Sampled	Samplers Initials	Test(s) Requested:	Bottle Quantity	See Codes Below				Comments / Field Data:
							Matrix	Sample Type	Bottle Type	Preservative	
	CB-14H	6/29/21	0930	CRF	Fecal coliform	1	NPW	G	P	N	
	A	↓	0945	CRF	Fecal coliform	1	NPW	G	P	N	
	(2) micro										

\* standard <sup>sample</sup> pickup ✓ SDWA 96 6-29-21

Relinquished By:	Count: 2	Date: 6/29/21	Temp °C: _____	Sample Conditions	Matrix Key	Bottle Type Key
Received By:		Date: 6.29.21	Temp °C: 8.0	Submitted with COC? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	NPW = Non-Potable Water	P = Plastic
		Date: 6.29.21	Temp °C: 20.0	Number of containers match number on COC? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Solid = Raw Sludge, Dewatered sludge, soil, etc. (reported as mg/kg)	PP = Sterile Polypropylene
Relinquished By:		Date: 6.29.21	Temp °C: 20.0	All containers in tact? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	PW = Potable Water (not for SDWA compliance)	G = Glass
Received in Lab By: <u>CRN</u>	2	Date: 6.29.21	Temp °C: 20.0	Tests within holding times? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	SDWA = Safe Drinking Water Act Potable Sample	PS = Sterile Polystyrene
		Date: 6.29.21	Temp °C: 20.0	40 mL VOA vials free of headspace? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N		GA = Glass Amber
		Date: 6.29.21	Temp °C: 20.0		Sample Type Key	HDPE = High Density Polyethylene
		Date: 6.29.21	Temp °C: 20.0		G = Grab	VOA = 40mL G or GA
		Date: 6.29.21	Temp °C: 20.0		C = Composite	O = Other
		Date: 6.29.21	Temp °C: 20.0		8HC = 8 Hr. Composite	
		Date: 6.29.21	Temp °C: 20.0		24HC = 24 Hr. Composite	Preservative Key
		Date: 6.29.21	Temp °C: 20.0			A = Ascorbic Acid
		Date: 6.29.21	Temp °C: 20.0			OH = NaOH
		Date: 6.29.21	Temp °C: 20.0			C = HCl
		Date: 6.29.21	Temp °C: 20.0			H = HNO <sub>3</sub>
		Date: 6.29.21	Temp °C: 20.0			N = Sodium Thiosulfate
		Date: 6.29.21	Temp °C: 20.0			O = Other
		Date: 6.29.21	Temp °C: 20.0			NA = None
		Date: 6.29.21	Temp °C: 20.0			Required



# A Citizen's Guide to Understanding Stormwater



United States Environmental Protection Agency  
**EPA**

EPA 833-B-03-002

January 2003

Internet Address (URL): <http://www.epa.gov>  
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## After the Storm

For more information contact:  
[www.epa.gov/nps/stormwater](http://www.epa.gov/nps/stormwater)  
or visit  
[www.epa.gov/nps](http://www.epa.gov/nps)



## What is stormwater runoff?



Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground. Impervious surfaces like driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground.

## Why is stormwater runoff a problem?



Stormwater can pick up debris, chemicals, dirt, and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water.

## The effects of pollution

Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

- ◆ Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.
- ◆ Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- ◆ Bacteria and other pathogens can wash into swimming areas and create health hazards, often making beach closures necessary.
- ◆ Debris—plastic bags, six-pack rings, bottles, and cigarette butts—washed into waterbodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.
- ◆ Household hazardous wastes like insecticides, pesticides, paint, solvents, used motor oil, and other auto fluids can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.



- ◆ Polluted stormwater often affects drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.



# Stormwater Pollution Solutions

## Residential

Recycle or properly dispose of household products that contain chemicals, such as insecticides, pesticides, paint, solvents, and used motor oil and other auto fluids. Don't pour them onto the ground or into storm drains.

### Lawn care

Excess fertilizers and pesticides applied to lawns and gardens wash off and pollute streams. In addition, yard clippings and leaves can wash into storm drains and contribute nutrients and organic matter to streams.



- ◆ Don't overwater your lawn. Consider using a soaker hose instead of a sprinkler.
- ◆ Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Use organic mulch or safer pest control methods whenever possible.
- ◆ Compost or mulch yard waste. Don't leave it in the street or sweep it into storm drains or streams.
- ◆ Cover piles of dirt or mulch being used in landscaping projects.

### Septic systems

Leaking and poorly maintained septic systems release nutrients and pathogens (bacteria and viruses) that can be picked up by stormwater and discharged into nearby waterbodies. Pathogens can cause public health problems and environmental concerns.



- ◆ Inspect your system every 3 years and pump your tank as necessary (every 3 to 5 years).
- ◆ Don't dispose of household hazardous waste in sinks or toilets.

### Auto care

Washing your car and degreasing auto parts at home can send detergents and other contaminants through the storm sewer system. Dumping automotive fluids into storm drains has the same result as dumping the materials directly into a waterbody.



- ◆ Use a commercial car wash that treats or recycles its wastewater, or wash your car on your yard so the water infiltrates into the ground.
- ◆ Repair leaks and dispose of used auto fluids and batteries at designated drop-off or recycling locations.

### Pet waste

Pet waste can be a major source of bacteria and excess nutrients in local waters.



- ◆ When walking your pet, remember to pick up the waste and dispose of it properly. Flushing pet waste is the best disposal method. Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local waterbodies.



Education is essential to changing people's behavior. Signs and markers near storm drains warn residents that pollutants entering the drains will be carried untreated into a local waterbody.

## Residential landscaping

**Permeable Pavement**—Traditional concrete and asphalt don't allow water to soak into the ground. Instead these surfaces rely on storm drains to divert unwanted water. Permeable pavement systems allow rain and snowmelt to soak through, decreasing stormwater runoff.

**Rain Barrels**—You can collect rainwater from rooftops in mosquito-proof containers. The water can be used later on lawn or garden areas.



**Rain Gardens and Grassy Swales**—Specially designed areas planted with native plants can provide natural places for



rainwater to collect and soak into the ground. Rain from rooftop areas or paved areas can be diverted into these areas rather than into storm drains.

**Vegetated Filter Strips**—Filter strips are areas of native grass or plants created along roadways or streams. They trap the pollutants stormwater picks up as it flows across driveways and streets.



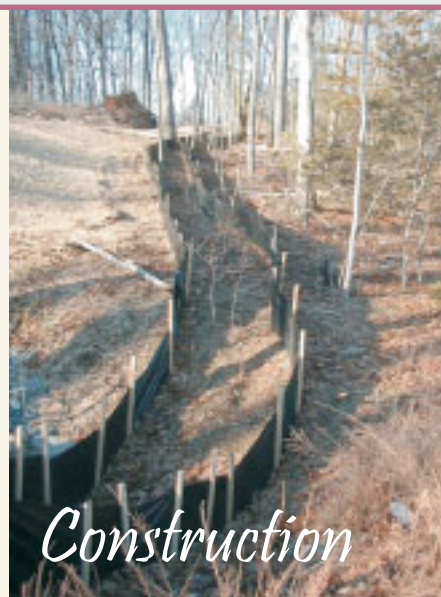
## Commercial

Dirt, oil, and debris that collect in parking lots and paved areas can be washed into the storm sewer system and eventually enter local waterbodies.

- ◆ Sweep up litter and debris from sidewalks, driveways and parking lots, especially around storm drains.
- ◆ Cover grease storage and dumpsters and keep them clean to avoid leaks.
- ◆ Report any chemical spill to the local hazardous waste cleanup team. They'll know the best way to keep spills from harming the environment.

Erosion controls that aren't maintained can cause excessive amounts of sediment and debris to be carried into the stormwater system. Construction vehicles can leak fuel, oil, and other harmful fluids that can be picked up by stormwater and deposited into local waterbodies.

- ◆ Divert stormwater away from disturbed or exposed areas of the construction site.
- ◆ Install silt fences, vehicle mud removal areas, vegetative cover, and other sediment and erosion controls and properly maintain them, especially after rainstorms.
- ◆ Prevent soil erosion by minimizing disturbed areas during construction projects, and seed and mulch bare areas as soon as possible.



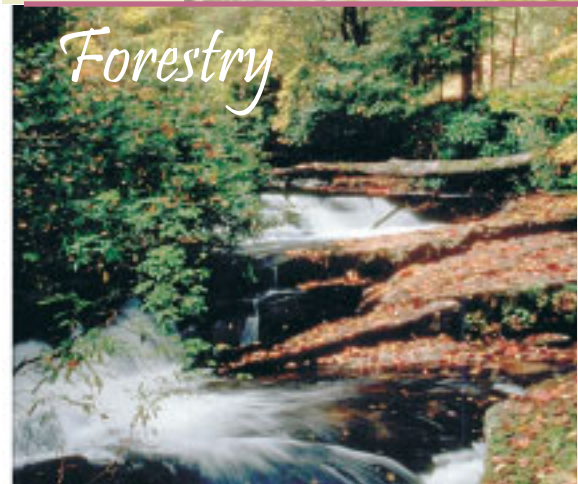
## Construction



## Agriculture

Lack of vegetation on streambanks can lead to erosion. Overgrazed pastures can also contribute excessive amounts of sediment to local waterbodies. Excess fertilizers and pesticides can poison aquatic animals and lead to destructive algae blooms. Livestock in streams can contaminate waterways with bacteria, making them unsafe for human contact.

- ◆ Keep livestock away from streambanks and provide them a water source away from waterbodies.
- ◆ Store and apply manure away from waterbodies and in accordance with a nutrient management plan.
- ◆ Vegetate riparian areas along waterways.
- ◆ Rotate animal grazing to prevent soil erosion in fields.
- ◆ Apply fertilizers and pesticides according to label instructions to save money and minimize pollution.

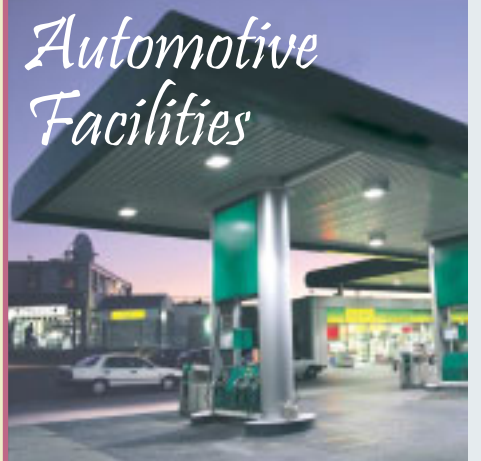


## Forestry

Improperly managed logging operations can result in erosion and sedimentation.

- ◆ Conduct preharvest planning to prevent erosion and lower costs.
- ◆ Use logging methods and equipment that minimize soil disturbance.
- ◆ Plan and design skid trails, yard areas, and truck access roads to minimize stream crossings and avoid disturbing the forest floor.
- ◆ Construct stream crossings so that they minimize erosion and physical changes to streams.
- ◆ Expedite revegetation of cleared areas.

## Automotive Facilities



Uncovered fueling stations allow spills to be washed into storm drains. Cars waiting to be repaired can leak fuel, oil, and other harmful fluids that can be picked up by stormwater.

- ◆ Clean up spills immediately and properly dispose of cleanup materials.
- ◆ Provide cover over fueling stations and design or retrofit facilities for spill containment.
- ◆ Properly maintain fleet vehicles to prevent oil, gas, and other discharges from being washed into local waterbodies.
- ◆ Install and maintain oil/water separators.



# Stormwater Pollution Found in Your Area!

**This is not a citation.**

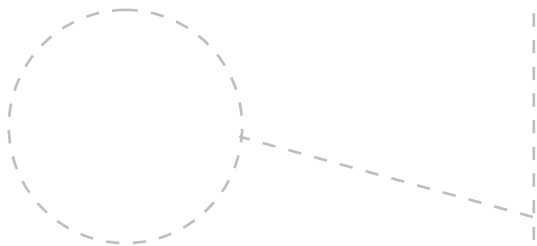
This is to inform you that our staff found the following pollutants in the storm sewer system in your area. This storm sewer system leads directly to

- 
- Motor oil
  - Oil filters
  - Antifreeze/transmission fluid
  - Paint
  - Solvent/degreaser
  - Cooking grease
  - Detergent
  - Home improvement waste (concrete, mortar)
  - Pet waste
  - Yard waste (leaves, grass, mulch)
  - Excessive dirt and gravel
  - Trash
  - Construction debris
  - Pesticides and fertilizers
  - Other
- 



**For more information or to report an illegal discharge of pollutants, please call:**





Stormwater runoff is precipitation from rain or snowmelt that flows over the ground. As it flows, it can pick up debris, chemicals, dirt, and other pollutants and deposit them into a storm sewer system or waterbody.

Anything that enters a storm sewer system is discharged *untreated* into the waterbodies we use for swimming, fishing, and providing drinking water.

### **Remember: Only Rain Down the Drain**

To keep the stormwater leaving your home or workplace clean, follow these simple guidelines:

- ◆ Use pesticides and fertilizers sparingly.
- ◆ Repair auto leaks.
- ◆ Dispose of household hazardous waste, used auto fluids (antifreeze, oil, etc.), and batteries at designated collection or recycling locations.
- ◆ Clean up after your pet.
- ◆ Use a commercial car wash or wash your car on a lawn or other unpaved surface.
- ◆ Sweep up yard debris rather than hosing down areas. Compost or recycle yard waste when possible.
- ◆ Clean paint brushes in a sink, not outdoors. Properly dispose of excess paints through a household hazardous waste collection program.
- ◆ Sweep up and properly dispose of construction debris like concrete and mortar.



**10,000** professional automotive recyclers to be served

**1200** resource documents provided

**50** states represented

**3** strategic partners

**1** environmental compliance assistance center

**[www.ECARcenter.org](http://www.ECARcenter.org)**



# Environmental Compliance for Automotive Recyclers

This compliance center is brought to you by the



**AUTOMOTIVE RECYCLERS ASSOCIATION**  
ESTABLISHED 1965

Now everyone in the automotive recycling industry will have one place to go to find current and relevant information to help them comply with federal, state and local environmental laws.

**ECARcenter.org** is an environmental compliance assistance center developed by the Automotive Recyclers Association, the U.S. Environmental Protection Agency and the National Center for Manufacturing Sciences.

Visitors to **ECARcenter.org** will find plain language explanations of the major environmental regulations affecting automotive recyclers, along with links to additional sources of more detailed information.

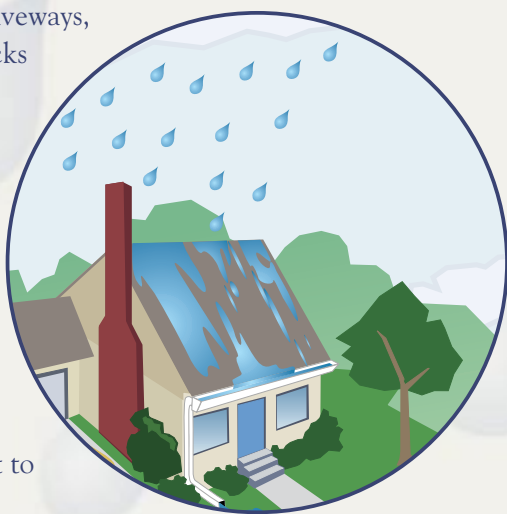
**ECARcenter.org** is designed to be an interactive web site that allows users to search by state and activity subject. By taking the ECAR Tour, users will eventually have access to more than 1200 informative fact sheets on topics that recyclers care about most — such as stormwater management, hazardous waste handling, used tire storage, and wastewater disposal.

In addition to detailing what is required, **ECARcenter.org** provides extra information to help improve facility operations, including industry Best Management Practices (BMPs) and self-audit checklists. It also contains tools that help users locate other useful resources on the Internet. **ECARcenter.org** centralizes all of this material in a format that is user-friendly and easily printed.

To benefit users further, the site also features up-to-the-minute industry news articles pulled from publications across the country, as well as an interactive calendar feature that allows users to input dates of industry events.

With funding allocated through EPA, **ECARcenter.org** is available at no cost to the user. For more information about the site, contact Michelle Trowbridge with ARA by phone at 703/385-1001, ext. 23 or e-mail [mtrowbridge@belmontcc.com](mailto:mtrowbridge@belmontcc.com), or contact Paul Chalmer with NCMS by phone at 734/995-4911 or by e-mail at [paulc@ncms.org](mailto:paulc@ncms.org).

As stormwater flows over driveways, lawns, and sidewalks, it picks up debris, chemicals, dirt, and other pollutants. Stormwater can flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water. Polluted runoff is the nation's greatest threat to clean water.



By practicing healthy household habits, homeowners can keep common pollutants like pesticides, pet waste, grass clippings, and automotive fluids off the ground and out of stormwater. Adopt these healthy household habits and help protect lakes, streams, rivers, wetlands, and coastal waters. Remember to share the habits with your neighbors!

## Healthy Household Habits for Clean Water

### Vehicle and Garage

- Use a commercial car wash or wash your car on a lawn or other unpaved surface to **minimize** the amount of dirty, soapy water flowing into the storm drain and eventually into your local waterbody.



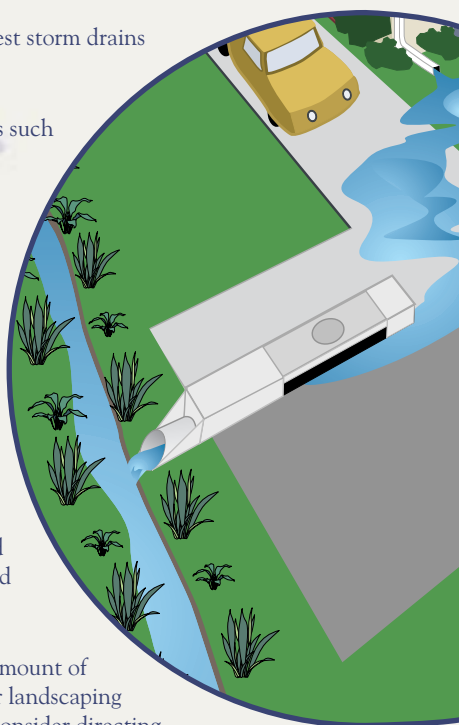
- Check your car, boat, motorcycle, and other machinery and equipment for leaks and spills. Make repairs as soon as possible. Clean up **spilled fluids** with an absorbent material like kitty litter or sand, and don't rinse the spills into a nearby storm drain. Remember to properly dispose of the absorbent material.
- **Recycle** used oil and other automotive fluids at participating service stations. Don't dump these chemicals down the storm drain or dispose of them in your trash.

### Lawn and Garden

- Use pesticides and fertilizers **sparingly**. When use is necessary, use these chemicals in the recommended amounts. Avoid application if the forecast calls for rain; otherwise, chemicals will be washed into your local stream.
- Select **native** plants and grasses that are drought- and pest-resistant. Native plants require less water, fertilizer, and pesticides.
- **Sweep up** yard debris, rather than hosing down areas. Compost or recycle yard waste when possible.
- Don't overwater your lawn. Water during the **cool** times of the day, and don't let water run off into the storm drain.
- Cover piles of dirt and mulch being used in landscaping projects to prevent these pollutants from blowing or washing off your yard and into local waterbodies. **Vegetate** bare spots in your yard to prevent soil erosion.

### Home Repair and Improvement

- Before beginning an outdoor project, locate the nearest storm drains and **protect** them from debris and other materials.
- **Sweep up** and properly dispose of construction debris such as concrete and mortar.
- Use hazardous substances like paints, solvents, and cleaners in the **smallest amounts possible**, and follow the directions on the label. Clean up spills **immediately**, and dispose of the waste safely. Store substances properly to avoid leaks and spills.
- Purchase and use **nontoxic, biodegradable, recycled, and recyclable** products whenever possible.
- **Clean** paint brushes in a sink, not outdoors. Filter and reuse paint thinner when using oil-based paints. Properly dispose of excess paints through a household hazardous waste collection program, or donate unused paint to local organizations.
- **Reduce** the amount of paved area and increase the amount of vegetated area in your yard. Use native plants in your landscaping to reduce the need for watering during dry periods. Consider directing downspouts away from paved surfaces onto lawns and other measures to increase infiltration and reduce polluted runoff.





# POLLUTION! TO STORMWATER SOLUTION

Make your home  
The

A homeowner's guide to healthy  
habits for clean water



**Remember: Only rain down the drain!**

For more information, visit  
[www.epa.gov/npdes/stormwater](http://www.epa.gov/npdes/stormwater)  
or  
[www.epa.gov/nps](http://www.epa.gov/nps)



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## Storm drains connect to waterbodies!

- Flush responsibly. Flushing household chemicals like paint, pesticides, oil, and antifreeze can destroy the biological treatment taking place in the system. Other items, such as diapers, paper towels, and cat litter, can clog the septic system and potentially damage components.
- Care for the septic system drainfield by **not** driving or parking vehicles on it. Plant only grass over and near the drainfield to avoid damage from roots.
- Have your septic system **inspected** by a professional at least every 3 years, and have the septic tank **pumped** as necessary (usually every 3 to 5 years).
- Properly store pool and spa chemicals to **prevent** leaks and spills, preferably in a covered area to avoid exposure to stormwater.
- Whenever possible, drain your pool or spa into the **sanitary** sewer system.
- **Drain** your swimming pool only when a test kit does not detect chlorine levels.

## Swimming Pool and Spa

- When walking your pet, remember to **pick up** the waste and dispose of it properly. Flushing pet waste is the best disposal method. Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local waterbodies.

## Pet Care

# Protecting Water Quality from **URBAN RUNOFF**

## Clean Water Is Everybody's Business

In urban and suburban areas, much of the land surface is covered by buildings and pavement, which do not allow rain and snowmelt to soak into the ground. Instead, most developed areas rely on storm drains to carry large amounts of runoff from roofs and paved areas to nearby waterways. The stormwater runoff carries pollutants such as oil, dirt, chemicals, and lawn fertilizers directly to streams and rivers, where they seriously harm water quality. To protect surface water quality and groundwater resources, development should be designed and built to minimize increases in runoff.

### How Urbanized Areas Affect Water Quality Increased Runoff

The porous and varied terrain of natural landscapes like forests, wetlands, and grasslands traps rainwater and snowmelt and allows them to filter slowly into the ground. In contrast, impervious (nonporous) surfaces like roads, parking lots, and rooftops prevent rain and snowmelt from infiltrating, or soaking, into the ground. Most of the rainfall

The most recent National Water Quality Inventory reports that runoff from urbanized areas is the leading source of water quality impairments to surveyed estuaries and the third-largest source of impairments to surveyed lakes.

*Did you know that because of impervious surfaces like pavement and rooftops, a typical city block generates more than 5 times more runoff than a woodland area of the same size?*

and snowmelt remains above the surface, where it runs off rapidly in unnaturally large amounts.

Storm sewer systems concentrate runoff into smooth, straight conduits. This runoff gathers speed and erosional power as it travels underground. When this runoff leaves the storm drains and empties into a stream, its excessive volume and power blast out streambanks, damaging streamside vegetation and wiping out aquatic habitat. These increased storm flows carry sediment loads from construction sites and other denuded surfaces and eroded streambanks. They often carry higher water temperatures from streets, roof tops, and parking lots, which are harmful to the health and reproduction of aquatic life.

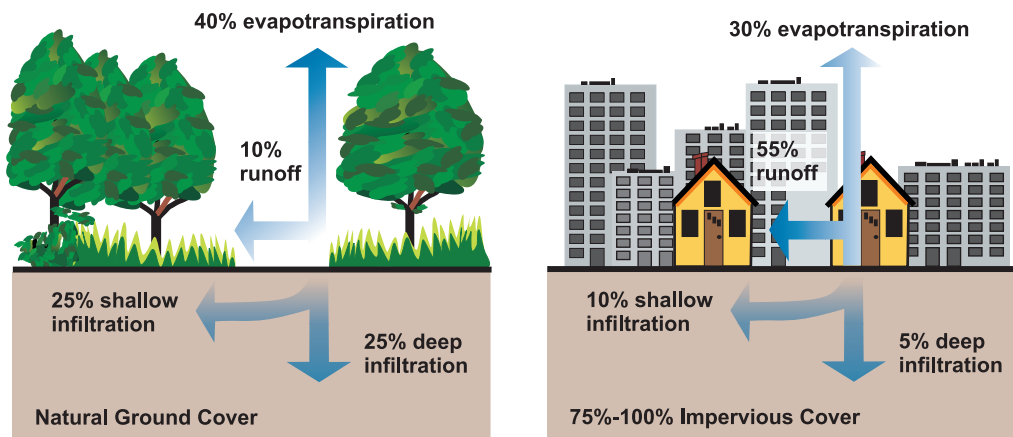
The loss of infiltration from urbanization may also cause profound groundwater changes. Although urbanization leads to great increases in flooding during and immediately after wet weather, in many instances it results in lower stream flows during dry weather. Many native fish and other aquatic life cannot survive when these conditions prevail.

### Increased Pollutant Loads

Urbanization increases the variety and amount of pollutants carried into streams, rivers, and lakes. The pollutants include:

- Sediment
- Oil, grease, and toxic chemicals from motor vehicles
- Pesticides and nutrients from lawns and gardens
- Viruses, bacteria, and nutrients from pet waste and failing septic systems
- Road salts
- Heavy metals from roof shingles, motor vehicles, and other sources
- Thermal pollution from dark impervious surfaces such as streets and rooftops

These pollutants can harm fish and wildlife populations, kill native vegetation, foul drinking water supplies, and make recreational areas unsafe and unpleasant.



*Relationship between impervious cover and surface runoff. Impervious cover in a watershed results in increased surface runoff. As little as 10 percent impervious cover in a watershed can result in stream degradation.*

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## Managing Urban Runoff

### What Homeowners Can Do

To decrease polluted runoff from paved surfaces, households can develop alternatives to areas traditionally covered by impervious surfaces. Porous pavement materials are available for driveways and sidewalks, and native vegetation and mulch can replace high maintenance grass lawns. Homeowners can use fertilizers sparingly and sweep driveways, sidewalks, and roads instead of using a hose. Instead of disposing of yard waste, they can use the materials to start a compost pile. And homeowners can learn to use Integrated Pest Management (IPM) to reduce dependence on harmful pesticides.

In addition, households can prevent polluted runoff by picking up after pets and using, storing, and disposing of chemicals properly. Drivers should check their cars for leaks and recycle their motor oil and antifreeze when these fluids are changed. Drivers can also avoid impacts from car wash runoff (e.g., detergents, grime, etc.) by using car wash facilities that do not generate runoff. Households served by septic systems should have them professionally inspected

and pumped every 3 to 5 years. They should also practice water conservation measures to extend the life of their septic systems.

### Controlling Impacts from New Development

Developers and city planners should attempt to control the volume of runoff from new development by using low impact development, structural controls, and pollution prevention strategies. Low impact development includes measures that conserve natural areas (particularly sensitive hydrologic areas like riparian buffers and infiltrable soils); reduce development impacts; and reduce site runoff rates by maximizing surface roughness, infiltration opportunities, and flow paths.

### Controlling Impacts from Existing Development

Controlling runoff from existing urban areas is often more costly than controlling runoff from new developments. Economic efficiencies are often realized through approaches that target “hot spots” of runoff pollution or have multiple benefits, such as high-efficiency street sweeping (which addresses aesthetics, road safety,

and water quality). Urban planners and others responsible for managing urban and suburban areas can first identify and implement pollution prevention strategies and examine source control opportunities. They should seek out priority pollutant reduction opportunities, then protect natural areas that help control runoff, and finally begin ecological restoration and retrofit activities to clean up degraded water bodies. Local governments are encouraged to take lead roles in public education efforts through public signage, storm drain marking, pollution prevention outreach campaigns, and partnerships with citizen groups and businesses. Citizens can help prioritize the clean-up strategies, volunteer to become involved in restoration efforts, and mark storm drains with approved “don’t dump” messages.



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## Related Publications

### Turn Your Home into a Stormwater Pollution Solution!

[www.epa.gov/nps](http://www.epa.gov/nps)

This web site links to an EPA homeowner’s guide to healthy habits for clean water that provides tips for better vehicle and garage care, lawn and garden techniques, home improvement, pet care, and more.

### National Management Measures to Control Nonpoint Source Pollution from Urban Areas

[www.epa.gov/owow/nps/urbanmm](http://www.epa.gov/owow/nps/urbanmm)

This technical guidance and reference document is useful to local, state, and tribal managers in implementing management programs for polluted runoff. Contains information on the best available, economically achievable means of reducing pollution of surface waters and groundwater from urban areas.

### Onsite Wastewater Treatment System Resources

[www.epa.gov/owm/onsite](http://www.epa.gov/owm/onsite)

This web site contains the latest brochures and other resources from EPA for managing onsite wastewater treatment systems (OWTS) such as conventional septic systems and alternative decentralized systems. These resources provide basic information to help individual homeowners, as well as detailed, up-to-date technical guidance of interest to local and state health departments.

### Low Impact Development Center

[www.lowimpactdevelopment.org](http://www.lowimpactdevelopment.org)

This center provides information on protecting the environment and water resources through integrated site design techniques that are intended to replicate preexisting hydrologic site conditions.

### Stormwater Manager’s Resource Center (SMRC)

[www.stormwatercenter.net](http://www.stormwatercenter.net)

Created and maintained by the Center for Watershed Protection, this resource center is designed specifically for stormwater practitioners, local government officials, and others that need technical assistance on stormwater management issues.

### Strategies: Community Responses to Runoff Pollution

[www.nrdc.org/water/pollution/storm/stoinx.asp](http://www.nrdc.org/water/pollution/storm/stoinx.asp)

The Natural Resources Defense Council developed this interactive web document to explore some of the most effective strategies that communities are using around the nation to control urban runoff pollution. The document is also available in print form and as an interactive CD-ROM.

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## For More Information

U.S. Environmental Protection Agency  
Nonpoint Source Control Branch (4503T)  
1200 Pennsylvania Avenue, NW  
Washington, DC 20460

[www.epa.gov/nps](http://www.epa.gov/nps)