

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL
MINUTES OF THE PUBLIC MEETING
Wednesday, November 5th, 2014

PUBLIC MEETING

PRESENT: Robert Frost, Mayor
Paul McConnell, Council President
James Griffin, Council Vice-President
Karen Tutino, Council Member
Anita Barton, Council Member
Matthew Ryan, Council Member
Robert Stokley, Council Member
Edward Phipps, Council Member

ALSO PRESENT: Richard J. Manfredi, Borough Manager
Michael Orlor, Chief of Police
Michael Savona, Borough Solicitor
Paul Hughes, Borough Engineer

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at Conshohocken Borough Hall, 8th Avenue & Fayette Street, Conshohocken, Pa. Mr. Paul McConnell, Council President, called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

PRAYER FOR COUNCIL

1. PUBLIC COMMENT

There was no comment from the public.

2. COUNCIL PRESIDENT ANNOUNCEMENTS

There were no announcements made.

3. PRESENTATIONS

a. Public Hearing-Liquor License Transfer

Mr. Savona presented information regarding the requested liquor license transfer from *Lucky Dog Saloon*. This establishment has relocated from Whitemarsh Township to Conshohocken Borough. The owner of the restaurant, Mr. Butera, provided some background information on the business. He added that the he would use his judgment and the behavior of the patrons to determine the official closing time.

After some discussion, Mr. Ryan made a motion to approve the liquor license transfer, seconded by Ms. Barton. Motion carried 7-0.

b. Presentation of FY 2015 Proposed Budget

Mr. Manfredi gave a detailed presentation of the FY 2015 proposed budget. The three key operational cost features of this budget include the Police Department, the Public Works Department, and Community Development and Zoning. Other features include the capital fund, capital projects fund, and capital reserve fund. Mr. Manfredi noted that the revenues in this budget would exceed the expenditures.

Chief Orler presented the Police Department's portion of the proposed budget. He discussed capital line items and commented on a few other key line items. He noted that the only major purchase that the police department requests is a Livescan Machine, which would improve the function of the department in many ways.

Ms. Chris Stetler, Community Development and Zoning Officer, presented her narrative for the Community Development and Zoning portion of the proposed FY 2015 budget. She highlighted the Riverfront Plan that is in conjunction with Whitemarsh Township, and commented on a few zoning hearings.

Mr. Harvey Buek, Superintendent of the Public Works Department, noted that the department would like to develop an infrastructure maintenance program. He also commented on the capital request for a new trash truck, and the need for new seats in older trucks, as well as a new lawn mower.

Mr. Paul Hughes, Borough Engineer, presented his plan for a five-year rolling infrastructure maintenance plan, specifically concerning Harry Street and East 10th/East 11th Avenue drainage.

Mr. Manfredi concluded the presentation by stating that the 2015 Proposed Budget is still within \$300,000 of last year's budget. Mr. Stokley stated that this was the best draft budget he had seen in his thirteen years with the Borough, and Council applauded.

4. COUNCIL BUSINESS

a. Discuss and Consider Approval of Parking Lot Adjacent to 51 Washington

Mr. Savona discussed that the parking facility will serve a dual purpose by providing parking for the Conshohocken SEPTA station, and adding parking for individuals trying to access the riverfront. A formal vote will be taken on this project on November 19th.

b. Consider Council Policy and Procedures on Public Meetings

Mr. Manfredi stated that he has drafted a Policy on Public Meetings to be presented to Council. This draft will put more focus on committees, provide a format for the agenda used at work sessions and voting meetings, and is more consistent with the Sunshine Law. Mr. Manfredi also recommended splitting the finance and transportation committee.

c. Waiver of Land Development for St. Matthews Church and handicapped parking

Two church representatives presented maps and removal plans to Council and discussed plans to improve the Daycare's playground to a more appropriate play space. Ms. Stetler, Zoning Officer, added that this would be a great asset to the community. Mr. Manfredi noted that the traffic ordinance would need to be amended to allow for this change.

d. Draw Funds Associated with the Shaffer Project on East 7th Avenue for Completion of Punch List Work

Mr. Savona noted that he would need Council to authorize the drawing of funds. Borough Engineer, Paul Hughes, commented that the majority of the punch list work is related to tree planting and landscaping. The punch list was distributed, the landscaping was planned, and then the work stopped.

e. Approval to have All Seasons Landscaping Complete the Punch List Work for the Shaffer Project

No comments were made as it is related very closely to the prior topic of discussion.

f. Consider Fellowship House Lease Termination

Mr. Savona stated that he has prepared a lease for the Fellowship House to terminate the existing 1953 and 2001 Lease. The Borough of Conshohocken will take over the property effective January 1, 2015. Mr. Manfredi will be meeting with the Fellowship House Daycare for advice on how to expand the Fellowship House's programs. Mr. McConnell noted that none of the programs would come to a halt when the lease terminates.

5. MANAGER MATTERS

There were no comments on manager matters.

6. SOLICITOR MATTERS

Mr. Savona stated that he was working with Wells Fargo attorneys and that he will have more information next week. Wells Fargo will allow for the declaration of legally sub-dividing the property and the issue should be resolved in the next week.

7. COUNCIL MEMBER MATTERS

Mr. McConnell announced that a figure in the community, Frank Zoltowski of the Fellowship House, is retiring.

8. PUBLIC COMMENT

There was no comment from the public.

9. ADJOURNMENT

Meeting adjourned at 9:43pm

Respectfully Submitted,

Richard J. Manfredi, Secretary